



EXECUTIVE BOARD MEETING AGENDA

Saturday, May 18, 2019 • 10:00 AM – 4:00 PM

Seattle Room • Red Lion Hotel Seattle Airport

(Anticipated Action: I = Info; D = Discussion; A = Action)

- 10:00 AM A. Call-to-Order & Roll Call
B. Agenda Changes (I/A)
C. Professional Development – Kevin Plambeck / Franciene Chrisman
1. Summer Conference Update
a) Section Grids / Master Grid
b) Affiliated Membership
D. Calendar Update (I/A)
E. Consent Agenda (I/A)
1. Approval of March 21, 2019, Executive Board Meeting Minutes
2. Executive Committee Reports
3. Section Reports (Written)
4. Correspondence
F. Financial Statements (April 2019) (I)
G. President Elect Candidate – Announcement (I)
11:00 AM H. Reports of Agencies / Organizations (15 minutes each) (I)
1. OSPI Update – Becky Wallace or Designee
2. WTECB Update – Eric Wolf or Designee
3. CTSO Update – Lori Hairston or Designee
12:30 PM LUNCHEON – Seattle Room
1:15 PM I. Committees Updates (I/A)
1. Legislative – Shani Watkins / Tim Knue
2. Professional Development – (see above)
3. Membership & Awards – Lew Keliher / Vern Chandler / Tess Alviso
a) Community Service Project Update (To be held during SC in Spokane)
b) Awards Process / Status Update
J. 2019-2020 Budget – Lew Keliher / Tim Knue (I)
K. Review of Clock Hours (please review prior to meeting) (A)
1. WA-ACTE Summer Conference - August 5-8, 2018
2. STEM Training 5 - August 4-8, 2018
L. Resolutions / Constitution / Bylaws – Shani Watkins / Tim Knue (A)
M. Executive Session (Board Members ONLY) (I/D)
N. Report Back Executive Session and Approval of 2019-2020 Budget (I/A)
O. Out-of-State Travel Approval for 2019-2020 (A)
1. ACTE Conferences & Seminars
• ACTE's CareerTech VISION - Anaheim: (Executive Committee / Executive Director)
• National Policy Seminar - Washington D.C. (President / President Elect / Executive Director)
• Region V Conference - Lake Tahoe: (Executive Committee / Executive Director)
3:30 PM P. Section Updates Not in Writing / Verbal (3 minutes each) (I)
4:00 PM Q. For the Good of the Order / Adjournment

May 2019

WA-ACTE Calendar

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June 2019

WA-ACTE Calendar

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July 2019

WA-ACTE Calendar

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August 2019

WA-ACTE Calendar

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EXECUTIVE BOARD
Meeting Minutes
March 21, 2019

Call to Order and Roll Call: The Washington ACTE Executive Board GoToMeeting was called to order at 3:05 p.m. on March 21, 2019, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President..... Shani Watkins
Past President..... Kevin Plambeck

Executive Board Representatives

Administration Wes Allen
Business Education Matt Monnastes
Career Counseling & Employment Readiness Nora Zollweg
Family and Consumer Sciences Trudy Swain
Marketing Education Brenda Grabski
Skilled and Technical Sciences..... Chris Names
Health Sciences Pam Reichel

Executive Board Absent:

President Elect..... Lew Keliher
Agricultural Education Nathan Moore
Industrial Technology Education Doug Merrill
Awards Chair (Ex Officio)..... Vern Chandler

Staff Present:

Executive Director Tim Knue
Executive Assistant..... Tess Alviso
Executive Assistant..... Franciene Chrisman

Agenda Changes - none

Calendar Update - none

Consent Agenda

- Kevin moved that the consent agenda be accepted as presented. The motion was seconded by Chris and carried.
 - Approval of [January 26, 2019, Executive Board Meeting Minutes](#)
 - Financial Statements
 - Executive Committee Reports

- Executive Director's Report
- President's Report
- President Elect's Report
- Past President's Report
- Section Reports
- Correspondence

Conference Updates

- [National Policy Seminar](#) - March 25-27, 2019
 - 7 from Washington attending
 - 9 out of 12 meetings confirmed at this time
- [Region V](#) - April 10-13, 2019 - Bozeman

President Elect Candidates

- Nominations open from March 1 to May 1

Resolutions/Bylaws Timeline/Process

- Resolutions
 - Moved into Strategic Plan for 2018-2019
 - No new or continuing resolutions at this time
 - July 1 deadline
- Bylaws
 - Sent out 10 days prior to Delegate Assembly
 - No Bylaws changes at this time
- Affiliated Section Update
 - Lew attended WAAE meeting to present and answer questions
 - Too soon to bring forth as a Bylaws change
 - More discussion of the concept at May Executive Board Meeting
 - Any sections wanting officers at their meetings let them know
 - Need to work through some of the details
 - Looking at 2020 as a Bylaws change

Strategic Plan Update

- Shani provided an update on the Strategic Plan for 2018-2019.
 - 7-12 list of CTE teachers from Kelli
 - Arizona Model
 - AssociCom shutting down July 1
 - Looking at www.livebinders.com

Summer Conference - Spokane • August 4-7, 2019

- Professional Development Committee GoToMeeting on March 20 - recap sent out
- Tim, Franciene, and Kevin met with Becky Wallace and Samantha Sanders
- Sessions placed into grid
- 70+ sessions submitted at this time
- Additional cost sessions needed ASAP
- Districts want agenda to approve travel
- Focus for high-quality CTE
- Registration out by the 27th and draft agenda
- Changing online registration from RegOnline to RegFox

- Adding lunch on Sunday
- Saturday Executive Board meeting in morning with section board meetings in afternoon and board dinner in evening
- Same closing as last year
- A lot of requests for later starts, so breakfasts will be at 8 a.m. and sessions start at 9 a.m.
- Keynote Speaker - [Michael DiSpezio](#)

Membership / [Awards](#)

- Awards deadline May 1
- Lew working with sections in aligning their awards with WA-ACTE

[Legislation Report](#)

- Legislative Committee GoToMeetings at 6 p.m. on Thursdays
- Resources - two solutions
- Two bills - both died
- Jesse and Tim working on language added to other bills
- Revenue forecast looks good
- Cut expenses or more revenue to balance budget
- No new money - policy oriented
- Floor amendment possible
- Technical fix bill for next year possible

Adjournment

- The meeting was adjourned at 3:54 p.m.

Executive Director's Report

Submitted By: Tim Knue

Date Submitted: May 2019

1. Activities Since the Last Report: (January 2019)

a. January 2019

- i. Rep Ybarra – Office meeting
- ii. Sen Rolfes – Office Meeting
- iii. Sen Staff James Mackinson
- iv. Rep Sells – Office Meeting
- v. Sen Walsh – Office Meeting
- vi. College & Workforce Development (House) - Hearing
- vii. CWU Tech Ed – Conference Call
- viii. Rep Frame – Office Meeting
- ix. House – Higher Education Hearing
- x. Speaker Chopp – Office Meeting
- xi. Weekly Leg Committee GoToMeeting

b. February 2019

- i. Sen Rivers – Office Meeting
- ii. Rep Van Wuerven – Office Meeting
- iii. WACTA professional development – GoToMeeting
- iv. College & Workforce Development (House) – Hearing
- v. Education (House) – Hearing
- vi. Early Learning & K-12 Education (Senate)
- vii. Professional development GoToMeeting
- viii. Education (House) – Hearing
- ix. OSPI – Met w/ Becky Wallace
- x. Ways & Means (Senate) Hearing
- xi. Weekly Leg Committee GoToMeeting
- xii. Rep Stonier – Office Meeting
- xiii. Rep Steele – Office Meeting
- xiv. Focus on CTE Presentation – Anacortes High School
- xv. OSPI – Met w/ Becky Wallace
- xvi. Ways & Means (Senate) Hearing
- xvii. Rep Sullivan – Office Meeting
- xxviii. NEDA Exec Committee – GoToMeeting
- xix. Officer GoToMeeting
- xx. Rep Paul – Office Meeting
- xxi. ACTE State Policy conference call
- xxii. Rep Santos – Office Meeting
- xxiii. Weekly Leg Committee GoToMeeting
- xxiv. Early Learning & K12 (Senate) Hearing
- xxv. WACTA Conference – Olympia
- xxvi. Rep Paul – Office Meeting
- xxvii. Appropriations (House) Hearing
- xxviii. CTE Legislative Reception
- xxix. PESB CTE Work Group – Olympia
- xxx. Weekly Leg Committee GoToMeeting

c. March 2019

- i. Cvent call
- ii. PESB CTE Workgroup – Olympia
- iii. Weekly Leg Committee GoToMeeting

- iv. Officer GoToMeeting
 - v. HNH Sponsorship Meeting – Olympia
 - vi. Weekly Leg Committee GoToMeeting
 - vii. WACTA Board Meeting
 - viii. Sen Wellman – Office Visit
 - ix. WSRP Leg Reception – Olympia
 - x. OSPI – Met w/ Becky Wallace
 - xi. WA-ACTE Exec Board GoToMeeting
 - xii. Weekly Leg Committee GoToMeeting
 - xiii. WACTA Northern Area Meeting – Lakewood SD
 - xiv. National Policy Seminar (ACTE) – Washington DC
 - 1. Met with 10 of 12 Congressional Members
- d. April 2019**
- i. CCW Leg Day – Olympia
 - ii. Rep Paul – Office Meeting
 - iii. Rep Steele – Office Meeting
 - iv. Region V Conference – Bozeman MT
 - v. Met with Biller Foundation – Seattle
 - vi. Officer GoToMeeting
 - vii. AWB Education Committee meeting – CCW
 - viii. CCW Call with Strategies360 –
 - ix. ACTE State Leadership conference call
 - x. Apprenticeship Meeting – Olympia
 - xi. WSBEA Board GoToMeeting

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE PRESIDENT

Submitted By: Shani Watkins

Date Submitted: April 29, 2019

1. General Thoughts:

There is so much going on around career and technical education right now. Many different partners and people interested in learning more about CTE and how they can help move the message forward. Now, more than ever, we need to have a shared vision and focus about what career and technical education is, and the role CTE plays in the educational system in Washington. We are the voice to move the vision forward

2. Strategic Plan Activities:

Advocate for career and technical education with interested parties.
Communicate with legislators about the value of CTE
Advocate with Biller Family Foundation to support career and technical education in Washington

3. Matters of Interest:

How do we develop a shared vision and focus and move that forward
How do we support member attendance at summer conference
Looking forward how do we best discuss and put into action the concept of affiliation?

4. Executive Committee Activities:

Met with the Biller Family Foundation to discuss career and technical education in Washington
Engaged in the National Policy Seminar and participated with a cohort of individuals from Washington to share our vision of career and technical education and to thank legislators for supporting Perkins reauthorization
Participated in the Region V conference in Montana. What a great conference and excellent learning!

REPORT TO THE WA-ACTE EXECUTIVE BOARD Past-President

Submitted By: Kevin Plambeck

For Board Meeting: May 18, 2019

1) Continuing General Thoughts and Questions:

- a) How can we best provide professional development for our members in fulfilling our WA-ACTE Mission?
- b) We need to further explore WA-ACTE's membership structure (see below under Strategic Plan Activities)

2) Strategic Plan Activities:

- a) Membership structure
 - i) Review section membership in WA-ACTE
 - ii) Review and discuss WA-ACTE membership fee structure with section leadership
 - iii) Consideration of a modified "affiliated" membership fee structure and explore the benefits of affiliated membership for sections and members

3) Matters of Interest:

- a) Review of membership structure
- b) Professional Development Opportunities

4) Executive Committee Activities:

- a) WA-ACTE Officer Team GoTo meetings
- b) WA-ACTE Professional Development Committee GoTo meetings
- c) WA-ACTE Legislative Committee GoTo meetings
- d) School District Accounting Advisory Committee (SDAAC) meetings

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE President Elect

Submitted By: Lew Keliher

Date Submitted: 5/1/2019

1. General thoughts

Greetings WA-ACTE members. As we all are working to wind down the 2018-19 school year, I hope you know WA-ACTE is here to support you in your professional growth. Conferences like our fall and summer opportunities bring the best of who we are to the forefront and allow all areas to learn and find new ideas to enhance their abilities and programs. I have always stated we run some of the best PD around, but I saw it displayed again when I attended the Region V conference in Bozeman Montana. Several of your members presented and received awards at this event. It is truly a pleasure to work with such committed people.

2. Strategic Plan Activities:

With the end of the legislative session I believe we as WA-ACTE members will need to continue our efforts in having conversations with policy makers about what will help our students realize a career pathway is a viable path. We have also been working to update our website to help with networking and communication but as we all know this takes time and money so we want to move wisely.

3. Matters of Interest:

I am happy to state we have a candidate for President-Elect from the WITEA section, he is Doug Merrill an engineering instructor from Wenatchee. I also had the privilege to attend a WAAE board meeting in March where we discussed unification of our sections.

4. Executive Committee Activities:

We (the WA-ACTE staff and board) are in full swing working to bring you the best summer conference possible. I hope you have already had a conversation with your CTE Director about attending. Remember the dates are August 4th through the 7th. I hope to see you there.

REPORT TO THE WA-ACTE EXECUTIVE BOARD
WACTA

Submitted By: Wes Allen

Date Submitted: 5/1/19

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

We had a successful Spring conference where we were happy to have Robert Hand (teacher of the year), Scott Seaman (AWSP), and Chris Reykdal as keynote speakers during the conference. Another highlight of the conference was having a legislative reception at the capitol building that was co-hosted by WA-ACTE where our members were able to meet with their representatives from the house and the senate. Our executive team is getting together in June to review and revise our program of work and prepare for our next board meeting on the day before summer conference.

Also, in an effort to connect WA-ACTE/WACTA with AWSP (since we have multiple members in both worlds), I was invited to join and attended the AWSP/WASSP Spring meetings in Vancouver in April. At the meeting, there was opportunity to share the perspectives of CTE at the secondary level and start to make connections with administrators who were doing the CTE Director role in small districts as a small part of their overall Principal responsibilities. The hope would be to work and advocate for those Directors/Principals to improve the CTE offerings to their highest possible potential while minimizing the negative impacts.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

Our issues and concerns remain the same and are mostly around funding for CTE programs. We hope to work with the legislative WA-ACTE group to refine and re-push our agenda for the upcoming session.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

With the passage of 1599, what will be done/ what feedback will be gathered from those that are tasked to create graduation options for students with the de-linking of the testing. Also, what role will the CTE pathway create for students and schools not to mention the hopeful level of increased flexibility will be created to start equivalent third year science options for students in CTE without the high-stake Science test as a requirement.

4. Other Comments/Suggestions:

Would be helpful to discuss the passage of 1599 and the impact to the different sections represented and overall impact on CTE (Positively and or Negatively). Would also be nice to have the FAQ that the Assistant Superintendent is creating to wade through the “legislatise” of the actual bill and how it will be interpreted in actual districts.

5. Upcoming Meetings or Conferences:

Fall conference in Wenatchee in October.

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)

Only item would be the one mentioned above about discussing 1599.

REPORT TO THE WA-ACTE EXECUTIVE BOARD

Section

Submitted By: Matthew Monnastes, WSBEA

Date Submitted: 5/1/19

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

BAM Conference:

Was a success collaborating with WAME. Both boards made a small net profit.

SBLC Recap:

- 1,731 attendees and 127 chapters attend the State Business Leadership Conference this year.
- Over 70 competitive events, including all of the new State and National middle level events.
- Over 150 judges, in nearly 300 judging assignments, from the community
- Several exhibitors, award sponsors, and workshop presenters.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

WA-ACTE Affiliation:

WSBEA listened to Tim Knue present on what it means to be WA-ACTE Affiliated. WSBEA is in the process of continuing this conversation. They will be creating a list of questions to gather information from WA-ACTE, as well as, asking for some data. WSBEA is willing to discuss this topic and see if it is a viable option.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

N/A

4. Other Comments/Suggestions:

N/A

5. Upcoming Meetings or Conferences:

2019 – 2020 WSBEA Board Meetings

August 2019 – WA-ACTE Conference

October 2019 – BAM Conference

February 2020 – GoTo Meeting

May 2020 – GoTo Meeting

WSBEA Conferences

2019 Fall Conference – Wenatchee Red Lion

2020 Fall Conference – Cancelled in lieu of WBEA Conference

2021 Fall Conference – TBD

WBEA Conferences

2020 February – California

2021 February – Washington

Seattle Marriot Waterfront

2022 February – California

NBEA Conferences

2020 April 7-11 – Boston, MA

2021 March 30-April 3 – New Orleans, LA

2022 April 12-16 – Chicago, IL

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-FACSE

Submitted By: Trudy Swain

Date Submitted: May 5, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

- Filled the WA-FACSE Summer Conference Grid! Some additional workshops are being added. – *Quality Professional Development*
- WA-co-Pres Attended NPS with WA-ACTE Delegation. – *Advocacy and Promotion*
- WA-FACSE Spring Newsletter distributed through WA-ACTE mid-April. – *Networking and Communication*

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

- Defining Perkins V funding for grade 6, and what that distribution can look like from district to district. – *Policy and Legislation*

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

- What does SEL look like in the CTE classroom. How is it implemented differently than in the Reg Ed classroom. How do we provide Professional Development to our teachers in supporting greater numbers of students with cognitive and behavioral challenges. – *Quality Professional Development*

4. Other Comments/Suggestions:

5. Upcoming Meetings or Conferences:

- WA-ACTE Summer Conf. – Aug 2019
- WA-FACSE Board Meeting – Aug 2019

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WAME

Submitted By: Brenda Grabski

Date Submitted: May 1, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

- Continue to update website – www.mywame.com and social media – Facebook, Twitter and Instagram
Posted a newsletter and teacher feature (Quality Assoc. Improvement, Advocacy & Promotion)
- Continue BAM 2019 planning with WSBEA (Membership)
- Continue email communication monthly as well as on line (Advocacy & Promotion)

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

- Large number of teachers in their first 3 years of teaching – continuing theme for year. Was just asked to help recruit for marketing teachers. WAME has been notified of 11 current Marketing teacher openings in the Seattle and South Sound area alone. These new teachers are coming from industry and really need mentoring and training.
- Change in needs of delivery of professional development – based on attendance numbers
- Communicating the value of WAME membership to teachers – continuing issue
- Struggle in finding new volunteers to run for board positions for WAME

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

- Changes in the workforce – continuing issue
- Decline of traditional Business & Marketing teacher programs at Eastern & Central – continuing issue
- Shortage of licensed career and technical education teachers. – continuing issue

4. Other Comments/Suggestions:

- Would it be possible to get a one page – or less- summary of the change in dues recommendation/plan to read at our membership meeting May 22?

5. Upcoming Meetings or Conferences:

- WAME One Day May 22, 2019 at Husky Stadium
- WAME Curriculum Academy moved to second week of August
- Monthly Board Calls the last Wednesday of each month at 3:00 pm.

Items Requested to Be Placed on Board Agenda for Discussion

See under item #4

REPORT TO THE WA-ACTE EXECUTIVE BOARD

Section

Submitted By: Doug Merrill _____

Date Submitted: 5/1/19

- 1. **Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):**

The WITEA board has not met since the last report.
Doug Merrill is still finishing up the grid and getting members to sign up to present.

- 2. **Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):**

- 3. **Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):**

- 4. **Other Comments/Suggestions:**

- 5. **Upcoming Meetings or Conferences:**

WITEA Meets 5/2/19. Our first meeting with the change in officers. Geoff Anderson is the new president and will be presiding over the meeting. Our first female president-elect is coming on board also: Nicole Hitchcock from Sunnyside.

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)

REPORT TO THE WA-ACTE EXECUTIVE BOARD

HSCTE

Submitted By: Pamela Reichel

Date Submitted: April 30, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

We sent out another “save the date” flyer for summer conference to increase our membership for this year. Awards packet is updated and ready to go for next year. We have another newsletter to go out to membership in May. Waiting for update on the Healthcare Summit which was held Friday, April 26th. Possible partnership for a HSCTE Spring Conference. Looking at restructuring/changing our board member positions.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

Continued low membership numbers for HSCTE but hopeful that with summer conference we will see an increase.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

Certification ideas for high school students interested in healthcare. What does industry want and need!

4. Other Comments/Suggestions:

Board goal to begin working on the HSCTE Strategic Plan at Summer Conference.

5. Upcoming Meetings or Conferences:

Moved the end of April Board Meeting to end of May.

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)

From: "Jisu Ryu (PESB)" <Jisu.Ryu@k12.wa.us>

Date: Friday, May 10, 2019 at 4:05 PM

Cc: "Maren Johnson (PESB)" <Maren.Johnson@k12.wa.us>, "Nicholas Gillon (PESB)" <Nicholas.Gillon@k12.wa.us>

Subject: Re: Basic skills assessment update

Dear CTE workgroup members,

Thank you for your contribution to the CTE workgroup meeting. I am writing this email to follow up with you regarding the basic skills assessment requirement that we discussed during our meeting yesterday.

Beginning September 1, 2019, candidates who apply to Career and Technical Ed (CTE) Plan 2 must take the basic skills test or an alternative (WEST-B / ACT / SAT) in reading, writing, and math for program admission.

Beginning January 1, 2020, the basic skills testing (WEST-B / ACT / SAT) will be required for CTE plan 2 initial certification.

- **Important note:** The requirement is to take the basic skills test or an alternative. Achieving a specific passing score on one of these assessments is no longer required.
- Basic skills assessment results do not expire, so candidates may use tests they have taken in the past to meet this requirement.
- These requirements are already in place for CTE plan 1 program admission and certification.
- Individuals with questions regarding their certification options must contact the OSPI Certification Office at cert@k12.wa.us or (360) 725-6400.
- For testing information, please visit this link: <http://www.k12.wa.us/certification/Teacher/teachertesting.aspx>
- Out-of-state candidates who are applying for a certificate and applying to master's level programs may use the national or out-of-state equivalent test approved by PESB. For alternative testing, please visit the PESB website: <https://www.pesb.wa.gov/preparation-programs/assessments/basic-skills-assessment-west-b/west-b-exemptions/>

[This policy stems from HB 1621, a bill signed](#) on April 24 by Governor Inslee. This bill helps admit more candidates into the teaching profession by removing the requirement of meeting a specific score on the WEST-B (WA Educator Skills Test - Basic) exam.

For more information, please see the FAQ at: <http://bit.ly/2Zyp19D> .

Sincerely,

JISU RYU

Program Manager, Educator Assessment & Data Analysis

Professional Educator Standards Board (PESB)

360.725.6277

www.pesb.wa.gov

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Washington Association for Career & Technical Education Profit & Loss Budget Performance April 2019

	Apr '19	Jul '18 - Apr '19	YTD Budget	%
Ordinary Income/Expense				
Income				
Fall Conference	\$ -	\$ 69,525.00	\$ 94,000.00	74%
Foundation Scholarships	\$ -	\$ -	\$ 3,000.00	0%
Grants	*grants shown in Summer Conference Revenue			\$ -
Other Revenue Sources	\$ 686.79	\$ 9,428.65	\$ -	
Related Conferences				
WACTA Conference Revenue	\$ 6,950.00	\$ 93,125.19		*****
Spring Conference (2018)	\$ -	\$ 1,000.00		
Total Related Conferences	\$ 6,950.00	\$ 94,125.19		
Summer Conference	\$ 23,950.00	\$ 248,915.00	\$ 345,000.00	72%
WA-ACTE Dues	\$ 11,840.00	\$ 97,659.00	\$ 120,000.00	81%
WOVE-Government Relations	\$ -	\$ 6,000.00	\$ 6,000.00	100%
Total Income	\$ 43,426.79	\$ 525,652.84	\$ 568,000.00	93%
Expense				
Association Activities				
Advocacy	\$ 4,000.00	\$ 20,125.00	\$ 24,000.00	84%
Coalition Memberships	\$ -	\$ -	\$ 2,000.00	0%
Committee Assignment	\$ -	\$ -	\$ 1,500.00	0%
Government Relations	\$ -	\$ 2,066.00	\$ 6,000.00	34%
Related Conferences				
Fall/Nov. Conference Expenses	\$ -	\$ 25,817.82	\$ 42,000.00	61%
WACTA Conferences	\$ 594.31	\$ 70,972.09	\$ -	*****
Summer Conference Expenses	\$ 457.73	\$ 144,340.79	\$ 105,000.00	137%
Total Association Activities	\$ 5,052.04	\$ 263,321.70	\$ 180,500.00	146%
Cash Reserves	\$ -	\$ -	\$ 23,000.00	0%
Contracted Services	\$ 400.00	\$ 4,000.00	\$ 6,500.00	62%
Educational Scholarships/Awards	\$ -	\$ 2,600.00	\$ 3,600.00	72%
Leadership	\$ 3,044.05	\$ 31,271.32	\$ 31,000.00	101%
Office Expense	\$ 6,167.54	\$ 38,418.47	\$ 59,300.00	65%
Office Staff				
Contracted Office Help	\$ -	\$ -	\$ 500.00	0%
Payroll Taxes	\$ 1,729.22	\$ 15,379.75	\$ 20,000.00	77%
Professional Fees	\$ 280.00	\$ 1,331.00	\$ 1,500.00	89%
Salaries	\$ 18,742.57	\$ 187,425.70	\$ 226,299.00	83%
Staff Development	\$ -	\$ 115.00	\$ 300.00	38%
Travel - Executive Director	\$ 2,603.61	\$ 5,723.02	\$ 15,000.00	38%
Total Office Staff	\$ 23,355.40	\$ 209,974.47	\$ 263,599.00	80%
Payroll Expenses	\$ -	\$ -		
Total Expense	\$ 38,019.03	\$ 549,585.96	\$ 567,499.00	97%
Net Ordinary Income	\$ 5,407.76	\$ (23,933.12)	\$ 501.00	
Other Income/Expense				
Other Expense	\$ -	\$ -	\$ -	
Net Other Income	\$ -	\$ -	\$ -	
Net Income	\$ 5,407.76	\$ (23,933.12)	\$ 501.00	

Washington Association for Career & Technical Education
Summary Balance Sheet
As of April 30, 2019

05/07/19

Accrual Basis

	<u>Apr 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	269,318.19
Other Current Assets	3,550.86
Total Current Assets	<u>272,869.05</u>
Fixed Assets	<u>401,496.00</u>
TOTAL ASSETS	<u><u>674,365.05</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	(275.00)
Other Current Liabilities	(15,440.32)
Total Current Liabilities	<u>(15,715.32)</u>
Long Term Liabilities	<u>156,842.47</u>
Total Liabilities	141,127.15
Equity	<u>533,237.90</u>
TOTAL LIABILITIES & EQUITY	<u><u>674,365.05</u></u>

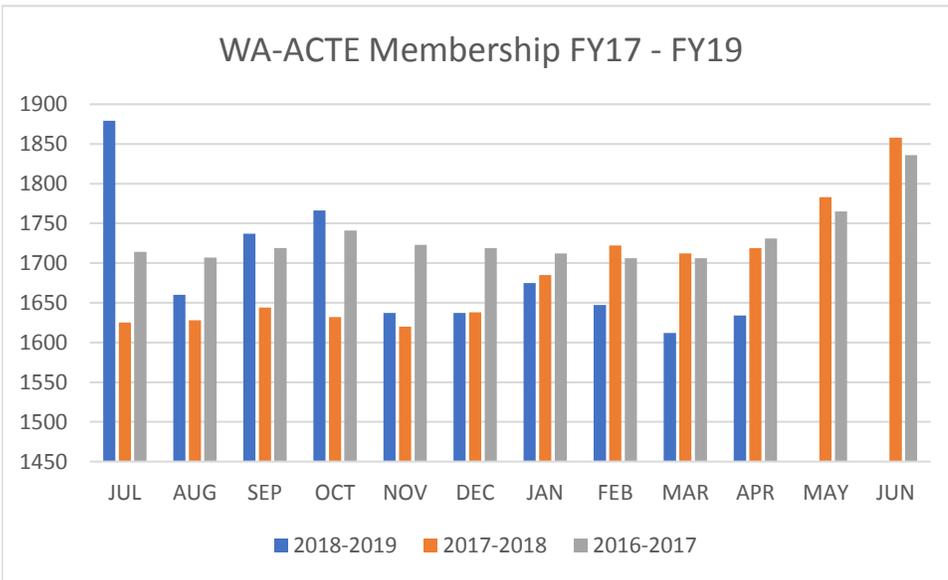
Washington ACTE Membership Report

Fiscal Year: 2019 Month: April

Previous Month	1612		
New Members	23		
Rejoined Members	25		
Expired Members	26		
Current Month	1634	30-day Grace	21

	Self-Designated Section	Current Month 4/30/2019	Previous Month 3/31/2019	Retention Goal 6/30/2019	Retention Goal %	Fiscal Year Net Gain/Loss
WA-ACTE		1634	1612	1858	-12%	-224
ACTE		419	419	456	-8%	-37
Unknown Paid Section*		558	545			
WACTA	366	275	271	133	107%	142
WAAE	167	119	119	125	-5%	-6
WSBEA	239	128	122	133	-4%	-5
WA-CCER	94	48	51	63	-24%	-15
FACSE	297	197	194	185	6%	12
WAME	87	48	44	48	0%	0
WITEA	461	325	330	320	2%	5
WASTS	182	54	49	58	-7%	-4
HSCTE	80	43	37	41	5%	2

*Not a paid section member thru WA-ACTE



BUDGET 2019-2020 • PROPOSED 5-18-19

July 1, 2019 to June 30, 2020

Budget Narrative

OPERATING REVENUES		2019-2020
WA-ACTE Membership Dues		\$120,000
Conferences / PD		
Summer Conference Revenues		\$340,000
OSPI/WTECB Grant		\$12,000
Fall Conference		\$75,000
Misc./Interest/Clock Hours		\$8,000
CTE Foundation Scholarships		\$2,600
WOVE - Government Relations		\$6,000
TOTAL BUDGET REVENUES 2018-2019		\$563,600
BUDGETED EXPENSES		2019-2020
Office Staff		
Salaries/Benefits & Related Taxes		\$253,687
Travel Expenses-Executive Director		\$10,000
Professional Fees		\$1,500
Staff Development		\$300
Total Office Staff Expenses		\$265,487
Office Expenses		
Postage		\$800
Supplies		\$2,500
Telephone/Electronic Communications		\$8,000
Computer Equipment & Software		\$1,500
Computer Maintenance/Upkeep		\$1,500
Office-Utilities/Recycle/Custodial		\$11,000
Office - Insurance/Bond		\$2,200
Office - Interest/Taxes		\$13,000
Equipment Lease/Maintenance		\$5,500
Miscellaneous Association Expenses		\$1,500
Total Office Expenses		\$47,500
EX Board Leadership Expenses		
WA-ACTE Executive Board		\$13,000
ACTE/Regional's		\$20,000
Total Leadership Expenses		\$33,000
Educational Scholarships/Awards		
Teacher of the Year		\$1,000
Student Leadership Award		\$1,600
Total Educational Scholarship/Awards		\$2,600
Association Activities		
Conferences		
Summer Conference		\$150,000
Fall Conference		\$30,000
Related Conferences		
Advocacy		\$24,000
/Gov Relations		\$3,000
Coalition Memberships		\$2,000
Total Association Activities		\$209,000
Contracted Services		
Attorney/CPA		\$1,000
Accountant		\$4,800
Total Contracted Services		\$5,800
TOTAL BUDGETED EXPENSES		\$563,387

\$75/Mbr - Based on 1600 renewals

625 Attendees @\$425 / Exhibits / Sponsors
Combination of OSPI & WTECB
Attendees and Sponsors

Silent Auction provides revenues thru Foundation
For Leg work expenses

Staff salaries and taxes - all costs to the Association
ED to attend multiple conferences and network meetings

Workshops, Webinars, etc.

Yearly increase
Monthly payments

Executive Board Meeting expenses/travel
Officer team travel expenses

Award Committee selects
\$200 per official CTSO - Student travel scholarship

SC related expenses
FC related expenses

Annual Sub-Contract lobbyist
Advocacy expenses
ED Memberships to other associaitons

Used on a need basis
Contract Accountant (Monthly payout)

BUDGET Remainder

\$213