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| **WACTA SPRING CONFERENCE** **February 24-25, 2020 | Hilton Vancouver WA** | **Washington Association of Career and Technical Administrators**  **WACTA c/o WA-ACTE**  **PO Box 315 | Olympia WA 98507-0315**  **Tel: 360-786-9286 | Fax: 360-357-1491**  [**taa@wa-acte.org**](mailto:taa@wa-acte.org) **|** [**www.waacta.org**](http://www.waacta.org) |

**1. Name and Contact Information**

Name (First and Last) Certification #

Job Title

School District School

Work Address City/State/ZIP

Work Telephone Cell

Work Email

Personal Email

**2. Conference Registration Options and Rates**

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| *Email* [taa@wa-acte.org](mailto:taa@wa-acte.org) *if unsure of membership status. (Registration includes Monday breakfast, lunch, and dinner; Tuesday breakfast; and clock hours.)* | | |
| ***WACTA: Washington Association of Career and Technical Administrators*** | **Thru 2/14/2020** | **After 2/14/2020** |
| WACTA Member *(Must have expiration date of 6/30/20 or later)* | $300 | $350 |
| Nonmember or WACTA Renewal | $375 | $425 |
| CTE Director Preparation Program (Intern) WACTA Member *(Must have expiration date of 6/30/20 or later)* | $225 | $275 |
| CTE Director Preparation Program (Intern) Nonmember or WACTA Renewal | $275 | $325 |
| Add Washington ACTE Dues | $75 | $75 |
| Add National ACTE Dues | $80 | $80 |
| Add Subscription *WOVE Legislative Update for CTE*  $400 (2020 Legislative Session)  $700 (2020 & 2021 Legislative Sessions)  $900 (2020, 2021, & 2022 Legislative Sessions) | | |

**3. Payment** *(To pay with a credit card please use* [*WACTA Online Registration*](https://wa-acte.regfox.com/wacta-spring-conference-2020)[*https://wa-acte.regfox.com/wacta-spring-conference-2020*](https://wa-acte.regfox.com/wacta-spring-conference-2020)*.)*

RegFox Registration/Payment Processing Fees: 4% | To avoid fees, please use paper registration and pay by check or purchase order.

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| Check (Payable to WA-ACTE) | Purchase Order # |
| Registration | $ |
| Add Washington ACTE Dues | $ |
| Add National ACTE Dues | $ |
| Add *WOVE Legislative Update for CTE* Subscription | $ |
| *(only speakers from Fall 2019 are eligible)* Speaker Discount Code |  |
| Total Balance Due | $ |

**Policy:** WACTA Spring Conference, Hilton Vancouver WA, February 24-25, 2020. Advance registration $300 (WACTA members) or $375 (nonmembers) through February 14, 2020. Late registration additional $50 after February 14, 2020. Registration ends February 21, 2020. After February 21, 2020, please register onsite at the Hilton Vancouver WA. Please fax purchase orders to 360-357-1491 or email to [taa@wa-acte.org](mailto:taa@wa-acte.org). When your registration is submitted you are registered for the conference, whether your registration is paid for or not and are subject to the cancellation policy. The registration and payment or purchase order must be received no later than February 21, 2020. A $50 handling fee will be charged for checks returned for insufficient funds. Email [taa@wa-acte.org](mailto:taa@wa-acte.org) with any cancellations or substitutions by February 14, 2020. Substitutions: Substitutions will not be accepted unless received in writing from the original registrant by February 14, 2020. Registrants unable to attend may send a substitute. A letter from the original registrant authorizing the substitution must be emailed to [taa@wa-acte.org](mailto:taa@wa-acte.org) or faxed to 360-357-1491 by February 14, 2020. Cancellations: A $50 cancellation fee (per person) will be charged for all refunds requested in writing by February 14, 2020. Request for refunds must be submitted in writing to [taa@wa-acte.org](mailto:taa@wa-acte.org) or faxed to 360-357-1491. No refunds will be issued after February 14, 2020. Purchase orders will be billed a $50 cancellation fee per registrant. No-shows will be charged the full amount. All requests must be made in writing. Any refunds will be issued by check. Refunds for online registrations paid by credit card will be issued by check. Membership dues are nonrefundable. Online registration/payment processing fees are nonrefundable.