



Executive Board Meeting Minutes

Date: August 5, 2023

Called to Order by: Kevin Davis

Start Time: 9:02 a.m. (PST)

Break Time: 10:15 - 10:30 a.m. (PST)

Adjourned by: Kevin Smith

End Time: 11:43 a.m. (PST)

Location: Davenport Grand Hotel, Spokane WA – In-Person

1. **ATTENDEES PRESENT:** (Bolded Names are Voting Members)

- **President - Kevin Davis**
- **President Elect - Kevin Smith**
- **Past President - Nora Zollweg**
- **Administration - Mark Wreath**
- **Agricultural Education - Stacy Lischke**
- **Business & Marketing Education - Brenda Grabski & Shawn Perez**
- **Career Counseling & Employment Readiness - Marie Miller**
- **Family & Consumer Sciences - Holly Unruh**
- **Industrial Technology Education - Marcus Sullivan**
- **Health Sciences - Courtney Peart & Stephanie Brophy**
- Awards Committee Chair - Vern Chandler
- Executive Director - Tim Knue
- Executive Assistant - Franciene Chrisman
- Government Relations - Jesse Taylor
- OSPI Rep - Samantha Sanders
- WA-ACTE Future President Elect - Jodi Jacobs
- WITEA Historian - Lew Keliher
- WITEA Secretary (filling in for Tess Alviso) - Courtney Sullivan
- WITEA Past President - John Garrett
- WITEA President Elect - Cheyenne LaViolette
- WA-CCER President Elect - Stephanie Schirm
- ASD Teacher - Bill Keliher

Not Present: Tess Alviso

2. **WONDERINGS:**

- New Pathways - How will this affect CTE?
- College in High School expansion funding
- Making a year-long course fit into a semester class
 - What you keep and what do you take out
 - How long and how in-depth
- Switching Curriculum from Mechatronics to Woods
- New OSPI Rep
- What can the OSPI office do to best support teachers in WA and wants to hear comments and concerns
- New Processes and Systems - Will they work?
- Send employees to field trip in Florida for safety with undocumented students
- Capital appetite w/ changes
- Worksite Learning Guidelines: how will this affect students in special ed and understanding the changes
- Classroom future, succession future for WE-BAM, ensuring qualified teachers in the classroom and board seats

3. **CONSENT AGENDA**

- A. May 2023 Minutes
- President (Kevin Davis) asked for a motion to approve
 - Holly Unruh - Motion
 - Courtney Peart - Second
 - Approve
 - Y - 10
 - N - 0
- B-O. June 2023 Financial Statements through Calendar
- President (Kevin Davis) asked for a motion to approve
 - John Garrett - Motion
 - Marcus Sullivan - Second
 - Approve
 - Y - 10
 - N - 0

4. **BOARD LIAISON REPORT**

- A. OSPI
- Becky will be in later this weekend to take questions and/or concerns
 - WACTA & WA-CCER update and report from OSPI coming soon
 - CTE OSPI staffing updates and openings
 - Continuous movement - reviewing
 - gaps in requirements
 - next steps
 - report to be rolled out in 8/2023
 - Next year stakeholder engagement priority
 - Resource updates / Framework template
 - Start using by Oct. 15, 2023
 - Insurance tab fix
 - Reach out to OSPI they can help correct with IT help

Questions or comments posed to OSPI:

Suggest across program breakouts

Anticipation for staffing hires to fill vacant OSPI positions

- B. WTECB - None
- C. Region V
- 23-24 Conference April 9-11 in Hawaii
 - HawaiiACTE.org to register and reserve hotel
 - 24-25 Conference in Phoenix AZ
- D. CTSOs - None

5. **COMMITTEES**

- A. FAME
- Scholarship & Awards
 - Silent Auction
 - Live Auction
 - New Business Cards
 - Membership
 - Engagement
 - W/ QR code on the back to survey
 - Conference with Vendor Social
 - Welcome Meeting for New Teachers
 - Meeting Rm 1 Monday Morning
- B. LEGISLATIVE
- Leg Group: 7-8 people
 - Works on focusing needs to be escalated to legislative parties
 - DRAFT of priorities - Tim Summarized
 - Funding
 - Value
 - Student (Leadership)
 - FFA National Affiliates (all) by 2027
 - OSPI wants to hear questions or concerns to help support this transition

C. PROFESSIONAL DEVELOPMENT

- Summer Conference 23-24
 - Enrollment is over 1000+ registrants
 - 56 booths with 125 vendors to work the booths
 - Expansion to convention center
 - Welcome and various sessions
 - Additional space for exhibitors for quick hit conversations

Proposed Question from Holly Unruh: Could there be a Social Media position created as a board member to manage WA-ACTE social media footprint?

- *Could this be a volunteer or a hired paid employee?*
- *Concern for selecting the correct person to potentially fill this (idea) position.*

MOTION BY JOHN GARRETT: *WITEA will take on the leadership role of developing a Social Media Committee to further discuss this potential Social Media position on the WA-ACTE Board.*

- *Holly Unruh - Second*

Tim Knue Comment/Request: A report/update will be presented at the September 23, 2023 board meeting with findings.

- *Call for Vote by Kevin Davis*
- *Approve*
 - *Y - 10*
 - *N - 0*

6. BOARD INFORMATION & LEARNING

A-B. STRATEGIC PLAN

- Will be presented at September board meeting

C. GOVERNING DOCUMENTS

- Onboarding new board reps
 - WE-BAM
 - WACTA
 - WITEA
- ASL wants to be their own section
- Support staff involvement/support section
 - **Something to think on:** Potential for this board to create a New & Related Section/Area for these groups to have a place to learn, grow, and be represented at WA-ACTE. Revisit at September board meeting.

7. OTHER BUSINESS

A. ADVANCEMENT OF OFFICER POSITIONS

- Jodi Jacobs moved to President Elect
- Kevin Smith moved to President
- Kevin Davis moved to Past President
- Nora congrats for completing the WA-ACTE board service

B. NEXT MEETING: PROPOSED

- Tim spoke to these.
- Kept Zoom all but August 3

C. FOR THE GOOD OF THE ORDER - None

Respectfully submitted by Courtney Sullivan