Executive Board Meeting Minutes

Date: August 5th, 2023

Called to Order by: Kevin Davis  
Start Time: 9:02 am (PST)  
Break Time: 10:15 - 10:30 am (PST)

Adjourned by: Kevin Smith  
End Time: 11:43 am (PST)

Location: Davenport Grand Hotel, Spokane WA - In Person

1. ATTENDEES PRESENT: (Bolded Names are Voted Members)

- President - Kevin Davis
- President Elect - Kevin Smith
- Past President - Nora Zollweg
- Administration - Mark Wreath
- Agricultural Education - Stay Lischke
- Business & Marketing Education - Brenda Grabski & Sean Perez
- Career Counseling & Employment Readiness - Marie Miller
- Family & Consumer Science - Holly Unruh
- Industrial Technology Education - Marcus Sullivan
- Health Sciences - Courtney Peart & Stephanie Brophy
- Awards Committee Chair - Vern Chandler
- Executive Director - Tim Knue
- Executive Assistant Francine Chrisman
- Government Relations - Terry Taylor
- OSPI Rep - Samantha Sanders
- WA-ACTE Future President Elect - Jodi Jacobs
- WITEA Historian - Lew Keliher
- WITEA Secretary (filling in for Tess Alviso) - Courtney Sullivan
- WITEA Past President - John Garret
- WITEA President Elect - Cheyenne LaViolette
- WA-CCER President Elect - Stephanie Schirm
- ASD Teacher - Bill Keliher

Not Present: Tess Alviso

2. WONDERINGS:

- New Pathways - How will this affect CTE?
- College in High School expansion funding
- Making a year long course fit into a semester class
  - What you keep and what you take out
  - How long and how in depth
- Switching Curriculum from Mechatronics to Woods
- New OSPI Rep
- What can the OSPI office do to best support teachers in WA and wants to her comments and concerns
- New Processes and Systems - Will they work?
- Send employees to field trip in Florida for safety with undocumented students
- Capital appetite w/ changes
- Worksite Learning Guidelines: how will this affect student sin special ed and understanding the changes
- Classroom future, succession future for WE-BAM, ensuring qualified teachers in the classroom and board seats
3. **CONSENT AGENDA**
   A. May 2023 Minutes
      ● President (Kevin Davis) asked for a motion to approve
         ○ Holly Unruh - Motion
         ○ Courtney Peart - Second
         ○ Approve
            ■ Y - 20
            ■ N - 0
   B-O. June 2023 Financial Statements through Calendar
      ● President (Kevin Davis) asked for a motion to approve
         ○ John Garrett - Motion
         ○ Marcus Sullivan - Second
         ○ Approve
            ■ Y - 20
            ■ N - 0

4. **BOARD LIAISON REPORT**
   A. OSPI
      ● Becky will be in later this weekend to take questions and/or concerns
      ● WACTA & WA-CCER update and report from OSPI coming soon
      ● CTE OSPI staffing updates and openings
      ● Continuous movement - reviewing
         ○ gaps in requirements
         ○ next steps
         ○ report to be rolled out in 8/2023
      ● Next year stakeholder engagement priority
      ● Resource updates / Framework template
         ○ Start using by Oct. 15, 2023
      ● Insurance tab fix
         ○ Reach out to OSPI they can help correct with IT help
      Questions or comments posed to OSPI:
      Suggest across program breakouts
      Anticipation for staffing hires to fill vacant OSPI positions
   B. WTECB - None
   C. Region 5
      ● 23-24 Conference April 9-11th in Hawaii
      ● HawaiIACTE.org to register and reserve hotel
      ● 24-25 Conference in Phoenix AZ
   D. CTSO’s - None

5. **COMMITTEES**
   A. FAME
      ● Scholarship & Awards
      ● Silent Auction
      ● Live Auction
      ● New Business Cards
         ○ Membership
         ○ Engagement
         ○ W/ QR code on the back to survey
      ● Conference with Vendor Social
      ● Welcome Meeting for New Teachers
         ○ Meeting Rm 1 Monday Morning
   B. LEGISLATIVE
      ● Leg Group: 7-8 people
      ● Works on focusing needs to be escalated to legislative parties
      ● DRAFT of priorities - Tim Summarized
         ○ Funding
         ○ Value
         ○ Student (Leadership)
            ■ FFA Nation Affiliates (all) by 2027
            ■ OSPI wants to hear questions or concerts to help support this transition
   C. PROFESSIONAL DEVELOPMENT
      ● Summer Conference 23-24
o Enrollment is over 1000+ in person attendees
o 56 booths with 125 vendors to work the booths
o Expansion to convention center
  ■ Welcome and various sessions
  ■ Addition space for exhibitors for quick hit conversations

Proposed Question from Holly Unruh: Could there be a Social Media position created as a board member to manage WA-ACTE and etc.’s social media’s footprint?
  ● Could this be a volunteer or a hired paid employee?
  ● Concern for selecting the correct person to potentially fill this (idea) position.

MOTION BY JOHN GARRETT: WITEA will take on the leadership role of developing a Social Media Committee to further discuss this potential Social Media position on the WA-ACTE Board.
  ● Holly Unruh - Second

Tim Knue Comment/Request: A report/update will be presented at the September 23, 2023 board meeting with findings.
  ● Call for Vote by Kevin Davis
  ● Approve
    o Y - 20
    o N - 0

6. BOARD INFORMATION & LEARNING
A-B. STRATEGIC PLAN
  ● Will be presented at September board meeting
C. GOVERNING DOCUMENTS
  ● Onboarding new board reps
    o WE-BAM
    o WACTE
    o WITEA
  ● ASL wants to be their own section
  ● Support staff involvement/support section

  o Something to think on: Potential for this board to create a New & Related Section/Area for these groups to have a place to learn, grow and be represented at WA-ACTE. Revisit at September board meeting.

7. OTHER BUSINESS
A. ADVANCEMENT OF OFFICER POSITIONS
  ● Jodi Jacobs moved to President Elect
  ● Kevin Smith moved to President
  ● Kevin Davis moved to Past President
  ● Nora congrats for completing the WA-ACTE board service
B. NEXT MEETING: PROPOSED
  ● Tim spoke to these.
  ● Kept Zoom all but August 3rd
C. FOR THE GOOD OF THE ORDER - None