

WA-ACTE EXECUTIVE BOARD MEETING AGENDA

Saturday, January 26, 2019 • 10:00 AM – 4:00 PM

Seattle Room • Located in “Gregory’s Restaurant” at the Red Lion Hotel Seattle Airport

(Anticipated Action: I = Info; D = Discussion; A = Action)

- 10:00 AM**
- A. **Call-to-Order & Roll Call**
 - B. **Agenda Changes** (I/A)
 - C. **Calendar Update** (I/A)
 - D. **Consent Agenda** (I/A)
 - 1. Approval of [November 15, 2018, Executive Board Meeting Minutes](#)
 - 2. Financial Statements (November)
 - 3. Executive Committee Reports
 - 4. Section Reports (Written)
 - 5. Correspondence
 - E. **Board Learning** (I)
 - 1. Parli Pro Info
 - 2. Discussion Topic(s):
 - a. Resolutions
 - b. President Elect
 - c. [Bylaw](#) Changes – specifically “Affiliated Sections” discussion
 - d. Strategic Plan Ideas
- 11:30 AM**
- F. **Reports of Agencies / Organizations (15 minutes each)** (I)
 - 1. OSPI Update – Becky Wallace
 - 2. WTECB Update – Eric Wolf
 - 3. Region V Update – Shani Watkins
 - 4. CTSO Update – Lori Hairston
- 12:30 PM** **LUNCHEON – Seattle Room**
- 1:15 PM**
- G. **Committee Updates** (I/A)
 - 1. Legislative
 - a. [CTE Legislative Action Plan](#)
 - b. Civic Engagement Day & [WACTA Spring Conference](#) Activities
 - c. CTE Coalition Update
 - 2. Professional Development
 - a. Recap: Fall Conference – November 7-8, 2018 – Great Wolf Lodge
 - b. Recap: ACTE CareerTech VISION – November 28-December 1, 2018 – San Antonio
 - c. National Policy Seminar – March 25-27, 2019 – Washington DC
 - d. [Region V – Call for Presentations](#) (may still be available) – April 10-13, 2019 – Bozeman MT
 - e. Summer Conference Planning Update
 - 1. [Call for Presentations](#)
 - 2. Keynote Speaker(s)
 - 3. Sunday Sessions Marketing – “Boot Camp/101” Sessions
 - 3. Membership & Awards
 - a. Community Service Project (during SC in Spokane)
 - b. Membership Report (December)
 - c. [2019 Awards](#)
 - H. **Action Item(s) (TBD)** (A)
- 4:00 PM**
- I. **For the Good of the Order / Adjournment**

January 2019

WA-ACTE Calendar

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March 2019

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April 2019

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<i>12</i> Mother's Day	<i>13</i>	<i>14</i>	<i>15</i>	<i>16</i>	<i>17</i>	<i>18</i> <div style="background-color: yellow; padding: 5px; text-align: center; font-weight: bold;">WA-ACTE Executive Board Meeting, SeaTac Red Lion</div>																																																																																										
<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>	<i>23</i>	<i>24</i>	<i>25</i>																																																																																										
<i>26</i>	<i>27</i> Memorial Day	<i>28</i>	<i>29</i>	<i>30</i>	<i>31</i>																																																																																											



EXECUTIVE BOARD
Meeting Minutes
November 15, 2018

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 3:06 p.m. on November 15, 2018, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call. A quorum was present at 3:22 p.m.

Executive Board Present:

Executive Committee

President..... Shani Watkins
Past President..... Kevin Plambeck
President Elect..... Lew Keliher

Executive Board Representatives

Administration Wes Allen
Business Education Matt Monnastes
Career Counseling & Employment Readiness Nora Zollweg
Family and Consumer Sciences..... Trudy Swain
Health Sciences Debbie Waters-Palaki for Pam Reichel

Executive Board Absent:

Agricultural Education Nathan Moore
Marketing Education Brenda Grabski
Industrial Technology Education Doug Merrill
Skilled and Technical Sciences..... Chris Names
Awards Chair (Ex Officio) Vern Chandler

Staff Present:

Executive Director..... Tim Knue
Executive Assistant..... Tess Alviso

Agenda Changes: None

Calendar Update: Send additions or changes to Tess.

Consent Agenda:

- Wes moved that the consent agenda be approved as presented. The motion was seconded by Nora and carried.

Legislative Committee:

- Draft Legislative Focus
- [Legislative Action Plan](#)

- Items agreed on to actively promote and advocate for CTE.
- Tool to use to speak to legislators.
- Jesse Taylor – contracted lobbyist

Professional Development Committee:

- Fall Conference
 - Smaller than in past years, but went very well
 - Keynote engaging
 - Next year theme: entrepreneurial
 - Evaluations very positive
- Summer Conference
 - Planning timeline
 - Call for presentations out in December
 - Registration out by March 15
 - Draft agenda by March 1
 - GoToMeeting every other week beginning January 9

FAME Committee:

- Membership 1,766 as of October 31
- WA-CCER spring training in March – become members as part of conference
- Awards – updated and awards portal open
- Awards deadline May 1

Strategic Plan:

- Draft strategic plan reviewed and discussed.
- Shani asked for Board representatives to submit strategic plan items.
- Shani will follow-up with email.

Adjournment:

- The meeting was adjourned at 4:45 p.m.

Future Meetings:

- January 26, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March 21, 2019, 3:00 p.m. - 5:00 p.m., GoToMeeting
- May 18, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 3, 2019, time TBD, Davenport Grand Hotel, Spokane
- September 28, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport

Washington Association for Career & Technical Education
Profit & Loss YTD Comparison
 November 2018

	Nov 18	Jul - Nov 18
Ordinary Income/Expense		
Income		
Fall Conference	23,950.00	36,100.00
Other Revenue Sources	2.91	8,651.56
Related Conferences	0.00	650.00
Summer Conference	0.00	224,315.00
WA-ACTE Dues	14,520.00	66,915.00
WOVE-Government Relations	0.00	6,000.00
Total Income	38,472.91	342,631.56
Expense		
Association Activities		
Advocacy	0.00	8,000.00
Related Conferences	3,006.81	4,232.97
Summer Conference Expenses	0.00	138,624.18
Total Association Activities	3,006.81	150,857.15
Contracted Services	400.00	2,000.00
Educational Scholarships/Awards	0.00	1,000.00
Leadership	279.81	8,515.56
Office Expense	2,747.23	58,125.43
Office Staff		
Payroll Taxes	1,433.82	7,669.48
Professional Fees	0.00	391.00
Salaries	18,742.57	93,712.85
Staff Development	0.00	115.00
Travel - Executive Director	0.00	1,492.04
Total Office Staff	20,176.39	103,380.37
Payroll Expenses	0.00	0.00
Total Expense	26,610.24	323,878.51
Net Ordinary Income	11,862.67	18,753.05
Net Income	11,862.67	18,753.05

Washington Association for Career & Technical Education

Balance Sheet

As of November 30, 2018

	<u>Nov 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	354,681.65
Other Current Assets	<u>3,550.86</u>
Total Current Assets	358,232.51
Fixed Assets	<u>401,496.00</u>
TOTAL ASSETS	<u>759,728.51</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	<u>69,680.54</u>
Total Current Liabilities	69,680.54
Long Term Liabilities	<u>159,431.83</u>
Total Liabilities	229,112.37
Equity	<u>530,616.14</u>
TOTAL LIABILITIES & EQUITY	<u>759,728.51</u>

Executive Director's Report

Submitted By: Tim Knue

Date Submitted: January 2019

1. Activities Since the Last Report: (November 2018)

a. November 2018

- i. WA-ACTE Fall Conference, Great Wolf Lodge
- ii. NEDA Exec Committee GoToMeeting
- iii. Senate Assembly Days, Olympia
- iv. WA ACTE - Painters and Allied Trades Discussion, phone
- v. "Beyond Basic Education" Forum w/ Sup. Reykdal, Bellingham WA
- vi. ACTE VISION Conference, San Antonio, TX

b. December 2018

- i. WACTA Professional Development conference calls
- ii. Met with PEI, Olympia
- iii. PESB Workgroup on CTE, Olympia
- iv. Advance CTE webinar on Social Media Communications
- v. Phone call with Rep Rick Larsen – Perkins & WIOA

c. January 2019

- i. WACTA Board Meeting, SeaTac
- ii. WACTA professional development call
- iii. WA-ACTE Officer GoToMeeting
- iv. Met with Becky Wallace, Olympia
- v. Call with John Drescher, Apple Inc.
- vi. Session Begins, several committee meetings

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE PRESIDENT

Submitted By: Shani Watkins

Date Submitted: January 9, 2019

1. General Thoughts:

CTE is truly poised in Washington for great things this year! We are on the forefront of many people's minds and energies. I am hopeful going into the legislative session that there will be some movement on fixing the 1,000 unintended consequence issue.

I am hopeful that we are moving in a positive direction in CTE and that others are really seeing what CTE can do to support student learning and success.

2. Strategic Plan Activities:

Contacted my individual legislators to discuss the two-solution document for legislator discussion. Had a great conversation with Senator Christine Rolfes about the funding situation and possible solution moving forward. She was positive and is planning to move the conversation on to others.

3. Matters of Interest:

CTE Funding is a significant matter of interest
CTE pathways are a focused conversation for this legislative session
Innovation, innovate, and what that looks like for career and technical education in the state

4. Executive Committee Activities:

Attended National Visions Conference in December
Met with Region V committee in January
Contacted legislators to keep CTE in the conversation

REPORT TO THE WA-ACTE EXECUTIVE BOARD Past-President

Submitted By: Kevin Plambeck

For Board Meeting: January 26, 2019

1) General Thoughts (and questions):

- a) How can we best provide professional development for our members in fulfilling our WA-ACTE Mission?
- b) We need to further explore WA-ACTE's membership structure (see below under Strategic Plan Activities)
- c) How can we develop better and more funding resources for WOVE?

2) Strategic Plan Activities:

- a) Expanding resources/funding for Leg/lobby work by Washington ACTE.
- b) Membership structure
 - i) Review section membership in WA-ACTE
 - ii) Review and discuss WA-ACTE membership fee structure with section leadership
 - iii) Consideration of a modified "affiliated" membership fee structure and explore the benefits of affiliated membership that sections and members will see

3) Matters of Interest:

- a) Review of membership structure
- b) Professional Development Opportunities
- c) CTE Legislation and support for WOVE
- d) Marketing and communication strategies and efforts for WA-ACTE
- e) Recruiting Candidates for WA-ACTE and Section Offices

4) Executive Committee Activities:

- a) WA-ACTE Officer Team GoTo meetings
- b) School District Accounting Advisory Committee (SDAAC) meetings
- c) WA-ACTE Fall Conference
- d) ACTE CareerTech Vision Conference
- e) Had a new crown put on.

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WA-ACTE President Elect

Submitted By: Lew Keliher

Date Submitted: 1/6/2019

1. **General thoughts**

Since I last wrote I've had the pleasure to attend the November WA-ACTE Fall conference at Great Lodge. Michael DiSpezio was an awesome opening speaker giving people new ideas on VR possibilities and why we should work with new technologies. Your executive board also attended the ACTE Visions conference in Texas with more than 50 other WA-ACTE members. Having the ability to talk with ACTE members from all over the nation always makes me feel so impressed with what our sections are doing in Washington.

2. **Strategic Plan Activities:**

Language to support CTE as the legislative season grows closer is being signed off on in hopes to best speak to our needs of keeping CTE strong and growing.

3. **Matters of Interest:**

I'm still working on how do we convince, cajole, and persuade our gifted teachers to present? Also, how do we get our directors/principals to nominate teachers for section awards so they can be sent on to our state awards? If you have an idea please let me know.

As a continuing item I'd like to have members send me the names of their (past or present) section administration if you believe they should be talked to about running for President Elect of WA-ACTE in 2019 this coming summer. It's never too early to start the conversation and bring their expertise to another level and I'm happy to talk with them about the opportunity.

4. **Executive Committee Activities:**

We continue to meet and discuss our focus for WA-ACTE legislative asks.

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WACTA Section

Submitted By: Wes Allen

Date Submitted: 1/14/19

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

We have completed two executive board meetings where there was detailed conversation about the legislative ask for this year session and planning for the upcoming spring conference (in Olympia) and the focus on meeting with legislators while there.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

Trying to address the inequities that were created (and impacting CTE) from the McCleary decision. Moving forward with the legislative ask of a cap of 5% indirect charging and a .6/.6 split for skill center/sending high schools that is based on head count and not minutes. With the change in hours (90 to 100) and the increase in direct charging and teacher salaries, keeping programs “in the black” has become difficult, and sometimes impossible, to accomplish.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

This continues to be funding of classes and assisting with maintaining the high standards that have been set for CTE in the state.

4. Other Comments/Suggestions:

N/A

5. Upcoming Meetings or Conferences:

**Executive Board meeting at Sea-Tac on Nov. 6th, Jan. 8th, Mar. 19th 10am-3pm
Spring Conference, Olympia Feb. 24-26th**

Items Requested to Be Placed on Board Agenda for Discussion

(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)

Not sure if it is already a topic already, but the testing requirement changes for teachers entering the Type 2 programs (proposal through PESB to have them all take and pass WEST-B) and the impact that this would have on getting teachers certified to teach classes.

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WAME

Submitted By: Brenda Grabski

Date Submitted: January 9, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

- Continue to update website – www.mywame.com. Added links to Conference highlights & Nomination forms. (Quality Assoc. Improvement, Advocacy & Promotion)
- Created Quarterly Newsletter (Quality Assoc. Improvement, Promotion)
- Began BAM 2019 planning with WSBEA (Membership)
- Set date, location and partial agenda for WAME spring 1-day conference (Quality Assoc. Improvement, Membership, Promotion)
- Continue email communication monthly as well as on line (Advocacy & Promotion)

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

- Large number of teachers in their first 3 years of teaching – continuing theme for year
- Change in needs of delivery of professional development – based on attendance numbers
- Communicating the value of WAME membership to teachers – continuing issue

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

- Changes in the workforce – continuing issue
- Decline of traditional Business & Marketing teacher programs at Eastern & Central – continuing issue
- Shortage of licensed career and technical education teachers. – continuing issue

4. Other Comments/Suggestions:

None at this time

5. Upcoming Meetings or Conferences:

- WAME One Day March 12th
- WAME Curriculum Academy last week of June, 2019
- Monthly Board Calls the last Wednesday of each month at 3:00 pm.

Items Requested to Be Placed on Board Agenda for Discussion

None at this time

REPORT TO THE WA-ACTE EXECUTIVE BOARD

WITEA

Submitted By: Doug Merrill _____

Date Submitted: Jan 9, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

1. A meeting has been set up with CWU Ed Dept to discuss saving the Tech Ed Major. Jan 30th. Several board members met in December at Central to discuss a plan of action and a presentation that would address the issue.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

1. A meeting has been set up with CWU Ed Dept to discuss saving the Tech Ed Major. Jan 30th. Several board members met in December at Central to discuss a plan of action and a presentation that would address the issue.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

4. Other Comments/Suggestions:

5. Upcoming Meetings or Conferences:

1. Spring conference details are being addressed. The registration was sent out Jan 7th.
2. Go to meeting this Thursday the 10th discussing conference details.

Items Requested to Be Placed on Board Agenda for Discussion

REPORT TO THE WA-ACTE EXECUTIVE BOARD

HSCTE

Submitted By: Pamela Reichel

Date Submitted: Jan. 9, 2019

1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):

HSCTE held an Executive Board meeting on Nov. 3, 2018. Discussed ways to increase our communication to our membership. Our first HSCTE Newsletter was sent to our membership at the beginning of January. We have already received some input and questions for our organization. Tom Walker is updating our website. Also discussed new course ideas with Marianna Goheen for health science programs. Cori Garcia Hanson with AHECWW presented some ideas and programs for health science teachers which we included in the newsletter.

2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):

Low membership numbers as mentioned before, updating our P & P by summer conference. Bringing forth great professional development to membership as well as reintroducing a fall or spring conference.

3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):

Good quality professional development is always a challenge in CTE and Health Science. We need to look at ideas for online continuing education/training, tours at facilities, and keeping up with technology and new developments in our fields of instruction.

4. Other Comments/Suggestions:

None at this time.

5. Upcoming Meetings or Conferences:

Early February HSCTE Board Meeting to be scheduled.

CAREER CONNECT WASHINGTON: BUILDING A STRONGER FUTURE

Gov. Jay Inslee proposes a \$110 million investment to link 100,000 Washingtonians with career-connected learning opportunities by 2027.



BUILDING STRONG CAREER CONNECTED PROGRAMS – \$33 MILLION

High-quality, career-connected learning programs that support the needs of business and industry across Washington give young adults multiple pathways to a great career. The Career Connect Washington proposal sets up a competitive grant program to create new career-connected learning programs to expose students to and prepare them for high-demand jobs.



SCALING STUDENT ENROLLMENTS AND SUPPORTS – \$30 MILLION

To expand career-connected learning programs, the proposal includes funding for K-12 and higher education partners to support student enrollment in dual credit and career and technical education courses, registered apprenticeships, and state work study and career launch programs.



BETTER EQUIPPING CAREER AND TECHNICAL EDUCATION – \$18 MILLION

Students need access to the latest tools and equipment to prepare for the careers of today and the future. The governor's capital budget includes a competitive grant program for high schools, skill centers and community colleges to purchase and install equipment for career-connected learning programs.



SUPPORTING WORKFORCE INITIATIVES – \$16 MILLION

The proposal includes funding for customized worker training for current and future employees and creates new apprenticeship opportunities in health care, information technology, aerospace and construction trades.



STRENGTHENING SYSTEM INFRASTRUCTURE – \$13 MILLION

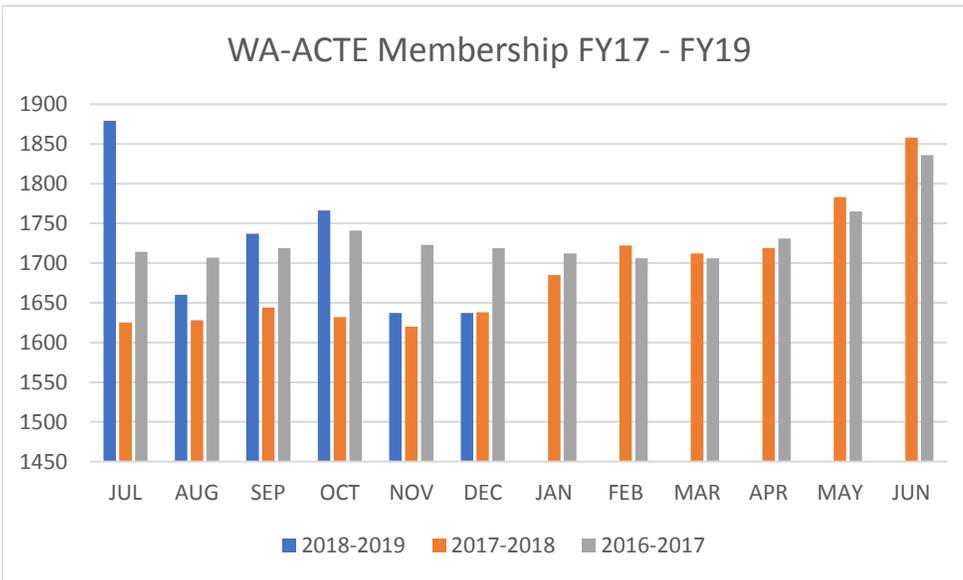
A coordinated approach across state agencies and education systems is key to successfully offering career-connected learning opportunities, as are student recruitment campaigns and robust data systems. The proposal funds credit equivalencies and portability for career-connected programs. It also funds marketing and communications to students, families and educators, and data systems to measure and report on student outcomes.

Washington ACTE Membership Report
Fiscal Year: 2019 Month: December

Previous Month	1637		
New Members	8		
Rejoined Members	10		
Expired Members	18		
Current Month	1637	30-day Grace	15

	Self-Designated Section	Current Month 12/31/2018	Previous Month 11/30/2018	Retention Goal 6/30/2019	Retention Goal %	Fiscal Year Net Gain/Loss
WA-ACTE		1637	1637	1858	-12%	-221
ACTE		424	473	456	-7%	-32
Unknown Paid Section*		623	629			
WACTA	350	246	242	133	85%	113
WAAE	174	120	120	125	-4%	-5
WSBEA	241	116	116	133	-13%	-17
WA-CCER	105	56	56	63	-11%	-7
FACSE	297	195	204	185	5%	10
WAME	90	45	47	48	-6%	-3
WITEA	439	288	288	320	-10%	-32
WASTS	158	48	49	58	-17%	-10
HSCTE	74	38	34	41	-7%	-3

*Not a paid section member thru WA-ACTE





Washington Association for Career and Technical Education 2019 Excellence Awards

The Washington ACTE® Excellence Awards promote excellence in Career and Technical Education. Washington ACTE has recognized those individuals who have made extraordinary contributions to CTE, programs that exemplify the highest standards, and organizations that have conducted activities to promote and expand CTE programs. Award winners serve as inspirational leaders to Washington ACTE: they embody the core values of serving their students and being committed to CTE. [Learn more about our past winners.](#)

Are you interested in reading tips on how to write a strong award nomination, or looking for resources to help you manage your awards program? Check out these resources and more on the new [Awards Resources page](#).

The Excellence Awards are presented at the Washington ACTE Awards Breakfast in conjunction with the [Washington ACTE Summer Conference](#). Please join Washington ACTE at this event celebrating career and technical educators who make a difference in students' lives every day!

SECTION LEVEL WACTA WAAE WSBEA WA-CCER FACSE WAME WITEA WASTS HSCTE	2018 Section Winners or 2019 Section Winners prior to May 1
STATE LEVEL WASHINGTON ACTE	Section winners go on to the state competition. Nominations must be entered into the awards portal by May 1, 2019. Awards are announced at the Summer Conference Awards Breakfast, August 6, 2019, at The Davenport Grand Hotel in Spokane. <i>Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.</i>
REGION LEVEL ACTE REGION V	Washington ACTE state winners go on to the region competition. Applications must be updated and candidate must be a national ACTE member by March 1, 2020. Awards are announced at ACTE Region V Conference in April 2020.
NATIONAL LEVEL ACTE	ACTE Region V winners go on to the national competition and are announced during the ACTE CareerTech VISION, December 2-5, 2020, in Nashville, Tennessee.

The Washington ACTE® Excellence Awards recognize excellence and dedication within the field of Career and Technical Education among Washington ACTE members. Recipients of these awards are exceptional individuals who have contributed to the success of CTE through the quality of their work and their involvement in the CTE community. Candidates and winners are recognized at four levels: section, [state, regional, and national](#). The Excellence Awards program has been integrated with [ACTE's High Quality CTE Framework](#).



There are eight (8) Excellence Awards:

Please note: Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates may not be nominated for the same or another Excellence Award within 3 years of their win.

- **Teacher of the Year:** This award recognizes the finest career and technical teachers at the middle/secondary school level who have demonstrated innovation in the classroom, commitment to their students, and dedication to the improvement of CTE in their institutions and communities.
 - **Eligibility:** All candidates must be employed as classroom/laboratory CTE teachers at the middle/secondary school level and have at least 5 years of teaching experience at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Administrator of the Year:** This award recognizes administrative CTE professionals at the school, district, county, state, or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique, and effective Career and Technical Education programs.
 - **Eligibility:** All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state department of education professionals, or other administrative professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Postsecondary Teacher of the Year:** This award recognizes the finest career and technical teachers at the postsecondary level who have demonstrated innovation in the classroom, commitment to their students, and dedication to the improvement of CTE in their institutions and communities.
 - **Eligibility:** All candidates must be employed as CTE teachers at the postsecondary level at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.



- **Career Guidance Award:** This award recognizes school counselors and career development professionals who have demonstrated commitment to connecting students with opportunities for success, shown innovation in career exploration and development, and have advocated for CTE as a viable option for all students.
 - **Eligibility:** All candidates must be employed as school counselors and/or career development professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **New Teacher of the Year:** This award recognizes new CTE teachers who have made significant contributions toward innovative and unique Career and Technical Education programs and shown a professional commitment early in their careers.
 - **Eligibility:** All candidates must be employed as classroom/laboratory CTE teachers (at the middle, secondary, or postsecondary level) and must be relatively new to the teaching profession (3-5 years' experience) at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Teacher Educator of the Year:** This award recognizes teacher educators who have demonstrated innovation in teacher education, leadership in improving CTE, and commitment to preparing teachers to deliver high quality CTE programs.
 - **Eligibility:** All candidates must be employed as teacher educators at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Community Service Award:** This award recognizes individuals who have used CTE to make a significant impact on their community and demonstrated leadership in programs and activities that promote student involvement in community service.
 - **Eligibility:** All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Lifetime Achievement Award:** This award recognizes CTE professionals for their leadership on behalf of Washington ACTE, their innovations in CTE, and their contributions to the field over an extended period of time.
 - **Eligibility:** All candidates must be current or retired CTE professionals at the time of initial nominations. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.

[Click here to learn more!](#)

All Excellence Awards are administered by the Washington ACTE Awards Committee (FAME Committee), which comprises one representative from each of Washington ACTE's nine sections and a chair. Applications for the Washington ACTE Excellence Awards are accepted online via the [ACTE Awards Portal](#).



If you have questions about the Washington ACTE Excellence Awards, please contact taa@wa-acte.org. **Deadline: May 1, 2019**

Name: _____

Section: _____

Leadership Handbook Scavenger Hunt:

Questions:

1. In your own words, what is the mission and core purpose of WA-ACTE?
2. Why is a consent agenda used in the Executive Board Meetings for WA-ACTE?
What is included and how does it work?
3. What are the committees that represent WA-ACTE strategic plan initiatives?
What committee are you representing?
4. What is the purpose of a board report? When is the board report due? How will you remember to submit your board report on time?
5. What do you do if you have an agenda item that you would like to add to the WA-ACTE board agenda?
6. When is the budget for WA-ACTE approved and adopted? Who develops the final budget?

Name: _____

Section: _____

7. What are two of the key factors that influence the success of the strategic plan?
How will you contribute?

8. What are three responsibilities of the staff committee position that are important to your role on the WA-ACTE executive board? Why are they important to your role?

9. What is your role in developing a positive partnership between association staff and the volunteer leader?

10. What is one piece of new learning you gained from reading the leadership handbook?