Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:06 a.m. on Saturday, September 29, 2018, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

*Executive Committee*
- President: Shani Watkins
- Past President: Kevin Plambeck
- President Elect: Lew Keliher

*Executive Board Representatives*
- Administration: Wes Allen
- Career Counseling & Employment Readiness: Nora Zollweg
- Family and Consumer Sciences: Trudy Swain
- Marketing Education: Brenda Grabski
- Industrial Technology Education: Doug Merrill
- Skilled and Technical Sciences: Chris Names
- Health Sciences: Pam Reichel
- Awards Chair (Ex Officio): Vern Chandler

Executive Board Absent:
- Agricultural Education: Nathan Moore
- Business Education: Matt Monnastes

Staff Present:
- Executive Director: Tim Knue
- Executive Assistant: Tess Alviso
- Executive Assistant: Franciene Chrisman

Guests Present:
- CTSO: Lori Hairston
- OSPI: (GoToMeeting) Becky Wallace
- WTECB: Eric Wolf

The WA-ACTE Executive Board for 2018-2019 was sworn in by Past President Vern Chandler.
**Agenda Changes:** The agenda was approved with the following additions:

- WITEA Letter to CWU
- Strategic Plan Discussion
- Affiliated Membership

**WTECB Report – Eric Wolf:**
- Perkins V very similar to Perkins IV
- 2019-2020 Transition Year
- Summer 2020
- Strengthening CTE for the 21st Century Act
- Six years (2020-2026)
- Local Needs Assessment (LNA) for school districts and CTCs
- Gives states more flexibility of discretionary funds
- Potentially allows federal funds to be used below grade 7, but state law policy would have to change
- Perkins V aligned with WIOA plan update

**OSPI Report – Becky Wallace:**
- Legislative Decision Packages
  - Increase access to CTE
  - Supporting equivalency work
  - Dual-credit
- Program approval
  - [OSPI CTE Course Program Approval Process](#)

**CTSO Report – Lori Hairston:**
- Meeting with Becky and staff at OSPI
- Waiting for grant packages to open
- CTSO Advocacy Day January 31, 2019
- Trying to pull Business & Industry into CTSOs
- Updating website and promotional materials

**Awards – Vern Chandler:**
- Some awards don’t get recognized
- Vern asked sections to send in a list of their 2018 award winners so he can help the sections

**Calendar Update:**
- Send additions to taa@wa-acte.org

**Consent Agenda:**
- Wes moved **that the Consent Agenda be approved as presented.** The motion was seconded by Chris and carried.
  - Approval of [August 4, 2018, Executive Board Meeting Minutes](#)
  - Financial Statements (August)
  - Executive Committee Reports
  - State of the Section Reports
  - Correspondence
Action Items:

- **WOVE**
  - Chris moved that the WA-ACTE Executive Board approve Executive Director Tim Knue to work with WOVE and lobby on the Association’s behalf. The motion was seconded by Doug and carried.

WITEA Letter to CWU:

- Letter of support from WITEA to encourage CWU to continue its backing of the Technology Education teaching major.
- Doug moved that the WA-ACTE Executive Board supports the contents of WITEA’s letter to CWU and that WA-ACTE also send a letter to CWU to support teacher education programs. The motion was seconded by Brenda and carried.

Board Information & Learning:

- Leadership Handbook – bring to future meetings
- Tim PowerPoint on Governance 101, Duty of Care, Duty of Loyalty, and Fiscal Responsibility
- Committees meet by GoToMeeting
- Consent Agenda
  - Take care of regular, mundane business
  - Pre-meeting homework
  - Items can be pulled for discussion

Strategic Plan:

- Shani reviewed her draft Strategic Plan
- Discussion regarding frameworks
- Live stream professional development
- Strategic themes more in alignment with Region V and ACTE
- Shani will send out Strategic Plan for feedback and follow-up in November

Committee Work:

- Legislative – Shani Watkins, Legislative Chair
  - 2019 draft Legislative Focus
  - Respond to remove draft
- Professional Development – Kevin Plambeck, Professional Development Chair
  - October 12 deadline for Fall Conference call for presentations
  - Turn-out critical for revenue stream
  - Summer Conference – sections one room to fill Tuesday/Wednesday
  - Sunday can be larger blocks
  - Final grids by May Board meeting
  - Survey Monkey in November
  - January plan to have draft grids
- **FAME Committee** – Shani Watkins and Vern Chandler, FAME Co-Chairs
  - Foundation
  - Awards – Vern Chandler, Awards Chair
    - 2019 awards updated in November
  - Membership – Lew Keliher, Membership Chair
    - Goal of increasing membership
    - Joint membership campaign with ACTE
Affiliated membership
  • ...Section dues are all different
  • ...Unknown paid section if not paid through WA-ACTE
  • ...if you are a member of a section you also should be a member of WA-ACTE
  • ...if approved will require Bylaws change
  o Engagement

For the Good of the Order:
  • Tim and Lew attending and working on continuity plan
  • Trainings for officer information
  • Doug moved that WA-ACTE sections have an optional conference exchange program between sections to gain ideas. The motion was seconded by Chris and carried.

Adjournment:
  • The meeting was adjourned at 4:19 p.m.

Future Meetings:
  • November 15, 2018, 3:00 p.m. – 5:00 p.m., GoToMeeting
  • January 26, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
  • March 21, 2019, 3:00 p.m. - 5:00 p.m., GoToMeeting
  • May 18, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
  • August 3, 2019, time TBD, Davenport Grand Hotel, Spokane
  • September 28, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport