On-Boarding of New Members – Leadership Handbook: Tim Knue, Executive Director

Swearing in of 2020-2021 Board Members: Vern Chandler conducted the swearing in of the new Executive Board.

Call to Order and Roll Call: The Washington ACTE Executive Board Zoom Meeting was called to order at 9:10 a.m. on September 26, 2020, by President Doug Merrill. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee
President ................................................................................................................. Doug Merrill
Past President ........................................................................................................... Lew Keliher
President Elect ........................................................................................................ Nora Zollweg

Executive Board Representatives
Administration ......................................................................................................... Kevin Davis
Agricultural Education .............................................................................................. Annette Weeks
Business Education ................................................................................................ Matt Monnastes
Career Counseling & Employment Readiness ......................................................... Marie Miller
Family and Consumer Sciences .............................................................................. Christina Sutter
Marketing Education ............................................................................................... Sierra Larkin
Industrial Technology Education ............................................................................. Nicole Hitchcock
Health Sciences ..................................................................................................... Rain Wurdemann
Awards Chair (Ex Officio) ......................................................................................... Vern Chandler

Executive Board Absent:
Skilled and Technical Sciences .............................................................................. Joel Brian

Staff Present:
Executive Director ................................................................................................ Tim Knue
Executive Assistant ............................................................................................... Tess Alviso
Executive Assistant ............................................................................................... Franciene Chrisman

Guests Present:
ACTE Region V ....................................................................................................... Shani Watkins
OSPI ......................................................................................................................... Becky Wallace
CTSOs ..................................................................................................................... Lori Hairston
Agenda Changes: None

Calendar of Events - Executive Board Timeline: Send updates to taa@wa-acte.org

Consent Agenda: Annette moved that the consent agenda be approved as presented. The motion was seconded by Matt and carried.

- Approval of August Executive Board Meeting Minutes
- Financial Statements (August)
- Executive Committee Reports | President | President Elect | Past President | Executive Director
- Correspondence

State of the Section Reports:

- WACTA – Kevin Davis
- WAAE – Annette Weeks
  - Looking for new FFA director
  - State FFA virtual Evergreen tour
  - Social media and your core values
- WSBEA – Matt Monnastes
- WA-CCER – Marie Miller
  - Recruit younger through social media
  - Spring pending
  - January scholarships
- WA-FACSE – Christina Sutter
  - October conference virtual
  - Negotiated with hotel and added 2024
  - Lowered conference rates
  - Marketing outside of state
  - YouTube channel
  - Conference access until November 16
- WAME – Sierra Larkin
  - Western Regional DECA
  - Lesson plans for teachers and students
  - Still working on merge with WSBEA
- WITEA – Nicole Hitchcock
  - New website and logo
  - Looking for publications officer
  - COVID-19 resources
- WASTS – Joel Brian
- HSCTE – Rain Wurdemann
  - Utilizing Webpage, Facebook, Instagram, and Twitter
  - Conference moved from October to January/February
  - Looking at Whova
  - Hoping for more people to attend being virtual
  - Going to national virtual

Reports of Agencies / Organizations:

- Career Connected Learning – Virtual Career Exploration Content Idea
- OSPI Update – Becky Wallace
  - CTE Bulletin
- WBL required
- Extended leadership required
- CCL concept idea
- CTE resources – PD
- Don’t get engagement with recorded sessions
  - Advance CTE
    - one landing page
    - STEM allocation $75,000

- **WTECB Update** – Eric Wolf
- **CTSO Update** – Lori Hairston
  - Officer teams chapter leadership academies
  - Program of leadership
  - Officers training in July
  - Working on ask for additional funding
  - DECA hosting conference for 25 states

**New Business:**
- **WOVE**
  - Annette moved that the WA-ACTE Executive Board approve Tim Knue, Executive Director, to work with WOVE and lobby on the association’s behalf. The motion was seconded by Nicole and carried.
- **2021 Strategic Plan** - Doug Merrill, President

**Board Learning**
- **Ideal Team Player** ([https://www.youtube.com/watch?v=PRh80RyT74I](https://www.youtube.com/watch?v=PRh80RyT74I)) - Doug Merrill & Tim Knue

**Committee Information:**
- **Legislative** - Doug Merrill, Legislative Chair
  - 2021 Legislative Focus – presentation, review, and feedback
  - Committee meetings every two weeks
- **Professional Development** - Lew Keliher, Professional Development Chair
  - **Fall Conference Update**
    - Virtual
    - Will provide STEM clock hours
  - **Committee Processes & Timelines Required for Summer Conference 2021**
  - “2021 WA-ACTE Summer Conference”
- **FAME Committee**
  - **Membership** - Nora Zollweg, Membership Chair
    - First meeting October 1
    - Meetings will continue on the first Thursday of every month 4-5 p.m.
    - Focus on membership and benefits of being a member
  - **Awards** - Vern Chandler, Awards Chair
    - Sections should be familiar with award categories and align as much as possible with WA-ACTE, which models the national ACTE

**Adjournment:** The meeting was adjourned at 12:20 p.m.

**Future Meetings:** Meetings will be via Zoom until further notice.