



WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, September 17, 2022 | 9:00 a.m. – 12:00 p.m.

Call to Order / Welcome / President’s Remarks

The Washington ACTE Executive Board Meeting was called to order at 9:02 a.m. on September 17, 2022, by President Kevin Davis.

Swearing in of 2022-2023 Board Members

Past President Doug Merrill conducted the swearing in of the new Washington ACTE Executive Board for the 2022-2023 year.

Roll Call

Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President ..... Kevin Davis
President Elect ..... Kevin Smith
Past President ..... Nora Zollweg

Executive Board Representatives

Administration..... Mark Wreath
Agricultural Education..... Stacy Lischke
Business and Marketing Education..... Christine Protus
Career Counseling & Employment Readiness ..... Marie Miller
Family and Consumer Sciences ..... Holly Unruh
Health Sciences ..... Stefanie Brophy

Executive Board Absent:

Technology Education / Skilled and Technical Sciences ..... Philip Anderson
Awards Chair (Ex Officio) ..... Vern Chandler

Staff Present:

Executive Director ..... Tim Knue
Executive Assistant ..... Tess Alviso
Executive Assistant ..... Franciene Chrisman

Guests:

ACTE Region V ..... Shani Watkins
WA-ACTE Past President..... Lew Keliher
WA-ACTE Past President..... Doug Merrill
CTSOs ..... Mike Oechsner

## **Agenda Changes / Approval of the Board Agenda**

Liaison and committee reports order were changed. Holly Unruh moved that the board agenda be approved as changed. The motion was seconded by Stefanie Brophy and carried.

## **Consent Agenda**

Tim Knue stated that no section reports had been received for this meeting. The “State of the Section” reports will be due for the November meeting. Marie Miller moved that the consent agenda be approved as presented. The motion was seconded by Holly Unruh and carried.

- [August 2022 Minutes](#)
- [August 2022 Financial Statements](#)
- Executive Director’s Report
- President’s Report
- [Past President’s Report](#)
- [President Elect’s Report](#)
- WACTA Report
- WAAE Report
- WE-BAM Report
- WA-CCER Report
- WA-FACSE Report
- WITEA Report
- HSCTE Report
- Correspondence
- [Calendar](#)

## **Board Liaison Reports**

### **CTSOs**

Mike Oechsner provided a [PowerPoint report](#). February 1 will be the CTSOs Advocacy Day at the Capitol with a lunch reception. The report included updates from each of the CTSOs. WA-ACTE has been approached to have the Business Professionals of America added as a CTSO. The CTSO process was explained. Mike stated that he would like to revise the CTSO policy.

### **OSPI**

[Samantha Sanders Report](#)

### **WTECB**

No report.

### **Region V / ACTE**

Shani Watkins reported on ACTE Region V and reminded everyone that if they are an ACTE member then they are automatically a Region V member. The Region V Policy Committee is a 6-member committee and serves 3-year terms. November Vision Conference will be in Las Vegas and Region V Conference in April will be in Fargo, North Dakota. There is a \$500 stipend for first-time attendees. The 2024 Region V Conference will be in Honolulu, Hawaii. The PESB is expected to approve WA-ACTE and CATE Consulting’s CTE Director Certification Program at its September meeting.

**ACTE Region V Vice President Shani Watkins Testifies Before House Small Business Committee:** On September 15, the House Committee on Small Business, Subcommittee on Innovation, Entrepreneurship and Workforce Development, held a hearing titled, "[Back to School, Back to Startups: Supporting Youth Apprenticeship, Entrepreneurship, and Workforce Development](#)," featuring ACTE Region V Vice President Shani Watkins. During her [testimony](#), Watkins described the CTE programs offered at her school and her varied business partnerships, including how those partnerships provide students with access to paid work-based learning experiences and connections to apprenticeships and future careers. Read more about the hearing [here](#).

### **Committees**

Tim stated that the board representatives are the communication link to their section. Each board representative must serve on one of the three committees, but will be listed for all three to receive information.

### **Legislative**

Tim Knue reported that for the upcoming election all state representatives and half of the senators are up for re-election. The revenue forecast is looking positive. Legislative Committee meetings will start in October.

### **FAME: Foundation | [Awards](#) | [Membership](#) | [Engagement](#)**

Kevin Smith reported that the first FAME Committee meeting will be on October 27 and then monthly on the 3<sup>rd</sup> Thursday of the month from November to June, 3-4 p.m.

### **Professional Development**

Nora reported that she is working on a new and innovative session for the Fall STEM Conference, November 3-4. The PD Committee will meet on September 29, 4-5 p.m. Franciene Chrisman requested STEM sessions for Fall Conference from each section. Sponsors from Summer Conference will have the opportunity to be at Fall Conference.

### **Board Information & Learning**

#### **[Strategic Plan 2022-2023](#)**

Kevin Davis requested feedback to him or Tim and will work on the Strategic Plan for the November meeting.

#### **[Governing Documents](#)**

Tim stated that WA-ACTE is a 501(c)(6) and have two registered lobbyists...Tim Knue and Jesse Taylor. Tim recommended that all board members read through the governing documents. The new process would take three meetings to make changes to the Bylaws.

### **Other Business**

#### **Executive Director WOVE Approval ([Section Subscription Form](#))**

Kevin Smith moved that the WA-ACTE Executive Board approve Tim Knue, Executive Director, to work with WOVE and lobby on the Association's behalf. The motion was seconded by Holly Unruh and carried.

#### **[Next Meeting](#)**

November 15, 2022, Zoom 3-4 p.m. No liaison reports will be at this meeting.

**For the Good of the Order**

Holly Unruh brought up the subject of CTE director support for section conferences. Kevin Smith responded that it is mostly a substitute problem. Mike stated more family priorities and not giving up weekends or evenings to attend meetings and conferences and that the demographic of people has changed.

Tim reported that we have four institutions that have signed up for the Catapult series for professional development available for all district employees.

**Adjournment**

The meeting was adjourned at 10:40 a.m.