Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 9:01 a.m. on August 7, 2021, by President Doug Merrill. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee
President ........................................................................................................ Doug Merrill
Past President ............................................................................................. Lew Keliher
President Elect ......................................................................................... Nora Zollweg

Executive Board Representatives
Administration .......................................................................................... Kevin Davis
Agricultural Education .............................................................................. Annette Weeks
Business Education .................................................................................. Matt Monnastes
Career Counseling & Employment Readiness ........................................ Marie Miller
Family and Consumer Sciences .............................................................. Christina Sutter
Marketing Education ................................................................................ Sierra Larkin
Industrial Technology Education .......................................................... Nicole Hitchcock
Health Sciences ...................................................................................... Courtney Peart for Rain Wurdemann
Awards Chair (Ex Officio) ....................................................................... Vern Chandler

Executive Board Absent:
Skilled and Technical Sciences ............................................................... Joel Brian

Staff Present:
Executive Director ................................................................................... Tim Knue
Executive Assistant .................................................................................. Tess Alviso
Executive Assistant ................................................................................ Franciene Chrisman

Guests:
OSPI ........................................................................................................... Samantha Sanders
WACTA ....................................................................................................... Kevin Smith
WA-FACSE .............................................................................................. Dawn Boyden
Agenda Changes:
  • None

Calendar Update:
  • Send updates to taa@wa-acte.org

President Elect Nomination / Election Procedure:
  • Nicole Hitchcock moved that Kevin Davis be approved as the Washington ACTE President Elect nominee. The motion was seconded by Courtney Peart and carried.
  • Kevin Davis, as the only nominee, would be officially approved by acclamation at Delegate Assembly on Monday.

Consent Agenda:
  • Annette Weeks moved that the consent agenda be approved as presented. The motion was seconded by Marie Miller and carried.
    o Approval of May 15, 2021, Executive Board Meeting Minutes
    o Financial Statements – June/Year-End
    o Executive Committee Reports
      ▪ Tim Knue
      ▪ Lew Keliher
      ▪ Doug Merrill
      ▪ Nora Zollweg
    o Correspondence
    o Section Reports (Written)
      ▪ WACTA
      ▪ WAAE
      ▪ WSBEA
      ▪ WA-CCER
      ▪ WA-FACSE
      ▪ WAME
      ▪ HSCTE
      ▪ WITEA
      ▪ WASTS

Board Information & Learning:
  • Executive Board Meeting
    o First Board Meeting – September 18, 9 a.m. – 12 p.m. (Zoom)
    o January and May in-person if possible.
    o SeaTac area – no hotel contracts at this time.
  • Fall Conference – November 4-5, 2021
    o Great Wolf Lodge
    o Still determining if in-person, remote, or hybrid.
Agency Updates **OSPI** - Samantha Sanders:

- Handouts:
  - OSPI Update
  - Required CTE Reporting in CEDARS for the 2021-22 School Year
  - Grant Funding
  - Mastery-Based Learning
  - Nothing changed for CTE.
  - Learning recovery survey.
  - CTE updates will continue.
  - Year-end reports regardless of Perkins funds.

Delegate Assembly – (8/9/2021 6 p.m.):

- Credentials Committee Selection
  - Tess Alviso, Franciene Chrisman, Vern Chandler, and Kevin Plambeck
- Strategic Plan Review and Draft for 2021-2022
  - Doug Merrill reviewed his 2020-2021 Strategic Plan.
  - Nora Zollweg will have her 2021-2022 Strategic Plan worked on at the September Executive Board meeting.
- Resolutions
  - None
- **Proposed Changes**
  - Tim Knue reviewed the changes.
- Current **Constitution** and **Bylaws**
- **Proposed Bylaws Changes**
  - Courtney Peart moved that the Washington ACTE Executive Board recommend a Do Pass to the Delegate Assembly of all proposed amendments to the Constitution and Bylaws. The motion was seconded by Matt Monnastes and carried.

Committee Work (Final Updates for Conference and/or End of Year):

- Professional Development - Lew Keliher, Professional Development Chair
  - Lew stated that the PD committee has done awesome work this year!
  - Monday blood drive – sign-up at office.
  - Equipment crate sign-out by room.
- **Membership** - Nora Zollweg, Membership Chair
  - Fun Run/Walk on Monday morning.
  - Discussion regarding section dues affiliated/non-affiliated.
- **Awards** - Vern Chandler, Awards Chair
  - Awards breakfast Tuesday morning.
  - ACTE President speaking.
- Legislative - Doug Merrill, Legislative Chair
  - Will look into what we want to focus on for the 2022 Legislative Session.

Adjournment:

- The meeting was adjourned at 11:44 a.m.