



**WA-ACTE EXECUTIVE BOARD MEETING MINUTES**  
**Saturday, August 6, 2022 • 8:00 AM – 12:00 PM**

*Required Actions: Update / Approve / Report / Review / Discussion / Recognize*

Call to Order		
Activity	Reporter	Required Action
A. Welcome & President's Remarks	Nora	
B. Roll Call	Tess	
C. Agenda Changes / Approval of the Board Agenda	Nora	Approve

The Washington ACTE Executive Board Meeting was called to order at 9:01 a.m. on August 6, 2022, by President Nora Zollweg. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

**Executive Board Present:**

***Executive Committee***

President..... Nora Zollweg  
 President Elect..... Kevin Davis  
 Past President..... Doug Merrill

***Executive Board Representatives***

Administration ..... Kevin Smith  
 Business and Marketing Education ..... Sierra Larkin  
 Career Counseling & Employment Readiness ..... Marie Miller  
 Family and Consumer Sciences ..... Holly Unruh  
 Industrial Technology Education ..... Philip Anderson  
 Skilled and Technical Sciences..... Roger Rich  
 Health Sciences ..... Courtney Peart  
 Awards Chair (Ex Officio)..... Vern Chandler

**Executive Board Absent:**

Agricultural Education ..... Stacy Lischke

**Staff Present:**

Executive Director ..... Tim Knue  
 Executive Assistant ..... Tess Alviso  
 Executive Assistant ..... Franciene Chrisman  
 Government Relations ..... Jesse Taylor

**Guests:**

ACTE Region V..... Shani Watkins  
 HSCTE..... Stefanie Brophy  
 OSPI ..... Samantha Sanders  
 WA-ACTE Past President ..... Lew Keliher  
 WACTA ..... Mark Wreath  
 WASTS ..... Cheyenne LaViolette

### Consent Agenda

Kevin Smith moved that the consent agenda by approved as presented. The motion was seconded by Holly Unruh and carried.

A. <a href="#">May 2022 Minutes</a>		Approve
B. June 2022 Financial Statements		Approve
C. <a href="#">Executive Director's Report</a>		Approve
D. President's Report		Approve
E. Past President's Report		Approve
F. President Elect's Report		Approve
G. <a href="#">WACTA Report</a>		Approve
H. WAAE Report		Approve
I. <a href="#">WE-BAM Report</a>		Approve
J. <a href="#">WA-CCER Report</a>		Approve
K. <a href="#">WA-FACSE Report</a>		Approve
L. WITEA Report		Approve
M. WASTS Report		Approve
N. <a href="#">HSCTE Report</a>		Approve
O. Correspondence		Approve
P. <a href="#">Calendar</a>		Approve

### Board Liaison Reports

A. <a href="#">OSPI</a> Samantha Sanders gave updates on legislative priorities, special education, new staff, program supervisors, equivalency, career connected learning, and the WBL Guide, which will be out in the fall. <a href="#">Samantha Sanders Report</a>	Becky / Sam	Update
B. <a href="#">WTECB</a> – no report	Eleni	Update
C. <a href="#">Region V / ACTE</a> Shani Watkins reported on upcoming ACTE events, Region V newsletter, ACTE upcoming election, awards, and upcoming Region V Conferences.	Shani	Update
D. <a href="#">CTSOs</a> – no report	Mike	Update

### Committees

A. FAME: <a href="#">Foundation</a>   <a href="#">Awards</a>   <a href="#">Membership</a>   <a href="#">Engagement</a> Kevin Davis reported on the silent auction in the exhibit hall that will run from Sunday afternoon to Tuesday morning and supports teachers and projects. Awards will be presented at Tuesday breakfast. Membership was 1,936 as of June 30 only missing our retention goal by 1%. Fun Run/Walk will take place during conference. Registered participants will receive a t-shirt donated by Andy Hill and Northwest Tech. Sunday social with sponsors and exhibitors sponsored by WOVE.	Kevin / Vern	Report
B. Legislative Nora Zollweg reported that our delegation to DC met with 9 out of 12 of our congressional members. Tim Knue and Jesse Taylor are the association's registered lobbyists. Jesse passed out handouts with session highlights.	Nora / Tim	Report
C. Professional Development 931 pre-registered 686 in-person 245 remote 197 sessions	Doug / Franciene	Report

<b>Board Information &amp; Learning</b>		
A. <a href="#">Strategic Plan 2021-2022</a>	Nora	Review
B. <a href="#">Strategic Plan 2022-2023</a> Feedback to Kevin Davis or Tim Knue for September meeting.	Kevin	Approve
C. <a href="#">Governing Documents</a>	Tim / Doug	Update
<b>Other Business</b>		
A. Advancement of Officer Positions Nora Zollweg passed the gavel to Kevin Davis as President for 2022-2023. Nora is now Past President with Kevin Smith as President Elect.		
B. Next Meeting: September 17, 2022	Tim	Update
C. For the Good of the Order		
D. Adjournment The meeting was adjourned at 11:42 a.m.	Nora	