



EXECUTIVE BOARD
Meeting Minutes
August 3, 2019

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 9:12 a.m. on August 3, 2019, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President Shani Watkins
Past President Kevin Plambeck
President Elect Lew Keliher

Executive Board Representatives

Administration Wes Allen
Business Education Matt Monnastes
Career Counseling & Employment Readiness Nora Zollweg
Family and Consumer Sciences Trudy Swain
Marketing Education Brenda Grabski
Industrial Technology Education Marcus Sullivan for Doug Merrill
Skilled and Technical Sciences Chris Names
Health Sciences Pam Reichel
Awards Chair (Ex Officio) Vern Chandler

Executive Board Absent:

Agricultural Education Annette Weeks

Staff Present:

Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman

Guests Present:

FACSE Dottie Record
OSPI Becky Wallace
OSPI Samantha Sanders
SBE Linda Drake
WA-ACTE Gene Wachtel

Agenda Changes:

- Added H. 3. SBE – Linda Drake

Calendar Update:

- Send updates to taa@wa-acte.org

President Elect Nomination / Election Procedure:

- Have not had more than one candidate requiring an election in 18 years.
- A Bylaws and Policies & Procedures change may be considered regarding candidates and elections.
- Doug Merrill will be approved as President Elect by acclamation at Delegate Assembly.
- Trudy moved that the WA-ACTE Executive Board accept Doug Merrill as the President Elect candidate and make a formal recommendation to the Delegate Assembly. The motion was seconded by Wes and carried.

Consent Agenda:

- Chris moved that the consent agenda be approved by the WA-ACTE Executive Board as presented. The motion was seconded by Kevin and carried.
 - Approval of May 18, 2019, Executive Board Meeting Minutes
 - Financial Statements – June/Year-End
 - Executive Committee Reports
 - Correspondence
 - Section Reports (written)

Board Information & Learning:

- **Executive Board Meeting**
 - September 28 at the Red Lion Seattle Airport, 10 a.m. – 4 p.m.
 - Rolls and responsibilities
 - May bring additional people at section's expense
- **Fall Conference**
 - November 7-8 at Great Wolf Lodge
 - Shani challenged each section to provide a session

Delegate Assembly:

- **Strategic Plan Review and Draft for 2019-2020**
 - Shani summarized the review and will present at Delegate Assembly
 - Lew discussed his draft and will present at Delegate Assembly
 - Send any suggestions to Lew
- **Resolutions, Constitution, and Bylaws**
 - No changes
 - Last year continuing resolutions rolled into Strategic Plan

Reports of Agencies / Organizations:

- **OSPI – Becky Wallace / Samantha Sanders**
 - Handout: OSPI Update
 - Staffing Updates
 - Katie Vinent – new to team
 - Andrew Clancy – leaving
 - Lance back to Business & Marketing
 - Handout: Course Equivalency Frameworks Request Form
- **SBE – Linda Drake / Legislative**
 - Promoting career and college readiness through modified high school graduation requirements.
 - Handout: E2SHB 1599 Information for Districts
 - CTE listed as dual credit course
 - Meet standards on the ASVAB
 - Discussion on course sequence credits
 - Pathways discussion
 - Continue discussing at September Board meeting

Committee Work:

- **Professional Development**
 - Kevin and Franciene discussed details for Summer Conference
- **Membership/Awards**
 - Awards will be given out at Tuesday's breakfast
 - Teacher of the Year
 - Career Guidance Award
 - Community Service Award
 - 100% membership awards

Adjournment: The meeting was adjourned at 12:08 p.m.

Future Meetings:

- September 28, 2019, 10 a.m. – 4 p.m., Red Lion Hotel Seattle Airport