



WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, May 20, 2023 | 9:00 a.m. – 12:00 p.m.

Call to Order / Welcome / President's Remarks

The Washington ACTE Executive Board Meeting was called to order at 9:04 a.m. on May 20, 2023, by President Kevin Davis.

Roll Call

Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

- President..... Kevin Davis
President Elect ..... Kevin Smith
Past President ..... Nora Zollweg

Executive Board Representatives

- Administration..... Mark Wreath
Agricultural Education..... Stacy Lischke
Business and Marketing Education ..... Jodi Jacobs
Career Counseling & Employment Readiness ..... Marie Miller
Family and Consumer Sciences..... Holly Unruh
Technology Education / Skilled and Technical Sciences..... Marcus Sullivan
Health Sciences..... Stefanie Brophy

Executive Board Absent:

- Awards Chair (Ex Officio)..... Vern Chandler

Staff Present:

- Executive Director..... Tim Knue
Executive Assistant..... Tess Alviso
Executive Assistant..... Franciene Chrisman

Guests:

- ACTE Region V ..... Shani Watkins
CTSOs ..... Karmen Warner
WITEA..... John Garrett
WITEA..... Cheyenne LaViolette

## Agenda Changes / Approval of the Board Agenda

No changes. The agenda was approved as presented.

## Consent Agenda

Marcus moved that the consent agenda be approved as presented. The motion was seconded by Mark and carried.

- [March 28, 2023, Minutes](#)
- [March 2023 Financial Statements](#)
- [Executive Director's Report](#)
- President's Report
- [Past President's Report](#)
- [President Elect's Report](#)
- Section Reports | [WACTA](#) | WA AE | [WE-BAM](#) | [WA-CCER](#) | WA-FACSE | [WITEA](#) | [HSCTE](#)
- Correspondence
- [Calendar](#)

## Board Liaison Reports

### [OSPI - Report](#)

- Tim reviewed the [report](#) submitted by Samantha Sanders.
- Mark Wreath: I asked Sam to help ensure that CTE teachers could be teachers of record, not just basic ed certs.

### [WTECB](#)

### [Region V / ACTE - Report](#)

- Shani reported on the Region V conference to be held in Honolulu in April 2024 and discussed Washington hosting the conference in 2026.

### [CTSOs](#)

- Karmen reported on increases in membership, state conferences wrapping up, and preparing for national conferences.
- The CTOSs have an upcoming training and a meeting with Samantha from OSPI.
- Mark Wreath: Some directors have expressed issues with CTOS summer national competitions. Just wondering if they could/would entertain moving to a timeline similar to DECA? Or at least open the discussion?
- Kevin Smith: And, some insurance carriers do not allow roller coasters...all have added theme parks to nationals - getting messy. Folks also need to track Florida laws going into effect July 1.
- Karmen Warner, SkillsUSA, [director@Skillsusawashington.org](mailto:director@Skillsusawashington.org), 360-608-3826

## Committees

FAME:

- [Foundation](#)
  - [Auction at Summer Conference](#)
- [Awards](#)
  - Awards judging in process and winners announced at [Summer Conference awards breakfast](#).
- [Membership](#)
  - Membership is doing well and will increase with Summer Conference registrations. We are seeing positive growth.
  - Tim asked how can we work with retention?
  - Mark Wreath: Should we have Admin Support register in WACTA for now?
  - John Garrett: A suggestion for discussion: WITEA is looking at making membership more meaningful. I know my membership is paid when I go to conference. I think helping members see value in their membership will be helpful.
- Engagement
  - [Blood Drive at Summer Conference](#)

## [Legislative - Final WOVE – Ed Bills Passed | Modernization | Budget | Notes](#)

- Tim reviewed the provided documents.
- Legislative Committee working on a more robust interim work plan.

## Professional Development – [Summer Conference](#)

- Social with sponsors and exhibitors on Sunday evening.
- General session moving to convention center on Monday morning.
- Sponsors and exhibitors will now be in all three ballrooms.
- Davenport Grand Hotel sold out three times and added additional rooms at Centennial and Davenport Tower.

## Conference Updates

- WACTA strand at WA-ACTE Fall Conference
- Region V in Fargo, North Dakota, speakers and breakouts excellent. Sessions not as crowded with smaller conference. Quality offerings and industry tours.

## 2023-2024 Planning

- President Elect – Jodi Jacobs, Everett SD
  - Marcus moved that the WA-ACTE Executive Board approve Jodi Jacobs as the incoming WA-ACTE President Elect for 2023-2024. The motion was seconded by John and carried.
- [Proposed 2023-2024 Budget](#)
  - Tim reviewed the proposed budget.
- Executive Session
- Approval of [Proposed 2023-2024 Budget](#)
  - Stacy moved that the proposed 2023-2024 budget be approved as presented. The motion was seconded by Holly and carried.
- Out-of-State Travel Approval for 2023-2024: Holly moved that the out-of-state travel for 2023-2024 be approved as presented. The motion was seconded by Jodi and carried.
  - ACTE CareerTech VISION – November 29-December 2, 2023, Phoenix AZ
    - (Executive Committee / Executive Director)
  - National Policy Seminar – March 17-20, 2024, Arlington VA
    - (President / President Elect / Executive Director)
  - Region V Conference – April 9-12, 2024, Honolulu HI
    - (Executive Committee / Executive Director / Executive Assistants)

## Other Business

- [Next Meeting](#): August 5, 2023, Spokane
- For the Good of the Order
- Adjournment: The meeting was adjourned at 12:00 p.m.