



WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, May 18, 2024 | 9:00 a.m. - 12:00 p.m.

I. Call to Order

A. Call to Order / Welcome / President's Remarks: 9:00 a.m.

The Washington ACTE Executive Board Meeting was called to order at 9:00 a.m. on May 18, 2024, by President Kevin Smith.

B. Roll Call

Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Present:

- President.....Kevin Smith
President Elect.....Jodi Jacobs
Past President.....Kevin Davis
Administration ..... Mark Madison
Agricultural Education ..... Talia Blair
Business and Marketing Education..... Heather Gallagher
Career Counseling & Employment Readiness ..... Stephanie Schirm
Family and Consumer Sciences ..... Tricia Littlefield
Industrial Technology Education ..... Cheyenne LaViolette

Non-Voting:

- Executive Director ..... Tim Knue
Executive Assistant..... Tess Alviso
Executive Assistant..... Franciene Chrisman
Awards Committee Chair .....Vern Chandler
OSPI .....Krista Fox
WA-ACTE Past President ..... Lew Keliher
President Elect Candidate..... Ross Short
ACTE Region V.....Nora Zollweg

Absent:

- Health Sciences ..... Stefanie Brophy / Courtney Peart
Government Relations ..... Jesse Taylor

C. Agenda Changes / Approval of the Board Agenda

No changes were made and the agenda was approved as presented.

## II. Consent Agenda

Mark moved that the consent agenda be approved as written. The motion was seconded by Tricia and carried.

- A. [March 23, 2024, Minutes](#)
- B. [March 2024 Financial Statements](#)
- C. [Executive Director's Report](#)
- D. [President's Report](#)
- E. Past President's Report
- F. [President Elect's Report](#)
- G. Section Reports | [WACTA](#) | WAAE | [WE-BAM](#) | WA-CCER | [WA-FACSE](#) | WITEA | [HSCTE](#)
- H. Correspondence
- I. [Calendar](#)

## III. Board Liaison Reports

- A. [OSPI Update](#) - Dr. Krista Fox
  - Legislative update
  - HB 2236 (core plus)
  - Two elements to bill - address separately, but in tandem
  - Develop curriculum for allied health 27-28 school year
  - Invitations for task force
  - Timeline July 1 send invitations to stakeholder groups asking for reps to sit on taskforce
  - By August individuals identified
  - August to October wrapping up by May
  - 2<sup>nd</sup> element - CTE advancement taskforce - similar timeline
  - July send out invitations to determine membership (named in bill)
  - August - partners August to June work with taskforce
  - March framework draft used as a guide
  - Implementation plans
  - New legislation tasked by OSPI
  - Big impact - 5950 (supplemental operating appropriations)
  - Successful in getting 1.4M to provide grants to small district to better support skills centers
  - Working with Washington skills centers association
  - Up to 1.4M may not all get expended and not equally distributed
  - Krista - may be additional funds available at the end of the year
  - High School and Beyond
  - OSPI selected SchoolLinks as successful bidder - process taking shape
  - Hold webinars what platform can do
  - Q&A
  - Fall 2025 before it will be used
  - Presidential scholars awards - 5 from WA and 3 were CTE
  - Preparing for Summer Conference
- B. [WTECB - Report](#)
  - Written report - WAVE scholarship unfunded for several years
  - Funding back as of 2022

### C. [Region V / ACTE](#)

- Nora - October Portland Best Practices
- ACTE VISION
- NPS
- Region V 2025 Las Vegas - 50<sup>th</sup> anniversary celebration
- Friday night free night - do what you want to do
- In process of reviewing bylaws to align more closely with ACTE
- Working on strategic plan
- Would like more to apply to committees, make process easier, and applications electronic
- If you would like to join committee they still have a few openings due June 20
- Add to website
- Hawaii conference - humanitarian over \$7,000 for Maui fire victims
- Shani Watkins now ACTE Chief Financial Officer
- Craig Statucki now Region V Vice President
- Fellowship program - Nora would like WA-ACTE to revive fellowship program similar to Region V
- Improve teamwork, leadership, and advocacy to benefit WA-ACTE
- Two people per year
- Required to attend conferences, certain activities, and legislative trip to Olympia
- Jesse spoke at WA-CCER conference - kept audience captivated - good sense of humor
- Maybe every section have a fellow
- More people to nominate for president elect
- Optional NPS, VISION, Region V - not required, but suggested
- Serve on a committee to support and learn
- Job, task, or responsibility at Summer Conference - some kind of leadership activity
- Everyone looking for who is next
- Fellowship/intern program - how do we grow our own?
- Leadership component on strategic plan
- Nora will give three years to run program
- Bring back up at August meeting to adopt and start in fall
- Tricia - written outline
- Jodi - send application also

### D. [CTSOs](#)

- No report
- Kevin Smith - frustrated with national CTOSOs regarding costs
- Ross - agree

## IV. Committees

### A. FAME: [Foundation \(Silent Auction\)](#) | [Awards](#) | [Membership](#) | Engagement - [Minutes](#)

- Jodi - meeting 5/16
- Award nominees in some categories, but not all
- Worked this year for cross nomination in section awards
- Three nominees for Teacher of the Year
- Interviews scheduled June 20, but one on May 16
- Membership looking solid
- Website changing from Joomla to WordPress

- Revamp website this year
- Reach out with suggestions
- Strategic goal to increase social media presence
- WITEA hosting mini-session to solicit feedback and information for people that want to help - open to anyone
- Also would like all sections to align with ACTE awards - makes for a smoother transition
- Kevin S. - Jodi doing an amazing job!

## B. Legislative

- Legislative Committee now needing to revamp for next session
- Legislative solution
- Policy level
- What are we after?
- Solutions to improve and advance CTE going forward
- Input / ideas - by Summer Conference - 2 or 3 primary focuses to address
- Kevin S. - 6<sup>th</sup> grade funding CTE
- Perkins 4 did not allow - Perkins 5 does
- Request coming from federal delegation
- What's allowed on teaching certificate for 6<sup>th</sup> grade?
- Need to break barriers down
- Look at full ramifications
- Kevin D. - additional funds?
- Tim - part of conversation building budget
- One reason not promoted - middle school programs that return the funding because they didn't spend it
- Some business managers don't know how to leverage those dollars
- Need more flexibility at middle school, not necessarily STEM
- Talia - issue for FFA and WAAE
- 6<sup>th</sup> grade inclusion - hot topic
- Kevin S. - what can be charged to CTE - there is so much end-of-the-year transfers
- CTE actually generates
- WACTA request guard rails
- Four new codes added
- Attempt reasonable guard rails
- Pushed hard to get off table so not defined guard rails
- Kevin D. - session at Summer Conference to give input for legislative platform
- Tim - public comment to influence draft
- Cheyenne - always had funding before

## C. Professional Development - [Summer Conference](#)

- Kevin D. - Professional Development Committee meeting almost every other week
- Summer Conference well known throughout the nation and at national level
- Well run - well done
- 480 registrations now
- Up 12% over last year
- Budgetary concerns with districts
- Concerned about numbers, but good sign with where numbers are at right now
- Hotels sold out and added rooms

- 178 SurveyMonkeys for sessions
- Fran - Grand sold out
- Centennial sold out
- Added Tower \$166
- Centennial \$199 - not signing contract
- Tim - last year big enough to use convention center for opening session
- Goal to finalize by next weekend
- Get sessions in to hold space
- No SurveyMonkey no session

## V. Conference Updates

### A. Region V - Hawaii

- Kevin S. - good experience strong inclusion of Hawaiian culture
- All colleges in HI are University of Hawaii - even community colleges
- Kevin D. - always good to look at best practices - attended e-sports at University of Hawaii
- Dorm for entrepreneurs
- Connection with South Korea for agriculture and technology
- Jodi - Atlantis Submarine with high school teacher spoke

## VI. 2024-2025 Planning

### A. [President Elect - Ross Short, Stanwood-Camano SD](#)

- One candidate
- Board votes to approve
- Starts July 1
- Motion to accept: Cheyenne moved that the Executive Board approve Ross Short as President Elect for WA-ACTE. The motion was seconded by Kevin D. and carried.
- Ross introduced himself
  - CTE Director for Stanwood-Camano School District
  - Technology education teacher
  - Former Executive Director for TSA
  - Works closely with WITEA
  - Former WACTA President
- Tim - lead tech for conferences
- Tim thanked Kevin Davis for his service
- Executive Committee needs some teachers in officer positions
- Fellowship program will help grow nominations

### B. [Proposed 2024-2025 Budget](#)

- Tim - reviewed proposed budget for 2024-2025
- Summer Conference based on last year
- \$1,021,000 total budget revenues
- 3% COLA for staff
- Scholarships and awards funded by auction
- Unrestricted funds - unassigned
- Fellowship
- Succession

C. Executive Session - 10:39 am - 11:16 a.m.

D. Approval of [Proposed 2024-2025 Budget](#)

- Cheyenne moved that the Executive Board approve the 2024-2025 budget as presented. The motion was seconded by Jodi and carried.

E. Out-of-State Travel Approval for 2024-2025

1. ACTE CareerTech VISION - December 4-7, 2024, San Antonio TX  
(Executive Committee / Executive Director)
2. National Policy Seminar - March 17-19, 2025, Arlington VA  
(President / President Elect / Executive Director)
3. Region V Conference - May 1-3, 2025, Las Vegas NV  
(Executive Committee / Executive Director)

- Kevin S. opting NPS for Region V
- Stephanie moved that the out-of-state travel for 2024-2025 be approved. The motion was seconded by Heather and carried.

F. [Bylaws Proposal - New and Related Section](#)      [Summary](#)

- Three board meeting process
- New and Related to New and Emerging in Washington
- Lew - if approve and don't like then can easily be changed in another three meetings
- Changes board service to end June 30 and start with new year July 1 with first meeting in August
- Kevin D. moved that the amendments to the Bylaws be approved as presented. The motion was seconded by Jodi and carried.

G. Succession / Benefits Update - Tim Knue / Lew Keliher

- Lew leading succession and benefits plan
- Would like a plan in place by the end of the calendar year

## **VII. Other Business**

A. Verbal Section Reports - Q&A

B. [Next Meeting](#): August 3, 2024, Spokane

C. For the Good of the Order - [2024-2025 Leadership Update Form \(due July 1\)](#)

D. Adjournment: 11:28 a.m.