



Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:00 a.m. on May 18, 2019, by President Shani Watkins. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President Shani Watkins
 Past President Kevin Plambeck
 President Elect Lew Keliher

Executive Board Representatives

Administration Wes Allen
 Business Education Matt Monnastes
 Career Counseling & Employment Readiness Nora Zollweg
 Family and Consumer Sciences Trudy Swain
 Marketing Education Brenda Grabski
 Industrial Technology Education Doug Merrill
 Skilled and Technical Sciences Chris Names
 Health Sciences Pam Reichel

Executive Board Absent:

Agricultural Education Nathan Moore
 Awards Chair (Ex Officio) Vern Chandler

Staff Present:

Executive Director Tim Knue
 Executive Assistant Tess Alviso
 Executive Assistant Franciene Chrisman

Guests Present:

CTSOs Lori Hairston

Agenda Changes:

- None

Professional Development, Summer Conference Update, Section Grids / Master Grid:

- Goal to have grids in March for next year
- 277 registered as of May 17
- Saturday night room issue because of schedule changes
- Suggested that Board representatives be the Professional Development representative

Affiliated Membership:

- Kevin distributed a handout on affiliated membership
- Lew met with WAEE
- Tim met with WSBEA
- Affiliated meaning that section members be WA-ACTE members
- Will take a Bylaws change, but no changes at this time
- Kevin explained dues structure
- Suggested building in dues increases every couple of years
- Kevin is willing to come back next year to continue working on affiliated membership
- Wes moved that the WA-ACTE Executive Board continue discussion of affiliated membership. The motion was seconded by Chris and carried.

CTSO Update:

- State leadership training
- Director/designee and students at Summer Conference

Calendar Update:

- Send any updates to Tess

Consent Agenda:

- Kevin moved that the consent agenda be approved with the removal of the financial statements to be discussed further. The motion was seconded by Wes and carried.
 - March 21, 2019 Minutes
 - Executive Committee Reports
 - Section Reports
 - Correspondence

President Elect Candidate:

- Doug Merrill, Wenatchee High School

Legislative Committee:

- A lot of energy and communication still going
- Testing de-linked
- Pathways – CTE – now what?
- CTE lost seat with PESB
- Interim work – work with current legislators to work bills
- Legislative Strategic Plan – what do we need to accomplish?
 - CTE resources
 - Skill centers
 - Student leadership / CTSOs
- Professional Development named stakeholders to OSPI
- WA-ACTE named for professional development for equivalency crediting
- Re-drop or new bills in October to be reading for January

FAME Committee:

- Awards
 - ACTE Awards Portal open November to May
 - Ideas on how to engage sections to submit awards discussion
- Community Service Project
 - Blood Drive

OSPI Update:

- Approve career launch
- 1599 passed – graduation pathways – agency request
- Assessment no longer graduation requirement
- 24 credits graduation requirement – waive 2 credits – 17 not flexible
- TJ promoted to CFO
- Perkins kickoff at Summer Conference

Financial Statements (April 2019):

- Tim explained the financial statements
- Jesse helping with web-based professional development
- Chris moved that the WA-ACTE Executive Board accept the financial report as presented. The motion was seconded by Trudy and carried.

Review of Clock Hours:

- Lew moved that the WA-ACTE Executive Board reviewed the inservice evaluation summaries for clock hour programs held between October 1, 2017, and September 30, 2018. The motion was seconded by Doug and carried.

Resolutions, Constitution, and Bylaws:

- No proposed changes

Executive Session

2019-2020 Budget:

- Wes moved that the WA-ACTE Executive Board approve the 2019-2020 budget as presented. The motion was seconded by Nora and carried.

Out-of-State Travel Approval for 2019-2020:

- Chris moved that the out-of-state travel be approved for the executive director and executive committee to travel to ACTE and Region V events for the 2019-2020 fiscal year. The motion was seconded by Brenda and carried.
 - ACTE's CareerTech VISION - Anaheim: (Executive Committee / Executive Director)
 - National Policy Seminar - Washington D.C. (President / President Elect / Executive Director)
 - Region V Conference - Lake Tahoe: (Executive Committee / Executive Director)

For the Good of the Order:

- September 28 Board learning
 - Lunch provided
 - Board members covered
 - Other committee members at section expense
- Delegates submitted by June 30
- Silent auction flyer distributed
 - Sections asked to donate themed baskets
- WACTA Fall Conference with WA-CCER in October

Adjournment: The meeting was adjourned at 3:43 p.m.

Future Meetings:

- August 3, 2019, 9 a.m. – 12 p.m., Davenport Grand Hotel, Spokane
- September 28, 2019, 10 a.m. – 4 p.m., Red Lion Hotel Seattle Airport