



WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, May 17, 2025 | 8:30 a.m. – 11:00 a.m.

Call to Order / Welcome / President's Remarks

- The Washington ACTE Executive Board meeting was called to order at 8:32 a.m. on Saturday, May 17, 2025, by President Jodi Jacobs.

Roll Call

- Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Present:

President.....	Jodi Jacobs
President Elect.....	Ross Short
Past President.....	Kevin Smith
Administration	Mark Madison
Agricultural Education	Josh Krieg
Business and Marketing Education	Heather Gallagher
Career Counseling & Employment Readiness	Nora Zollweg
Family and Consumer Sciences	Maureen Collins
Industrial Technology Education	Cheyenne LaViolette

Absent:

Health Sciences	Stefanie Brophy
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Non-Voting:

Executive Director	Tim Knue
Executive Assistant.....	Tess Alviso
Executive Assistant.....	Franciene Chrisman
Coordinator of Strategic Advocacy.....	Jesse Taylor

Guests:

OSPI	Krista Fox
Workforce Board	Paulette Beadling
WA-FACSE	Barbara Scully
WITEA	Lew Keliher
WA-FACSE	Dottie Record

Agenda Changes / Approval of the Board Agenda

- No changes were made to the agenda.

Consent Agenda

- Josh Krieg moved that the consent agenda be accepted as presented. The motion was seconded by Maureen Collins and carried.
- [March 22, 2025, Minutes](#)
- [March 2025 Financial Statements](#)
- [Executive Director's Report](#)
- [President's Report](#)
- [Past President's Report](#)
- President Elect's Report
- Section Reports | [WACTA](#) | WAAE | [WE-BAM](#) | [WA-CCER](#) | [WA-FACSE](#) | [WITEA](#) | HSCTE
- Correspondence
- [Calendar](#)

Board Liaison Reports

OSPI Report - Krista Fox

- Discussed bills passed
- HB 1167 – statewide taskforce expands options for maritime
- 6th grade bill flexibility in funding and accounting
- HB 1414 – directs existing task force and limits training opportunities for 16-17-year-olds
- HB 1121 – work equity
- HB 1644 – safety and health of minors
- High School and Beyond Plan same answer still unable to identify what the impact will be
- Tuesday final day to sign budget
- Jesse - if Governor does not act becomes law
- Mark – Can something come out from OSPI next week to the field after budget is signed?
- Agency in hiring freeze
- Really good support for news and more structure

[WTECB Report](#) - Paulette Beadling

- Written report
- WAVE scholarship – record number of applications, state-funded merit scholarship, 570 applications, 71% increase
- Each 49 legislative districts up to 147 can receive an award
- Announced in coming weeks
- Tracked 397 bills
- Workforce matrix posters

[CTSOs Report](#)

- Written report

Washington STEM Report

- No report

PESB Report

- No report

Region V / ACTE Report - Nora Zollweg

- Region V conference in Las Vegas
- Made money - use money to run programs for following year
- Started the year in the hole
- Jen Fisk planned conference from student-focused lens
- 3-D printed coaster made by students
- Dozen students presented capstone projects
- 500 in attendance
- Next year Salt Lake City April 8-11, 2026
- Registration already open
- 2027 Colorado Springs accepted
- VISION December 9-12 Nashville
- 2026 New Orleans 100th anniversary
- Leadership opportunities
- Need to fill open committee positions by June 1

Committees

FAME: [Foundation \(Silent Auction\)](#) | [Awards](#) | [Membership](#) | [Engagement](#) - Ross Short

- Region V honored innovative program to Maggie Jo Uceny and Shari Brink from Selah School District
- Awards closed May 1
- Committee interviewed Teacher of the Year nominees and in judging process
- Ensure that your section award winners start in November to submit for WA-ACTE awards
- Summer Conference silent auction raises money for foundation and scholarships
- Sections donate baskets or other items
- Engagement – give back to community and support local animal shelter with gift bags for adopted animals
- Evening event to put together goodie bags for pets
- Membership comes in with registration, but encourage membership even if not attending conferences
- Blood drive Monday
- Cheyenne – happy to have anything, but not perishable in the bags

[Legislative](#)

- Jesse – not hearing any rumblings about vetoing budget
- Will look very close to version presented
- 25-27 \$33.5B to K-12 line item
- Largest funding pool 43%
- \$1.3B to keep up with inflation salary increases
- MSOC 15.33
- Special education competing versions ended up with \$900M increase
- Address interim work – focus groups leading up to Summer Conference to continue to talk
- What policy items are we going after in 2026?
- Come out of Summer Conference with a good idea of 2026 agenda
- Short sessions about corrections or improvements
- Tim – need teacher voices on committees
- Legislative Focus approved in fall

Professional Development – Summer Conference

- 172 Call for Presentations
- Exhibitors bronze sold out
- Registrations coming in better - at first very slow
- Adjusted hotels adding rooms to blocks
- Do we spend the money to use the convention center up to \$7K?
- If numbers are down we use ballroom C and limit the number of exhibitors
- Renton using Alaska group travel for lower costs for 10 or more people
- Virtual option to still get clock hours and save on travel
- Ross and Jesse will help with IT

Conference Updates - Region V 2025 – Las Vegas NV

- Jodi, Tim, and Ross attended
- Jodi enjoyed industry tours
- Ross – broader perspective at Region V conference vs. VISION
- Jodi – Heather Gamache one of the better presentations at Region V

2025-2026 Planning

President Elect – Dottie Record, Wapato SD

- Ross moved that the WA-ACTE Board accept the nomination and approve Dottie Record as President Elect for 2025-2026. The motion was seconded by Jodi and carried.

Proposed 2025-2026 Budget

- The 2025-2026 budget was presented and Tim explained the differences
- Benefits – none - \$12,000 per employee place holder for new Executive Director to provide benefits
- 3% annual inflation increase for executive assistants
- Transition vacation buy-out \$9,863
- Tim not asking for vacation buy-out – never tracked vacation time
- Michelle starts July 1
- Tim to stay July and August
- Overlap of former Executive Director \$20,200
- Cash reserve fund to balance budget
- Mark - How much in reserve? \$290,000
- Barbara Scully questioning cash reserve and Jesse salary

Executive Session

- Executive session for discussion 10:08 a.m. – 11:18 a.m.

Approval of Proposed 2025-2026 Budget

- Executive Board can't approve budget at this time and will work with the executive committee to propose a budget by June 30 with only \$50,000 taken out of reserve.
- Include new Executive Director in decisions
- Tim – need to hear what changes needed
- Feedback from Board
- Board to come back with more thoughts

Approve Contract for New Executive Director to begin July 1, 2025

- Ross moved that the WA-ACTE Executive Board approve Michelle Spenser as the new Executive Director for WA-ACTE as of July 1 and added to financial accounts as signer. The motion was seconded by Mark and carried.

Out-of-State Travel Approval for 2025-2026

- Kevin move that the out-of-state travel be approved as presented. The motion was seconded by Jodi and carried.
 - [ACTE CareerTech VISION – December 9-12, 2025, Nashville TN](#) (Executive Committee / Executive Director)
 - [National Policy Seminar – March 23-25, 2026, Arlington VA](#) (President / President Elect / Executive Director)
 - [Region V Conference – April 8-11, 2026, Salt Lake City UT](#) (Executive Committee / Executive Director)

Other Business

Verbal Section Reports – Q&A

- No more reports

Next Meeting: August 2, 2025, Spokane

- Will have another meeting to approve budget for 25-26 by June 30.
- Kevin – work sessions to work on budget
- Board wants to see inner workings of budget
- Every line item on budget

For the Good of the Order – [2025-2026 Leadership Update Form \(due July 1\)](#)

Adjournment

- The meeting was adjourned at 11 38 a.m.