



**WA-ACTE EXECUTIVE BOARD
ZOOM MEETING MINUTES
MAY 15, 2021**

Call to Order and Roll Call: The Washington ACTE Executive Board Zoom Meeting was called to order at 9:04 a.m. on May 15, 2021, by President Doug Merrill. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President Doug Merrill
Past President Lew Keliher
President Elect.....Nora Zollweg

Executive Board Representatives

AdministrationKevin Davis
Career Counseling & Employment Readiness Marie Miller
Family and Consumer Sciences..... Christina Sutter
Marketing Education Sierra Larkin
Industrial Technology Education Nicole Hitchcock
Awards Chair (Ex Officio).....Vern Chandler

Executive Board Absent:

Agricultural Education Annette Weeks
Business Education Matt Monnastes
Skilled and Technical Sciences.....Joel Brian
Health Sciences..... Rain Wurdemann

Staff Present:

Executive Director Tim Knue
Executive Assistant..... Tess Alviso
Executive Assistant.....Franciene Chrisman

Guests:

ACTE Region VShani Watkins
OSPI..... Samantha Sanders

Agenda Changes:

- None

Consent Agenda: Sierra moved that the consent agenda be approved as presented.

The motion was seconded by Kevin and carried.

- [Approval of March Executive Board Meeting Minutes](#)
- Executive Committee Reports
 - [Executive Director](#)
 - [President](#)
 - [Past President](#)
 - [President Elect](#)
- Section Reports (Written)
 - [WACTA](#)
 - [WA-CCER](#)
 - [WA-FACSE](#)
- Correspondence
- [Calendar](#) Update
- [Current Financial Statements \(March\)](#)

President Elect Candidate – Announcement:

- Kevin Davis, CTE Director, Granite Falls School District – Delegate Assembly will approve by acclamation.
 - [Nomination Page 1](#)
 - [Nomination Pages 2-3](#)

Reports of Agencies / Organizations:

- [OSPI](#) Update – Samantha Sanders
 - Will continue Friday meetings. Changing to proactive rather than reactionary. Email samantha.sanders@k12.wa.us with topic ideas.
 - DOH school guidance – review and send questions to OSPI about return to school.
 - Summer Conference 32 OSPI sessions – paring down what to present.
- [WTECB](#) Update – Eric Wolf
- [CTSO](#) Update – Mike Oechsner
- Shani Watkins
 - CTE Director certification program survey – 353 responses – reviewed results.
 - Financial requirements by PESB becoming very problematic.

Committees Updates:

- FAME: Membership & Awards – Nora Zollweg / Vern Chandler / Tess Alviso
 - Foundation
 - Auction virtual and face-to-face - \$4,000 goal
 - Awards Process / Status Update
 - More awards received this year than last year.
 - [Membership Report \(April\)](#)

- Engagement
 - Pin exchange between sections
 - Fun run/walk
 - Blood drive
- Legislative – Doug Merrill / Tim Knue
 - Results of Legislative Session.
 - CTE came out OK.
 - CTSO funding returned.
 - How to improve WOVE subscription?
- Professional Development – Lew Keliher / Franciene Chrisman
 - [Summer Conference](#) Update
 - Face-to-Face, Hybrid, or Virtual Options – Here is the plan as we know it.
 - 107 sessions not including OSPI.
 - Will offer at least 15 STEM clock hours.
 - July 9 deadline for rooms.

2021-2022 Budget – Doug Merrill / Tim Knue

- Doug presented proposed 2021-2022 budget.

Resolutions / Constitution / Bylaws – Lew Keliher

- [Proposed Changes](#)
- Current [Constitution](#) and [Bylaws](#)
- [Proposed Bylaws Changes](#)
- Take back to section delegates.
- Town Hall prior to Delegate Assembly to discuss.
- August Executive Board Meeting to recommend a “do pass.”

Executive Session: 11:28 a.m. to 12:02 p.m.

Approval of Proposed 2021-2022 Budget:

- Kevin moved that the 2021-2022 budget be approved as presented. The motion was seconded by Christina and carried.

Out-of-State Travel Approval for 2021-2022 (as budget allows):

- Christina moved that the out-of-state travel be approved as presented. The motion was seconded by Nicole and carried.
- ACTE Conferences & Seminars
 - [ACTE CareerTech VISION, December 1-4, 2021, New Orleans LA](#)
 - (Executive Committee / Executive Director)
 - [National Policy Seminar – March 21-23, 2022, Arlington VA](#)
 - (President / President Elect / Executive Director)
 - [Region V Conference – April 6-9, 2022, Rapid City SD](#)
 - (Executive Committee / Executive Director)

Adjournment:

- The meeting was adjourned at 12:07 p.m.