



**WA-ACTE EXECUTIVE BOARD ZOOM MEETING MINUTES**  
**Saturday, March 5, 2022 • 9 a.m. – 12 p.m.**

**Call to Order & Roll Call:**

The Washington ACTE Executive Board Meeting was called to order at 9:00 a.m. on March 5, 2022, by President Nora Zollweg. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

**Executive Board Present:**

**Executive Committee**

President..... Nora Zollweg  
President Elect..... Kevin Davis  
Past President..... Doug Merrill

**Executive Board Representatives**

Administration ..... Kevin Smith  
Career Counseling & Employment Readiness ..... Marie Miller  
Family and Consumer Sciences ..... Holly Unruh  
Industrial Technology Education ..... Nicole Hitchcock  
Health Sciences ..... Stefanie Brophy  
Awards Chair (Ex Officio)..... Vern Chandler

**Executive Board Absent:**

Agricultural Education ..... Annette Weeks  
Business and Marketing Education..... Matt Monnastes  
Skilled and Technical Sciences..... Vacant

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant..... Tess Alviso  
Executive Assistant..... Franciene Chrisman

**Guests:**

OSPI ..... Becky Wallace / Samantha Sanders  
CTSOs ..... Mike Oechsner

**Agenda Changes:**

- None

**Calendar Update:**

Upcoming Dates:

- March 10-12, 2022: WITEA Spring Conference, Wenatchee
- ~~March 12, 2022: HSCTE Spring Conference, Virtual, 8 a.m. – 12 p.m. cancelled~~
- March 21-23, 2022: ACTE National Policy Seminar, Washington D.C.
- April 6-9, 2022: ACTE Region V Conference, Rapid City SD
- April 29-30, 2022: WA-CCER Spring Conference, Virtual
- May 21, 2022: WA-ACTE Executive Board Meeting, 9 a.m. - 12 p.m.

## Consent Agenda:

- It was moved, seconded, and carried to approve the consent agenda as presented.
  - [Approval of January Executive Board Meeting Minutes](#)
  - [Financial Statements \(January 2022\)](#)
  - Executive Committee Reports
    - Executive Director's Report
    - [President's Report](#)
    - [President Elect's Report](#)
    - Past President's Report
  - Section Reports
    - [WACTA](#)
    - [HSCTE](#)
    - [WA-CCER](#)
  - Correspondence

## Reports of Agencies / Organizations:

- [OSPI](#) Update - Becky Wallace / Samantha Sanders
  - Continue to have Friday Zoom meetings.
- [WTECB](#) Update - Eric Wolf
  - Tim reported that the Workforce Board is bringing back the WAVE Scholarship and will be sent out soon.
- [CTSO](#) Update - Mike Oechsner
  - Student leadership conferences happening now. All in-person expect HOSA is still virtual.
  - Very successful virtual legislative reception.

## Board Learning:

- Catapult Professional Development Update
  - Tim presented the Catapult PowerPoint.
  - Kevin Fleming will be opening keynote speaker at Summer Conference.
  - Discussion and a final decision to move forward will need to be made by April or May.

## Conference Updates:

- [National Policy Seminar](#)
  - Tim reported that congressional meeting requests have gone out, but still dealing with COVID restrictions.
- [Region V](#)
  - April 6-9, 2022, Rapid City SD

## Professional Development Committee:

- [Summer Conference](#) – August 7-10, 2022
  - Professional Development Committee Update / Discussion ([Call for Presentations](#))
    - Amazon possible sponsor.
  - Sunday Sessions
  - Keynote Speakers
  - [President Elect Candidates](#)
    - Deadline May 1
  - Resolutions Timeline
    - Deadline July 1
  - [Strategic Plan 2021-2022](#)

**FAME Committee:**

- [Foundation](#)
  - Section baskets for silent auction (section-specific requested).
  - Some live auction items.
- [Awards](#)
  - 2021 winners forwarded on to Region V.
  - May 1 deadline for 2022 WA-ACTE Awards.
- [Membership](#)
  - Membership should increase with section spring conferences and Summer Conference registration coming out soon.
- Engagement
  - Social Sunday with exhibitors.
  - Professional photographer (or possible student) for head shots.
  - Blood drive.

**Legislative Committee:**

- Session ends on March 10.
- Final WOVE will go out on Friday.

**Adjournment:**

- The meeting was adjourned at 10:49 a.m.

**Next Meeting:**

- May 21, 2022