Call to Order & Roll Call:
The Washington ACTE Executive Board Meeting was called to order at 9:00 a.m. on March 5, 2022, by President Nora Zollweg. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee
President.................................................................................................................Nora Zollweg
President Elect...........................................................................................................Kevin Davis
Past President..............................................................................................................Doug Merrill

Executive Board Representatives
Administration.............................................................................................................Kevin Smith
Career Counseling & Employment Readiness.........................................................Marie Miller
Family and Consumer Sciences................................................................................Holly Unruh
Industrial Technology Education..............................................................................Nicole Hitchcock
Health Sciences.......................................................................................................Stefanie Brophy
Awards Chair (Ex Officio)........................................................................................Vern Chandler

Executive Board Absent:
Agricultural Education..............................................................................................Annette Weeks
Business and Marketing Education...........................................................................Matt Monnastes
Skilled and Technical Sciences................................................................................Vacant

Staff Present:
Executive Director....................................................................................................Tim Knue
Executive Assistant...................................................................................................Tess Alviso
Executive Assistant..................................................................................................Francienne Chrisman

Guests:
OSPI........................................................................................................................Becky Wallace / Samantha Sanders
CTSOs.....................................................................................................................Mike Oechsner

Agenda Changes:
• None

Calendar Update:
Upcoming Dates:
• March 10-12, 2022: WITEA Spring Conference, Wenatchee
• March 12, 2022: HSCTE Spring Conference, Virtual, 8 a.m. – 12 p.m. cancelled
• April 6-9, 2022: ACTE Region V Conference, Rapid City SD
• April 29-30, 2022: WA-CCER Spring Conference, Virtual
• May 21, 2022: WA-ACTE Executive Board Meeting, 9 a.m. - 12 p.m.
Consent Agenda:
- It was moved, seconded, and carried to approve the consent agenda as presented.
  - Approval of January Executive Board Meeting Minutes
  - Financial Statements (January 2022)
  - Executive Committee Reports
    - Executive Director’s Report
    - President’s Report
    - President Elect’s Report
    - Past President’s Report
  - Section Reports
    - WACTA
    - HSCTE
    - WA-CCER
  - Correspondence

Reports of Agencies / Organizations:
- OSPI Update - Becky Wallace / Samantha Sanders
  - Continue to have Friday Zoom meetings.
- WTECB Update - Eric Wolf
  - Tim reported that the Workforce Board is bringing back the WAVE Scholarship and will be sent out soon.
- CTSQ Update - Mike Oechsner
  - Student leadership conferences happening now. All in-person expect HOSA is still virtual.
  - Very successful virtual legislative reception.

Board Learning:
- Catapult Professional Development Update
  - Tim presented the Catapult PowerPoint.
  - Kevin Fleming will be opening keynote speaker at Summer Conference.
  - Discussion and a final decision to move forward will need to be made by April or May.

Conference Updates:
- National Policy Seminar
  - Tim reported that congressional meeting requests have gone out, but still dealing with COVID restrictions.
- Region V
  - April 6-9, 2022, Rapid City SD

Professional Development Committee:
- Summer Conference – August 7-10, 2022
  - Professional Development Committee Update / Discussion (Call for Presentations)
    - Amazon possible sponsor.
  - Sunday Sessions
  - Keynote Speakers
  - President Elect Candidates
    - Deadline May 1
  - Resolutions Timeline
    - Deadline July 1
  - Strategic Plan 2021-2022
FAME Committee:

- **Foundation**
  - Section baskets for silent auction (section-specific requested).
  - Some live auction items.

- **Awards**
  - 2021 winners forwarded on to Region V.
  - May 1 deadline for 2022 WA-ACTE Awards.

- **Membership**
  - Membership should increase with section spring conferences and Summer Conference registration coming out soon.

- **Engagement**
  - Social Sunday with exhibitors.
  - Professional photographer (or possible student) for head shots.
  - Blood drive.

Legislative Committee:

- Session ends on March 10.
- Final WOVE will go out on Friday.

Adjournment:

- The meeting was adjourned at 10:49 a.m.

Next Meeting:

- May 21, 2022