



**WA-ACTE EXECUTIVE BOARD
MEETING MINUTES
NOVEMBER 9, 2021**

Call to Order & Roll Call:

The Washington ACTE Executive Board Meeting was called to order at 4:00 p.m. on November 9, 2021, by President Nora Zollweg. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee

President..... Nora Zollweg
President Elect..... Kevin Davis

Executive Board Representatives

Administration Kevin Smith
Agricultural Education Annette Weeks
Business and Marketing Education Matt Monnastes
Career Counseling & Employment Readiness Marie Miller
Family and Consumer Sciences Holly Unruh
Industrial Technology Education Nicole Hitchcock
Health Sciences Stefanie Brophy

Executive Board Absent:

Past President..... Doug Merrill
Skilled and Technical Sciences..... Joel Brian
Awards Chair (Ex Officio)..... Vern Chandler
Executive Assistant..... Franciene Chrisman
Government Relations Jesse Taylor

Staff Present:

Executive Director..... Tim Knue
Executive Assistant..... Tess Alviso

Guests:

WA-ACTE Past President Lew Keliher

Agenda Changes:

None

Calendar Update:

- The calendar was updated.
- Send section-level events to taa@wa-acte.org

Consent Agenda:

- Annette moved that the consent agenda be approved as presented. The motion was seconded by Holly and carried.
 - [Approval of September Executive Board Meeting Minutes](#)
 - [Financial Statements \(September 2021\)](#)
 - Executive Committee Reports | Tim | [Nora](#) | Kevin | Doug
 - Section Reports | [WACTA](#) | WAAE | WE-BAM | WA-CCER | [WA-FACSE](#) | WITEA | WASTS | HSCTE
 - Correspondence

Legislative Committee:

- [Legislative Focus/Objectives/Agenda – presentation and review](#)
- Tim shared information on funding and other issues and would like to hear from the Board of what their sections think on what the three top issues should be.

Professional Development Committee:

- Fall Conference Update
 - Cancelled due to low registration and presentation response.
- ACTE VISION Conference
 - Approximately 90 registered from Washington State.
- Committee Processes & Timelines Required for Summer Conference 2022
 - Zoom meeting scheduled for December 9, 4-5 p.m.

FAME Committee:

- Kevin reported that we met last month with sparse attendance. Next meeting will be November 18, 3-4 p.m. to talk about awards.
- The FAME Committee will meet on the 3rd Thursday of the month from 3 to 4 p.m.
- [Membership \(September\) \(October\)](#)
- [Awards \(webpage\)](#)

Board Learning:

- Amazon Virtual Field Trips
 - January 13 Zoom with Corinne Hoisington

Review of Clock Hour Evaluations (10/1/2020 – 9/30/2021):

- Marie moved that the Washington ACTE Executive Board reviewed the evaluation summaries for clock hour inservice programs provided by the Association between October 1, 2020, and September 30, 2021. The motion was seconded by Nicole and carried.

Adjournment:

- The meeting was adjourned at 4:52 p.m.

Upcoming meetings:

- March 26, 2022, 9 a.m. – 12 p.m., Zoom
- May 21, 2022, TBD
- August 6, 2022, Spokane