



WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, November 16, 2024 | 8:30 a.m. – 11:00 a.m.

I. Call to Order		
Activity	Reporter	Notes
A. Call to Order / Welcome / President's Remarks	Jodi Jacobs	The Washington ACTE Executive Board Meeting was called to order at 8:30 a.m. on Saturday, November 16, 2024, by President Jodi Jacobs. Jodi reminded the Board to review links on the agenda prior to meetings.
B. Roll Call	Tess Alviso	Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.
<p>Present:</p> <p>President Jodi Jacobs</p> <p>President Elect Ross Short</p> <p>Past President Kevin Smith</p> <p>Administration Mark Madison</p> <p>Agricultural Education Josh Krieg</p> <p>Business and Marketing Education Heather Gallagher</p> <p>Career Counseling & Employment Readiness Nora Zollweg</p> <p>Family and Consumer Sciences Maureen Collins</p> <p>Industrial Technology Education Cheyenne LaViolette</p> <p>Health Sciences Stefanie Brophy</p> <p>Absent:</p> <p>Awards Committee Chair Vern Chandler</p> <p>Coordinator of Strategic Advocacy Jesse Taylor</p> <p>Non-Voting:</p> <p>Executive Director Tim Knue</p> <p>Executive Assistant Tess Alviso</p> <p>Executive Assistant Franciene Chrisman</p> <p>Guests:</p> <p>OSPI Krista Fox</p> <p>WTECB Joe Wilcox</p> <p>WITEA Lew Keliher</p> <p>CTSOs/SkillsUSA Karmen Warner</p>		
C. Approval of Agenda	Jodi Jacobs	No changes were made and the agenda was approved as presented.
II. Consent Agenda		
<p>Verbal reports:</p> <ul style="list-style-type: none"> Maureen Collins for WA-FACSE - Annual conference in Wenatchee. Great workshops and keynote speaker. Built back up savings account. Stefanie Brophy for HSCTE - February conference at Pierce County Skills Center. Need to be HSCTE member to attend conference. Providing lunch incentive to join HSCTE. February 22, 8 a.m. – 4 p.m. plus exhibit booths. 		

- Cheyenne LaViolette for WITEA - working on spring conference in March. Getting ready to do call for presentations. Registration in January. Working on adding member login on website. Working on reorganization.

Cheyenne moved that the consent agenda be approved as presented and shared. The motion was seconded by Maureen and carried.

A. September 2024 Minutes		
B. October 2024 Financial Statements		
C. Executive Director's Report		
D. President's Report		
E. Past President's Report		
F. President Elect's Report		
G. WACTA Report		
H. WAAE Report		
I. WE-BAM Report		
J. WA-CCER Report		
K. WA-FACSE Report		
L. WITEA Report		
M. HSCTE Report		
N. Correspondence		
O. Calendar		

III. Board Liaison Reports

A. OSPI - CTE Staffing Changes	Krista Fox	Busy staffing CTE department. Lost Tamara Whitcomb to WA FFA executive director. Invited Denny Wallace back for interim program supervisor. Recruiting for Ag position. Closed last week and good amount of applicants. Kari Morgan new associate director of CTE. Jodi thanked Krista for knowing the topics on news and more.
B. WTECB - Report	Joe Wilcox	Written report. Movements of federal policy regarding Perkins. Department of Education significant changes range from minor to major. State plan and consolidated annual report. Changed definitions for program procedures. Disrupts time flow. Significant time and effort to implement changes. Taking public feedback for 60 days. Waiting for January to see what changes are made, if any, with new administration. New National Career Clusters Framework. Working on how to implement. Maureen trying to get WA-ACTE support to having family and consumer sciences as own cluster. Tim – shared concerns with national ACTE. How can we become more efficient in receiving Perkins grants for districts whether big or small? Hope is to also have use as an opportunity for better alignment with career pathways. Tim – SBE – two-year study into future planning – look at website .

		Implementation of workforce development plan talent and prosperity for all. Attending conferences including WA-ACTE Fall CTE Conference. Workforce Board legislative requests related to CTE: WAVE Funding, WAVE Scholarship Administration, and Federal Perkins CTE Match Funds.
C. Region V / ACTE	Nora Zollweg	Region V has three main areas of focus: VISION San Antonio, December 4-7; mock interviews for award candidates; and Region V Leadership Conference, Las Vegas, April 30 to May 3. Call for presentations extended to January. Accepted proposal for Utah April 8-11, 2026. WBL division conference in Bellevue April 2-4, 2025. Registration opening soon. Internal level – updating strategic plan and should be ready in the next month or so. Updating policies and procedures manual to align with national ACTE. Update on Fellows: added to website and waiting for launch.
D. CTSOs	Karmen Warner	Written report. Conference season very busy. FCCLA – just wrapped up 10 regional conferences. Managed by TRI of OK. Regional competitions in January. FBLA – Angela also with TRI leadership now support e-sports. DECA – hosted regional leadership conference 2,500. 220 students left with industry certifications. Membership over 16,000. WCTSMA – Larry Howe middle school winter leadership in December. State conference in Spokane in April. TSA – over 100 school affiliated 7,000 members. Legislative Advocacy Day the end of January with all CTSOs. FFA – new executive director Tamara Whitcomb. Excited for all 8 CTSOs to work together. HOSA – Elizabeth – 1,000 students joined at fall leadership conferences. SkillsUSA – Karmen – Fall Leadership Camp in October. State conference in Lakewood March 27-29. Youth-focused statewide apprenticeship – LNI as well as the unions ready to proceed. Tim – Karmen/Maureen perhaps webinar on topic and a session at Summer Conference. Maybe present at WBL conference.
E. Washington STEM	Angie Mason-Smith	Angie was keynote speaker at WA-ACTE Fall CTE Conference.
IV. Committees		
A. FAME: Foundation Awards Membership Engagement	Ross Short / Tess Alviso and/or	Ross – Heather Gamache, ACTE Health Science Education Division 2024 Outstanding New Teacher Award.

	Vern Chandler	WA-ACTE received 2024 ACTE Quality Association Standards Award. Awards portal open for section winners to submit for WA-ACTE 2025 awards. Information sent to WA-ACTE 2024 winners to move on to Region V Competition. Membership is looking good. FAME meeting on Thursday and encourage members to attend.
B. Legislative	Jodi Jacobs / Tim Knue	<p>Tim – Legislative/Policy Goals for 2025.</p> <ol style="list-style-type: none"> 1. Expand approved CTE programs and funding to include 6th grade. (prime sponsor) 2. Return “Class Size Ratio” for all 6-12 CTE to 19.5:1 from the current 23:1. 3. Create a “45-day Grace Period” for CTE temporary leave replacements to claim enhanced funding. Current language in Enrollment Reporting Handbook currently limits to 20 consecutive business days. <p>Legislative Committee meets Thursdays, 4-5 p.m. Tim – lacking teacher voice and teacher understanding. Attend legislative meeting along with legislative reps. Reykdal – include 6th grade in CTE. Committee days in December. Meeting to coordinate with OSPI on #1. New Governor – how to staff related to education and CTE across K-16. Discussion followed and will be further discussed at Thursday’s legislative committee meeting.</p>
C. Professional Development	Kevin Smith / Franciene Chrisman	<p>Kevin – WA-ACTE Fall CTE Conference – started laying out Summer Conference – AAA = Aptitude, Automation, and AI. Corinne Hoisington keynote, Sunday training/workshop, Monday workshops, Tuesday workshops. Sections – use as guiding principle. First PD meeting, December 10, 4-5 p.m.</p>
V. New and/or Old Business		
A. Review of Clock Hour Evaluations (10/1/2023 – 9/30/2024)	Jodi Jacobs	Ross moved <u>that the Washington ACTE Executive Board reviewed the evaluation summaries for clock hour inservice programs provided by the Association between October 1, 2023, and September 30, 2024.</u> The motion was seconded by Cheyenne and carried.
B. Skill Up for Our Future Executive Summary Full Report	Tim Knue	Tim – from WA Roundtable – point out leverage K-12 education include opportunities for students to earn college credits and industry-valued...#5
VI. Board Information & Learning		
A. Succession Planning / Staff Benefits	Kevin Smith / Lew Keliher / Tim Knue	<p>Executive Session: 10:27 a.m. – 10:50 a.m. Jodi moved <u>that the Executive Committee approved Tim’s retirement letter as presented on</u></p>

		Saturday, November 16, 2024. The motion was seconded by Nora and carried.
VII. Good of the Order / Adjournment		
A. <u>Next Meeting</u> : January 25, 2025, 8:30 a.m. – 11:00 a.m., Zoom	Jodi Jacobs	https://www.applevalleynewsnow.com/news/hanford-high-school-teacher-recognized-as-all-american-high-school-film-festival-teacher-of-the/article_0600410c-916b-11ef-9769-3fa4916e4067.html Jodi – recognize other awards besides our own at awards general session. The meeting was adjourned at 10:56 a.m.