Call to Order and Roll Call: The Washington ACTE Executive Board Zoom Meeting was called to order at 9:11 a.m. on January 30, 2021, by President Doug Merrill. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Executive Board Present:

Executive Committee
President ................................................................. Doug Merrill
Past President ............................................................... Lew Keliher

Executive Board Representatives
Administration .................................................................... Kevin Davis
Agricultural Education ........................................................... Annette Weeks
Business Education ........................................................... Matt Monnastes
Career Counseling & Employment Readiness ......................... Marie Miller
Family and Consumer Sciences ........................................... Christina Sutter
Marketing Education ......................................................... Sierra Larkin
Industrial Technology Education ......................................... Nicole Hitchcock
Awards Chair (Ex Officio) .................................................... Vern Chandler

Executive Board Absent:
President Elect .................................................................... Nora Zollweg
Skilled and Technical Sciences ............................................. Joel Brian
Health Sciences ................................................................... Rain Wurdemann

Staff Present:
Executive Director .............................................................. Tim Knue
Executive Assistant ............................................................. Tess Alviso
Executive Assistant ............................................................. Franciene Chrisman

Guests:
Workforce Training Board ................................................... Eric Wolf

Agenda Changes:
• None
**Calendar Update:**
- Send updates to taa@wa-acte.org

**Consent Agenda:**
- Nicole moved that the consent agenda be approved as presented. The motion was seconded by Kevin and carried.
  - Approval of December Executive Board Meeting Minutes
  - Financial Statements (December 2020) | Profit & Loss | Balance Sheet
    - Tim reported that financially we are in good shape. Lew reported that we did a good job setting up a tight budget and for the next budget to look at going back to live conferences.
  - Executive Committee Reports | Tim | Lew | Nora
  - Section Reports (Written) | WACTA-1 | WACTA-2 | WA-CCER | WA-FACSE
  - Correspondence

**Reports of Agencies / Organizations:**
- **OSPI** Update – Becky Wallace
- **WTECB** Update – Eric Wolf
  - Slightly less volume of bills than normal.
  - [https://www.wtb.wa.gov/](https://www.wtb.wa.gov/)
    - Featured initiatives for 2021:
      - Legislative Tracker
      - Youth Employment Outlook
      - Workforce Economic Recovery Plan
      - Behavioral Health Workforce
- **CTSO** Update – Mike Oechsner
  - Tim reported the CTSOs are working on regional activities and CTSO funding.

**Board Learning:**
- Upcoming Topic(s):
  - Resolutions
    - Deadline July 1
  - President Elect – “Who is next?”
    - Call for Nominations due May 1
    - Doug asked for names of good candidates from sections to send to Tim.
    - Take back to section boards.
    - Reimburse sub costs for teachers.
  - Bylaws Changes
    - Review and recommend changes.
    - Bylaws should match practices.
  - “Six Types of Working Genius” – Doug Merrill
    - Incorporate into Summer Conference.
    - Quantitative results of board members…shared results.
    - Christine will do Google Doc of results.
Committee Updates:

- Legislative
  - CTE Legislative Strategic Plan
    - Let Tim know if attending.
  - State Legislative Update
    - Following critical bills.
      - HB 1162 – Concerning high school graduation credit and pathway options.

- Professional Development
  - Summer Conference Planning Update
    - Theme “Genius of CTE”
    - Working Genius Thread
  - Call for Presentations
    - Will be sent out and posted on Summer Conference webpage.
  - Session Planning Status and Timelines

- Membership & Awards
  - Membership Report (December 2020)
    - Ended December with 1,757 members.
  - 2021 Awards
    - Awards deadline is May 1.
    - WA-ACTE aligns with ACTE and is recommended that sections also align with ACTE to make it easier to move on to the state competition.
    - Titles should match to be able to know which category to move on to.

For the Good of the Order / Adjournment:

- The meeting was adjourned at 11:51 a.m.

Upcoming Meetings:

- March 16, 2021
- May 15, 2021
- August 7, 2021
- September 18, 2021