



WA-ACTE EXECUTIVE BOARD MEETING MINUTES
Saturday, August 3, 2024 • 8:00 AM – 12:00 PM

I. Call to Order

A. Welcome & President's Remarks

The Washington ACTE Executive Board Meeting was called to order at 8:01 a.m. on Saturday, August 3, 2024, by President Kevin Smith.

B. Board Swearing-In

Vern Chandler, Past President, conducted the swearing-in of the new WA-ACTE Executive Board for 2024-2025.

C. Roll Call

Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Present:

President Kevin Smith
President Elect Jodi Jacobs
Past President Kevin Davis
Administration Mark Madison
Agricultural Education Josh Krieg
Business and Marketing Education Shawn Perez
Career Counseling & Employment Readiness Stephanie Schirm
Family and Consumer Sciences Maureen Collins
Industrial Technology Education Cheyenne LaViolette
Health Sciences Stefanie Brophy

Non-Voting:

Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman
Government Relations Jesse Taylor
Awards Committee Chair Vern Chandler

Guests:

ACTE Region V Nora Zollweg
HSCTE Courtney Peart
OSPI Krista Fox
WAAE Stacy Lischke
WACTA Margaret Rice
WA-FACSE Rachel Valett
WITEA Courtney Sullivan
WITEA Marcus Sullivan

Absent:

None

D. Agenda Changes / Approval of the Board Agenda

The agenda was approved as presented.

II. Consent Agenda

Tim explained the consent agenda and reported that the financial statements look very strong. Mark moved that the consent agenda be approved as presented. The motion was seconded by Stephanie and carried.

- A. [May 2024 Minutes](#)
- B. [June 2024 Financial Statements](#) / [2024-2025 Approved Budget](#)
- C. [Executive Director's Report](#)
- D. [President's Report](#)
- E. Past President's Report
- F. President Elect's Report
- G. [WACTA Report](#)
- H. [WAAE Report](#)
- I. [WE-BAM Report](#)
- J. [WA-CCER Report](#)
- K. [WA-FACSE Report](#)
- L. WITEA Report
- M. HSCTE Report
- N. Correspondence
- O. [Calendar](#)

III. Board Liaison Reports

- A. [OSPI](#) – Krista Fox, CTE Director
 - Legislative session updates from Becky Wallace and Chris Reykdal
 - Core Plus and healthcare taskforce
 - Sent out invitations to join taskforces
 - Small district support for Skills Centers access contracts
 - Recruiting associate director for CTE and CTE program supervisor
 - Verification reports comprehensive review of eligible courses continue for 24-25 school year
 - IRC list for 24-25 is out now
 - Advance CTE frameworks career clusters proposed changes – October modernization of career clusters
 - Boot camp session for new CTE teachers
 - OSPI booth in exhibit hall
 - CTE News and More – various times and theme based
 - Core Plus Allied Health Programs
- B. [WTECB - Report](#)
 - Tim - How can we streamline Perkins funds to districts?
- C. [Region V / ACTE – Fellows Program Proposal](#) – Nora Zollweg, Region V Policy Committee
 - Committee openings – awards, marketing, and membership – virtual meetings once a month and attend Region V Conference
 - April 30-May 3, 2025, Las Vegas – registration open and hotel
 - Awards – section, state, regional, national
 - Interviews blank screen
 - Call for presentations
 - 300-400 registrants
 - Friday night free night

- Fellows Program Proposal to benefit Association for future officers
 - Two people per year
 - Attend at least three board meetings including August in-person
 - Attend Summer and Fall Conferences
 - Encourage VISION and Region V Conferences
 - Attend monthly virtual check-in with coordinator
 - Develop portfolio
 - Serve on WA-ACTE Committee
 - Leadership 101 Training with tour of Olympia – Jesse
 - Assist in activity at Summer Conference
 - Support of district and CTE director
 - Possible presentation at Fall Conference
 - Leadership apprentices instead of fellows

D. [CTSOs - Report](#)

- Unreasonable costs for national conferences – causes for concern – Kevin S. written letter to ACTE

IV. Committees

A. FAME: [Foundation](#) | [Awards](#) | [Membership](#) | Engagement

- Jodi – FAME committee met monthly throughout the year
- Work centered around Awards and nominations
- Awards announced Tuesday morning
- Some awards with no nominations
- Section award information listed on awards webpage
- Interviews for Teacher of the Year
- Superintendent Reykdal speaking at general session
- Vern – Apple Cup wine at auction – battle of wineries between UW and WSU
- Alaska Airlines up to \$20,000 for student support – check out other airlines also
- Auction items for Silent Auction

B. Legislative

Clarify and simplify funding calculation and expenditure rules for approved CTE Programs:

- ALL charges to CTE outside of direct support for CTE is to be limited to 15% of total CTE apportionment to the district by the district.
- Expand approved CTE programs and Funding to include 6th grade.
 - Remove STEM requirement for middle school CTE
 - Expand current 7-12 Certifications to now be 6-12 for CTE by PESB
- Create a single funding formula for Approved CTE Programs.
 - All CTE apportionment 6-12 to be calculated with the current 9-12 Funding Formula
- Return “Class Size Ratio” for all 6-12 CTE to 19.5:1 from the current 23:1.
- Create a “45-day Grace Period” for CTE FMLA temporary replacements.
- Establish a direct flow of federal Perkins funds with Approved CTE Programs based on the previous “CTE Year-end Report” for Districts.
 - Eliminate the grant writing and approval process.
- Tim – Legislative Priorities (draft)
- Need more teacher input on legislative committee
- 5% indirects – unlimited directs
- CTE include 6th grade – 6-12 grades
- Single CTE formula for apportionment
- Can OSPI change this or does it have to go through statute?
- Perkins V allows CTE in 6th grade

- Kevin Smith and Michael Christianson serve on OSPI accounting committee
 - Return to 19.5:1 staffing ratio
 - Drives more \$ to skills centers
 - Kevin D. – try to get a platform setup for next legislative session to get done earlier – clear vision when we leave Summer Conference
 - Need language around the old direct charge caps
 - Language around 5% indirect and 10% direct charges
- C. Professional Development – [Summer Conference Agenda](#)
- 932 registered 785 in-person 147 remote
 - 62 exhibit booths
 - Every session starts on the hour
 - Speakers need to record sessions
 - Section tables 8:30 a.m. – 5:00 p.m. on Sunday
 - First session at 9:00 a.m.
 - Exhibitor social at 5:00 p.m.
 - Photo top floor of parking garage after Tuesday breakfast – photo taken by drone – recreate 1948 photo at the Historic Davenport Hotel
 - Shuttle between Davenport Hotels

V. Board Information & Learning

- A. Evaluation and Succession Review
- Lew working on succession – update at next meeting
 - Tim’s evaluation done in May
- B. Strategic Plan 2024-2025
- September meeting
- C. [Governing Documents](#)
- Bylaws updated from May meeting
 - Board representative serves on one committee – two others from section on other committees
 - All meetings by Zoom except August meeting at Summer Conference
 - Encourage align awards with WA-ACTE and ACTE
 - One official Board representative per section – will receive communications for all committees
 - Three-meeting process for Bylaws changes

VI. Other Business

- A. Advancement of Officer Positions
- President Jodi Jacobs
 - Past President Kevin Smith
 - President Elect Ross Short
- B. [Next Meetings](#): (all meetings 9 a.m. – 12 p.m., Zoom, except Aug.)
- September 28, 2024
 - November 16, 2024
 - January 25, 2025
 - March 22, 2025
 - May 17, 2025
 - August 2, 2025, 8 a.m. – 12 p.m. In-Person Spokane

The meeting was adjourned at 11:07 a.m.