



**MINUTES OF THE DELEGATE ASSEMBLY OF
WASHINGTON ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION
The Davenport Grand Hotel, Spokane
Monday, August 5, 2019**

CALL TO ORDER

President Shani Watkins called a meeting of the Delegate Assembly of Washington Association for Career and Technical Education to order on Monday, August 5, 2019, at The Davenport Grand Hotel in Spokane at 6:00 p.m.

INVOCATION

An invocation was delivered to the Delegate Assembly by Gene Wachtel.

PLEDGE OF ALLEGIANCE

The Delegate Assembly recited the Pledge of Allegiance.

STANDING RULES

The *Standing Rules of the Delegate Assembly* were included in the books.

Upon motion duly made by Chris Names, seconded by Nora Zollweg, and unanimously carried, it was

RESOLVED: That the delegates forgo the reading and that the standing rules of the Delegate Assembly meeting be approved as written.

ROLL CALL OF DELEGATES

Seating of Delegates and Alternates

Credentials Committee members Vern Chandler, Franciene Chrisman, and Tess Alviso called the roll call by section for attendance at Delegate Assembly.

CREDENTIALS REPORT

The Credentials Committee reported that 39 out of 43 delegates were present, and had been accredited (91%), thus constituting a quorum.

READING AND APPROVAL OF MINUTES

Copies of the minutes had been previously distributed to delegates.

Upon motion duly made by Peter Rustemeyer, seconded by Dottie Record, and unanimously carried, it was

RESOLVED: That the minutes of the Delegate Assembly meeting of Monday, August 6, 2018, be approved.

EXECUTIVE COMMITTEE REPORTS

2018-2019 STRATEGIC PLAN REVIEW

Acceptance of Report – President Shani Watkins submitted the 2018-2019 Strategic Plan Review for the year ending June 30, 2019, copies of which had been previously distributed to delegates.

Upon motion duly made by Annette Weeks, seconded by Chris Names, and unanimously carried, it was

RESOLVED: That the 2018-2019 Strategic Plan Review to the delegates be approved.

2019-2020 STRATEGIC PLAN

President Elect Lew Keliher submitted the draft Strategic Plan for the 2019-2020 year, copies of which had been previously distributed to delegates.

Strategic Plan Approval

Upon motion duly made by Ray Cone, seconded by Matt Monnastes, and unanimously carried, it was

RESOLVED: That the 2019-2020 Strategic Plan of the President to the delegates be approved as a draft to be completed at the September meeting.

PRESENTATION OF BUDGET

President Elect Lew Keliher presented an estimated statement of revenues and expenses for the 2019-2020 year, and based on those estimates, a proposed budget was presented at the May Executive Board meeting for approval and adoption.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Tim Knue submitted the 2018-2019 Executive Director's Report for the year ending June 30, 2019, copies of which had been previously distributed to delegates.

Upon motion duly made by Derek Jaques, seconded by Marcus Sullivan, and unanimously carried, it was

RESOLVED: That the 2018-2019 Executive Director's report to the delegates be approved.

RESOLUTIONS COMMITTEE REPORT

Reading, Board Position, and Action

No proposed resolutions.

STANDING AND SPECIAL COMMITTEE REPORTS

The Financial Committee Report was reviewed that had been previously distributed to delegates.

Upon motion duly made, seconded, and unanimously carried, it was

RESOLVED: That the Financial Committee Report be accepted as presented.

NEW BUSINESS

Constitution Change

No changes.

Bylaws Change

No changes.

ELECTION OF PRESIDENT ELECT ANNOUNCEMENT OF NEW OFFICER

Upon motion duly made by Brenda Grabski, seconded by Ray Cone, and unanimously carried, it was

RESOLVED: That Doug Merrill be approved as President Elect by acclamation.

Doug Merrill was present and thereupon accepted the office to which he was elected.

Passing of the Gavel

President Shani Watkins passed the gavel to President Elect Lew Keliher who would now reign as President for the 2019-2020 year.

Outgoing Past President Kevin Plambeck presented Past President Shani Watkins with the outgoing president's plaque.

ADJOURNMENT

There being no further business to come before the Delegate Assembly, the meeting adjourned at 6:46 p.m.

Minutes Submitted by Tess Alviso, WA-ACTE Executive Assistant