



**MINUTES OF THE DELEGATE ASSEMBLY OF  
WASHINGTON ASSOCIATION FOR CAREER AND TECHNICAL EDUCATION  
The Davenport Grand Hotel, Spokane  
Monday, August 6, 2018**

***CALL TO ORDER***

President Kevin Plambeck called a meeting of the Delegate Assembly of Washington Association for Career and Technical Education to order on Monday, August 6, 2018, at The Davenport Grand Hotel in Spokane at 6:04 p.m.

***INVOCATION***

An invocation was delivered to the Delegate Assembly by Past President Gene Wachtel.

***PLEDGE OF ALLEGIANCE***

The Delegate Assembly recited the Pledge of Allegiance.

***STANDING RULES***

The *Standing Rules of the Delegate Assembly* were included in the books.

Upon motion duly made by Peter Rustemeyer, seconded by Dottie Record, and unanimously carried, it was

RESOLVED: That the delegates forgo the reading and that the standing rules of the Delegate Assembly meeting be approved as written.

***ROLL CALL OF DELEGATES***

Seating of Delegates and Alternates

Credentials Committee members Vern Chandler, Franciene Chrisman, and Tess Alviso called the roll call by section for attendance at Delegate Assembly.

Present:

- WA-ACTE Executive Committee: Past President Gene Wachtel, President Kevin Plambeck, President Elect Shani Watkins
- Administration: Kari Duffy, Wes Allen, Maggie Bagwell, Donetta Oremus, Sara Hatfield, Kim Berhow, Vicki Leifer
- Agricultural Education: Nathan Moore, Adam Corum, Jennie Wagner
- Business Education: Mark Sabo, Peter Rustemeyer, Ariel Dykstra, Roger Beck
- Career Counseling and Employment Readiness: Nora Zollweg, Terry Derrig Laurie Price
- Family and Consumer Sciences: Jacqueline Brewster, Donna Abbey, Tricia Littlefield, Dottie Record, Rachel Aszklar
- Industrial Technology Education: Matt Merfeld, Doug Merrill, Lew Keliher, Ross Short, Marcus Sullivan
- Marketing Education: Brenda Grabski, Tom Robinson, Emily Wray
- Skilled and Technical Sciences: Chris Names, Sarah Patterson
- Health Sciences: Bonnie Smith, Heather Brown, Terri Karkau

### ***CREDENTIALS REPORT***

The Credentials Committee reported that 38 out of 42 delegates were present, and had been accredited (90%), thus constituting a quorum.

### ***READING AND APPROVAL OF MINUTES***

Copies of the minutes had been previously distributed to delegates.

Upon motion duly made by Chris Names, seconded by Sara Hatfield, and unanimously carried, it was

RESOLVED: That the minutes of the Delegate Assembly meeting of Monday, August 7, 2017, be approved.

### ***EXECUTIVE COMMITTEE REPORTS***

#### ***2017-2018 STRATEGIC PLAN REVIEW***

Acceptance of Report – President Kevin Plambeck submitted the 2017-2018 Strategic Plan Review for the year ending June 30, 2018, copies of which had been previously distributed to delegates.

Upon motion duly made by Terri Karkau, seconded by Peter Rustemeyer, and unanimously carried, it was

RESOLVED: That the 2017-2018 Strategic Plan Review to the delegates be approved.

## **2018-2019 STRATEGIC PLAN**

President Elect Shani Watkins submitted the draft Strategic Plan for the 2018-2019 year, copies of which had been previously distributed to delegates.

### Strategic Plan Approval

Upon motion duly made by Sara Hatfield, seconded by Ariel Dykstra, and unanimously carried, it was

RESOLVED: That the 2018-2019 Strategic Plan of the President to the delegates be approved as a draft to be completed at the September meeting.

## **PRESENTATION OF BUDGET**

President Elect Shani Watkins presented an estimated statement of revenues and expenses for the 2018-2019 year, and based on those estimates, a proposed budget was presented at the May 19, 2018, Executive Board meeting for approval and adoption.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Tim Knue submitted the 2017-2018 Executive Director's Report for the year ending June 30, 2018, copies of which had been previously distributed to delegates.

Upon motion duly made by Peter Rustemeyer, seconded by Tricia Littlefield, and unanimously carried, it was

RESOLVED: That the 2017-2018 Executive Director's report to the delegates be approved.

## **RESOLUTIONS COMMITTEE REPORT**

### Reading, Board Position, and Action

The Board made a motion at the May meeting to sunset all of the continuing resolutions and to incorporate them into the Strategic Plan, which would reset resolutions to any newly proposed resolutions.

## **STANDING AND SPECIAL COMMITTEE REPORTS**

Tim Knue reviewed the Financial Committee Report that had been previously distributed to delegates.

Upon motion duly made, seconded, and unanimously carried, it was

RESOLVED: That the Financial Committee Report be accepted as presented.

## **NEW BUSINESS**

### Constitution Change

No changes.

### Bylaws Change

No changes.

## **ELECTION OF PRESIDENT ELECT ANNOUNCEMENT OF NEW OFFICER**

Upon motion duly made by Terry Derrig, seconded by Marcus Sullivan, and unanimously carried, it was

RESOLVED: That Lew Keliher be approved as President Elect by acclamation.

Lew Keliher was present and thereupon accepted the office to which he was elected.

### Passing of the Gavel

President Kevin Plambeck passed the gavel to President Elect Shani Watkins who would now reign as President for the 2018-2019 year.

Outgoing Past President Gene Wachtel presented Past President Kevin Plambeck with the outgoing president's plaque.

## **ADJOURNMENT**

There being no further business to come before the Delegate Assembly, the meeting adjourned at 7:04 p.m.

*Minutes Submitted by Tess Alviso, WA-ACTE Executive Assistant*