

## **2023 WITEA SPRING CONFERENCE CLOCK HOUR PROCESS**

**15 Total Clock Hours Available (13 STEM)**

**You may view recorded sessions and earn clock hours until March 31.**

Participant Registration:

- In-Person Attendees: Sign “Participant Registration Form” when you check in and pick up registration materials. You only need to sign this form once during the entire conference.
- Remote Attendees: Your attendee activity is tracked through the Whova App. If you are using the Web App we suggest you use the Mobile App in tandem as it does a better job at tracking. Also, watch the recordings from the links in the agenda and not the video gallery.

Evaluation Form: The conference evaluation form will be an online SurveyMonkey link available after the conference. All evaluations must be completed by March 31

Clock Hour Forms: Forms will be emailed by April 30. In order to receive your clock hour form, you must have either signed the “Participant Registration Form” or showed “attendee activity” through the Whova App and completed the SurveyMonkey evaluation form.

***Note: WA-ACTE does not use pdEnroller or codes.***