

**2022 SUMMER CONFERENCE
CLOCK HOUR PROCESS**

**27 Total Clock Hours Available
15 of the 27 STEM-Approved
(look for the “STEM” designation on the agenda)**

You may view recorded sessions and earn clock hours until August 31.

1. Participant Registration:
 - a. In-Person Attendees: Sign “Participant Registration Form” when you check in and pick up registration materials. You only need to sign this form once during the entire conference.
 - b. Remote Attendees: Your attendee activity is tracked through the Whova App. If you are using the Web App we suggest you use the Mobile App in tandem as it does a better job at tracking.
2. Evaluation Form: The conference evaluation form will be an online SurveyMonkey link available during the last session on Wednesday. All evaluations must be completed by August 31.
3. Clock Hour Forms: Forms will be emailed by September 30. In order to receive your clock hour form, you must have either signed the “Participant Registration Form” or showed “attendee activity” through the Whova App and completed the SurveyMonkey evaluation form.

Note: WA-ACTE does not use pdEnroller or codes.