



Washington Association for Career and Technical Education
Executive Board Meeting Minutes
May 17, 2014

Call to Order and Roll Call: President Shep Siegel called to order the meeting of the Washington Association for Career and Technical Education at 10:00 a.m. on Saturday, May 17, 2014. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee

President Shep Siegel
Past President Lance Wrzesinski
President Elect Michelle Green

Executive Board Representatives

Administration Teri Pablo
Business Education..... Mark Sabo
Diversified Occupations Geri Prater
Family and Consumer Sciences..... Rene Ketchum
Industrial Technology Education..... John Davis for Karl Ruff
Skilled and Technical Sciences Creed Nelson
Health Sciences Bonnie Tidwell for Pam Reichel
Awards Chair (Ex Officio) Vern Chandler

Executive Board Absent:

Executive Director Tim Knue
Postsecondary..... Kim Bartel
Agricultural Education..... Dan Tedor
Career Guidance & Counseling Jewel Robinson
Marketing Education..... Jodi Galli

Staff Present:

Executive Assistant..... Tess Alviso
Executive Assistant..... Franciene Chrisman

Guests Present:

FACSE.....AiliDee Nyberg, Dottie Record, Debby Strayer
OSPIBetty Klattenhoff
WAME Stephanie Pike
WASTSJill Van Berkom
WITEA.....Lew Keliher
WSBEA..... Marcia Pedersen, Susan Sears
Washington CTE Foundation.....Lew McMurrin

Agenda Changes: The agenda was changed to move the OSPI update before lunch. Teri moved that the agenda be approved as changed. The motion was seconded by Rene and carried.

Calendar Update: Michelle reviewed significant dates and the calendar was updated.

Correspondence: Shep referred to a letter from DECA thanking us for the student leadership scholarship.

President Elect Nomination: Lew Keliher from WITEA and Auburn School District submitted his nomination prior to the deadline of May 1. With one candidate, the Delegate Assembly will vote Lew into office on August 4.

Consent Agenda: Rene moved that the consent agenda be approved. The motion was seconded by Bonnie and carried.

- March 19, 2014, Executive Board Meeting Minutes
- Financial Statements (March)
- Executive Committee Reports
- Section Reports

2014-2015 Budget: Michelle presented the proposed budget for the 2014-2015 fiscal year and explained where we were cutting expenses. The budget is \$13,000 lower than last year. Creed moved that the 2014-2015 budget be approved as presented. The motion was seconded by Mark. Discussion followed and it was stated to take action earlier instead of later if adjustments need to be made and the budget will be looked at for the October board meeting. The motion carried.

Out-of-State Travel Approval for 2014-2015: Rene moved that out-of-state travel be approved for the Executive Committee and Executive Director to attend the 2014 ACTE Convention in Nashville and Region V Conference in Kansas; and the President, President Elect, and Executive Director to attend the National Policy Seminar in Washington DC. The motion was seconded by Geri and carried.

Review of Clock Hours: The inservice [evaluation summaries](#) were posted on the WA-ACTE website for review by the Board. Teri moved that the Executive Board reviewed the results of the evaluation summaries for all clock hour programs provided by WA-ACTE held between May 1, 2013, and April 30, 2014. The motion was seconded by Bonnie and carried.

Resolutions: Proposed amendments to continuing resolutions 2, 7, 8, 11, and 12; along with removal of continuing resolution 10.

Constitution: Proposed amendment deletes the postsecondary administration position on the WA-ACTE Executive Board.

Bylaws: Proposed amendment deletes the postsecondary administration position on the WA-ACTE Executive Board.

Washington CTE Foundation Update: Lew McMurrin presented an update to the board about the foundation.

- Auction/other fundraising
- Boeing/Microsoft possible contributors
- Possible grants
- Aggressive five-year \$100,000 foundation
- Auction needs to at least double (currently \$3,000)
- How do we get connection?
- Establishing personal relationships/connections
- Need vision of how money will be used
- Need to partner with as many people as we can

OSPI Update:

- Grants, High Demand, up to \$50,000 with \$500,000 available
- High School Students in Work-Based Learning Programs (handout - draft)
- Nutrition standards / healthy snacks
- Graduation Course-Taking Requirements (handout)
- Integration of next generation science standards

Professional Development Committee:

- Monday grid handout with across-the-board sessions
- Franciene reviewed the schedule
- Lew talked about the roundtable room they had at WITEA
- Tuesday evening socials
- Foundation auction
- Section tables (membership committee suggested having guidelines for sections)

Membership/Awards Committee:

- Up 106 members since August and 36 over last year at the same time
- Membership campaign – focused on CTSO conferences and teacher prep programs
- Looking at Foundation to help get membership up
- Looking at sections with low numbers
- Judging award applications and conducting teacher of the year interviews

Legislative Committee:

- Technical fix / CTE funding critical issue
- Continuing resolutions need fine-tuning
- Perkins reauthorization important...count on ACTE to keep track of it
- WA-ACTE/WAVA one legislative agenda – develop for next session prior to WAVA October meeting – draft at Summer Conference

Adjournment: The meeting was adjourned at 2:52 p.m.

Next Meeting:

- August 2, 2014, Holiday Inn, Yakima

Upcoming Meetings:

- September 27, 2014, Red Lion Hotel Seattle Airport
- October 18, 2014, Red Lion Hotel Seattle Airport
- January 31, 2015, Red Lion Hotel Seattle Airport
- March, GoToMeeting
- May 16, 2015, Red Lion Hotel Seattle Airport
- August 8, 2015, Holiday Inn, Yakima

Minutes Submitted by Tess Alviso, WA-ACTE Executive Assistant