Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:02 a.m. on Saturday, May 19, 2018, by President Kevin Plambeck. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee
President ............................................................................ Kevin Plambeck
Past President ................................................................. Gene Wachtel
President Elect ................................................................. Shani Watkins

Executive Board Representatives
Administration .............................................................. Wes Allen for Kari Duffy
Agricultural Education ........................................................ Nathan Moore
Business Education .......................................................... Mark Sabo
Career Counseling & Employment Readiness ................. Nora Zollweg
Family and Consumer Sciences ....................................... Genevieve Menino
Marketing Education ........................................................ Brenda Grabski
Industrial Technology Education .................................... Doug Merrill
Skilled and Technical Sciences ......................................... Chris Names
Health Sciences ............................................................... Bonnie Smith
Awards Chair (Ex Officio) ................................................ Vern Chandler

Staff Present:
Executive Director ...................................................................... Tim Knue
Executive Assistant .............................................................. Tess Alviso
Executive Assistant ............................................................ Franciene Chrisman

Guests Present:
CTSO ................................................................................. Lori Hairston
FACSE .................................................................................. Dottie Record
FACSE ............................................................................... Jackie Brewster
OSPI ..................................................................................... (GoToMeeting) Becky Wallace
WSBEA ................................................................................ Matt Monnastes
WTECB .............................................................................. Eric Wolf
Agenda Changes:
- Moved WTECB before OSPI.
- Moved 2018-2019 Budget before Executive Session.

Consent Agenda:
- Nathan moved that the consent agenda be approved as presented. The motion was seconded by Bonnie Smith and carried.
  - Minutes 3/20/18
  - Executive Committee Reports
  - Section Reports
  - Correspondence

Calendar Update:
- The calendar was reviewed.
- Updates were asked to be sent to Tess.

Awards:
- Deadline was May 1
- Teacher of the Year GoToMeeting interviews on June 6

Foundation:
- Silent Auction
  - theme baskets from sections
  - proceeds go towards Teacher of the Year stipend and CTSO travel scholarships
  - keep auction items $100 or less
  - bid sheet on Summer Conference webpage
- Foundation looking for a project to show value of foundation

Financial Statements – April 2018:
- Very good financial order
- Some questions were asked and Tim asked for questions to be emailed in order to get answers from accountant.

President Elect Candidate Announcement:
- Lew Keliher, CTE Director, Auburn School District

Reports of Agencies:
- WTECB – Eric Wolf
  - Career-Connected Learning Initiative
    - Goal from Governor Inslee: Connect 100,000 Washington youth during the next five years with career-connected learning opportunities that prepare them for high-demand, high wage jobs.
    - Key deliverables that will enable implementation of a system of career-connected learning
  - Perkins 5 changes minimal
Nomination of Scott Stump for OCTAE Assistant Secretary

- **OSPI – Becky Wallace**
  - Excited about potential changes of new Perkins Act if passes
  - Lots of questions about salary schedule
  - OSPI updates at Summer Conference

- **CTSO – Lori Hairston**
  - State officer training
  - Talking about moving legislative day to last week in January

**Board Learning:**
- Livestream/Educational Impact & Affiliation Discussion
- Professional development – a core fiscal component of our associations
- Quality professional development is more than “one and done”
- What pieces are missing?
- Can the web and technology create greater value?
- Can we begin to move in this direction in 2018-2019?
- Check out [http://educationalimpact.com/](http://educationalimpact.com/)
- Do we move forward?
- Discussion followed.
- Focus committee and look at in fall
- Survey members

**Committee Updates:**
- **Legislative**
  - Legislative funding review
  - 2014 funding report
  - Funding survey

- **Professional Development**
  - Gene focusing on STEM training
  - Executive board meeting 8 a.m. – 12 p.m. (breakfast at 7 a.m.)
  - Colored lanyards by section

- **FAME**
  - Community service project update
    - Be the match
    - Blood drive
    - Organ donor registration
  - Affiliated membership
    - If member of section should be member of WA-ACTE
    - Request sections to send membership lists
  - August – what membership looks like

**Review of Clock Hours:**
- Shani moved that the Executive Board reviewed the inservice evaluation summaries for clock hour programs held between May 1, 2017, and April 30, 2018. The motion was seconded by Genevieve and carried.
- List of Clock Hour Programs Held Between May 1, 2017, and April 30, 2018:
Resolutions:
- Shani moved that the continuing resolutions be moved into the Strategic Plan. The motion was seconded by Nora and carried.

Constitution: No Changes

Bylaws: No Changes

Executive Session:
- The Executive Board went into executive session to discuss the proposed budget and executive director evaluation.

Approval of Budget:
- Wes moved that the 2018-2019 budget be approved as presented. The motion was seconded by Chris and carried.

Out-of-State Travel Approval for 2018-2019:
- Sly moved that the out-of-state travel for the executive director and executive committee be approved as follows. The motion was seconded by Mark and carried.
  - ACTE Convention – November 28-December 1, 2018 – San Antonio, Texas
    - (Executive Committee / Executive Director)
    - (Pres. / Pres. Elect / Exec. Director)
  - Region V Conference – April 10-13, 2019 – Bozeman, Montana
    - (Exec. Committee / Exec. Dir.)

Adjournment:
- The meeting was adjourned at 4:02 p.m.

Future Meetings:
- August 4, 2018, 8:00 a.m. - 12:00 p.m., Davenport Grand Hotel, Spokane
- September 29, 2018, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- January 26, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March TBD, 2019, 3:00 p.m. - 4:00 p.m., GoToMeeting
- May 18, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 3, 2019, time TBD, Davenport Grand Hotel, Spokane