



**EXECUTIVE BOARD**  
**Meeting Minutes**  
**Saturday, May 19, 2018**

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 10:02 a.m. on Saturday, May 19, 2018, by President Kevin Plambeck. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

***Executive Committee***

President .....Kevin Plambeck  
Past President.....Gene Wachtel  
President Elect ..... Shani Watkins

***Executive Board Representatives***

Administration ..... Wes Allen for Kari Duffy  
Agricultural Education .....Nathan Moore  
Business Education..... Mark Sabo  
Career Counseling & Employment Readiness ..... Nora Zollweg  
Family and Consumer Sciences..... Genevieve Menino  
Marketing Education..... Brenda Grabski  
Industrial Technology Education ..... Doug Merrill  
Skilled and Technical Sciences.....Chris Names  
Health Sciences ..... Bonnie Smith  
Awards Chair (Ex Officio) ..... Vern Chandler

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman

**Guests Present:**

CTSO ..... Lori Hairston  
FACSE ..... Dottie Record  
FACSE ..... Jackie Brewster  
OSPI.....(GoToMeeting) Becky Wallace  
WSBEA ..... Matt Monnastes  
WTECB ..... Eric Wolf

**Agenda Changes:**

- Moved WTECB before OSPI.
- Moved 2018-2019 Budget before Executive Session.

**Consent Agenda:**

- Nathan moved that the consent agenda be approved as presented. The motion was seconded by Bonnie Smith and carried.
  - [Minutes 3/20/18](#)
  - Executive Committee Reports
  - Section Reports
  - Correspondence

**Calendar Update:**

- The calendar was reviewed.
- Updates were asked to be sent to Tess.

**Awards:**

- Deadline was May 1
- Teacher of the Year GoToMeeting interviews on June 6

**Foundation:**

- Silent Auction
  - theme baskets from sections
  - proceeds go towards Teacher of the Year stipend and CTSO travel scholarships
  - keep auction items \$100 or less
  - [bid sheet](#) on [Summer Conference webpage](#)
- Foundation looking for a project to show value of foundation

**Financial Statements – April 2018:**

- Very good financial order
- Some questions were asked and Tim asked for questions to be emailed in order to get answers from accountant.

**President Elect Candidate Announcement:**

- Lew Keliher, CTE Director, Auburn School District

**Reports of Agencies:**

- **WTECB – Eric Wolf**
  - Career-Connected Learning Initiative
    - Goal from Governor Inslee: Connect 100,000 Washington youth during the next five years with career-connected learning opportunities that prepare them for high-demand, high wage jobs.
  - Key deliverables that will enable implementation of a system of career-connected learning
  - Perkins 5 changes minimal

- Nomination of Scott Stump for OCTAE Assistant Secretary
- **OSPI – Becky Wallace**
  - Excited about potential changes of new Perkins Act if passes
  - Lots of questions about salary schedule
  - OSPI updates at Summer Conference
- **CTSO – Lori Hairston**
  - State officer training
  - Talking about moving legislative day to last week in January

#### **Board Learning:**

- Livestream/Educational Impact & Affiliation Discussion
- Professional development – a core fiscal component of our associations
- Quality professional development is more than “one and done”
- What pieces are missing?
- Can the web and technology create greater value?
- Can we begin to move in this direction in 2018-2019?
- Check out <http://educationalimpact.com/>
- Do we move forward?
- Discussion followed.
- Focus committee and look at in fall
- Survey members

#### **Committee Updates:**

- **Legislative**
  - Legislative funding review
  - 2014 funding report
  - Funding survey
- **Professional Development**
  - Gene focusing on STEM training
  - Executive board meeting 8 a.m. – 12 p.m. (breakfast at 7 a.m.)
  - Colored lanyards by section
- **FAME**
  - Community service project update
    - Be the match
    - Blood drive
    - Organ donor registration
  - Affiliated membership
    - If member of section should be member of WA-ACTE
    - Request sections to send membership lists
  - August – what membership looks like

#### **Review of Clock Hours:**

- Shani moved that the Executive Board reviewed the inservice evaluation summaries for clock hour programs held between May 1, 2017, and April 30, 2018. The motion was seconded by Genevieve and carried.
- List of Clock Hour Programs Held Between May 1, 2017, and April 30, 2018:

- [WA-ACTE Spring Conference – April 25-26, 2018](#)
- [ACTE Region V Conference – April 11-14, 2018](#)
- [WACTA Spring Conference – March 12-13, 2018](#)
- [ACTE's CareerTech VISION – December 6-9, 2017](#)
- [WA-ACTE Fall Summit – November 2-3, 2017](#)
- [WA-ACTE Summer Conference – August 6-9, 2017](#)

**Resolutions:**

- Shani moved that the continuing resolutions be moved into the Strategic Plan. The motion was seconded by Nora and carried.

**Constitution:** No Changes

**Bylaws:** No Changes

**Executive Session:**

- The Executive Board went into executive session to discuss the proposed budget and executive director evaluation.

**Approval of Budget:**

- Wes moved that the 2018-2019 budget be approved as presented. The motion was seconded by Chris and carried.

**Out-of-State Travel Approval for 2018-2019:**

- Sly moved that the out-of-state travel for the executive director and executive committee be approved as follows. The motion was seconded by Mark and carried.
  - ACTE Convention – November 28-December 1, 2018 – San Antonio, Texas
    - (Executive Committee / Executive Director)
  - National Policy Seminar – March 25-27, 2019 – Washington D.C.
    - (Pres. / Pres. Elect / Exec. Director)
  - Region V Conference – April 10-13, 2019 – Bozeman, Montana
    - (Exec. Committee / Exec. Dir.)

**Adjournment:**

- The meeting was adjourned at 4:02 p.m.

**Future Meetings:**

- August 4, 2018, 8:00 a.m. - 12:00 p.m., Davenport Grand Hotel, Spokane
- September 29, 2018, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- January 26, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March TBD, 2019, 3:00 p.m. - 4:00 p.m., GoToMeeting
- May 18, 2019, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 3, 2019, time TBD, Davenport Grand Hotel, Spokane