**EXECUTIVE BOARD**  
**Meeting Minutes**  
**Tuesday, March 20, 2018**

**Call to Order and Roll Call:** The Washington ACTE Executive Board GoToMeeting was called to order at 3:05 p.m. on Tuesday, March 20, 2018, by President Kevin Plambeck. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

**Executive Board Present:**

**Executive Committee**
President ........................................................................................................... Kevin Plambeck  
Past President ................................................................................................. Gene Wachtel

**Executive Board Representatives**
Agricultural Education ................................................................. Nathan Moore  
Business Education ................................................................................... Mark Sabo  
Career Counseling & Employment Readiness ................................. Nora Zollweg  
Family and Consumer Sciences ..................................................... Jackie Brewster  
Marketing Education ................................................................................ Brenda Grabski  
Industrial Technology Education .................................................. Matt Merfeld  
Awards Chair (Ex Officio) ................................................................. Vern Chandler

**Executive Board Absent:**
President Elect .......................................................................................... Shani Watkins  
Administration .......................................................................................... Kari Duffy  
Skilled and Technical Sciences ....................................................... Chris Names  
Health Sciences .......................................................................................... Bonnie Smith

**Staff Present:**
Executive Director .................................................................................. Tim Knue  
Executive Assistant .................................................................................. Tess Alviso  
Executive Assistant .................................................................................. Franciene Chrisman

**Guests Present:**
WA-ACTE President Elect Candidate .................................................... Lew Keliher  
OSPI .............................................................................................................. Becky Wallace
**Agenda Changes:**
- Moved up President Elect Candidates.
  - One application from Lew Keliher.
  - Deadline is May 1.

**Calendar Update:**
- Send any changes or additions to Tess at taa@wa-acte.org
- Kevin highlighted:
  - WA-ACTE Spring Conference, April 25-26 at Yakima Convention Center
  - WA-ACTE Executive Board Meeting, May 19 at SeaTac Red Lion
  - WA-ACTE Executive Board Meeting, August 4 at Spokane Davenport Grand
  - WA-ACTE Summer Conference, August 5-8 at Spokane Davenport Grand

**Consent Agenda:**
- Mark moved that the consent agenda be approved as presented. The motion was seconded by Matt and carried.
  - Approval of *January 27, 2018, Executive Board Meeting Minutes*
  - Financial Statements
  - Executive Committee Reports
  - Executive Director’s Report
  - President’s Report
  - President Elect’s Report
  - Past President’s Report
  - Section Reports
  - Correspondence

**Conference Updates:**
- National Policy Seminar • March 5-7, 2018
  - Kevin reported we had very successful visits.
  - Small, but good group and effective.
  - Reauthorization of Carl Perkins wants to make it more of a grant system with vouchers. Senator Murray has concerns and wants to stay away from vouchers.
- Region V • April 11-14, 2018
  - Executive Committee and all 2017 award winners going to Region V in Colorado Springs along with others.

**Summer Conference – Spokane • August 5-8, 2018:**
- Professional Development Committee Update / Discussion
  - Registration will open by April 13.
  - Community Service Project: possible blood drive and/or organ donor match drive
- Sunday Sessions
- Keynote Speakers
  - Keynotes are still pending.
• Resolutions Timeline
  o Question of effectiveness of continuing resolutions?
  o July 1 deadline.
  o Kevin suggested moving continuing resolutions into Strategic Plan. Shani will work on this for 2018-2019.
  o Re-organization of Strategic Plan to follow initiatives of ACTE.
  o Further discussion at May meeting.
  o Possible action of not forwarding on Continuing Resolutions.
• Strategic Plan 2018-2019

Membership / Awards:
• GoToMeeting prior to May meeting regarding membership affiliation.
  o Share with your sections and solicit input.
• Awards deadline May 1.
  o Section 2017 winners or 2018 winners prior to May 1 need to be entered into the Awards Portal for 2018 state competition.

Legislation Report:
• Kevin encouraged everyone to look at the attachment from the March 19 final WOVE:
  o Details of CTE-related items in the supplemental budget for CTE is listed in the attachment, my thanks to OSPI for the details. We will now reassess where we are and develop an interim plan to move forward in the best interest of all CTE programs.
• What didn’t pass?
  o Proviso language – what does this mean?
    ▪ FTE this fall based on 1,000 hours instead of 900.
    ▪ FTE count reduced by 10%.
    ▪ Some things will help to mitigate: 15 to 5 indirects or federal – whichever is lower.
    ▪ Some districts will benefit from regionalism.
    ▪ Focus on revisiting funding report of 2014.
    • ...CTE and Skill Center Program Funding, Accounting & Data Reporting (2014)
      ▪ Structure in a way that makes sense and move into policy.
• Let Tim know if you want to be included in Legislative Committee GoToMeetings.

For the Good of the Order:
• May meeting will look at resolutions.
• 2018-2019 budget will be approved at May meeting.
• Any ideas for 2018-2019 Strategic Plan should be sent to Shani or Tim.

Adjournment:
• The meeting was adjourned at 4:09 p.m.

Next Meeting: May 19, 2018, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport