Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 11:19 a.m. on Saturday, May 16, 2015. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee
President..................................................Michelle Spenser
Past President..................................................Shep Siegel
President Elect..................................................Lew Keliher

Executive Board Representatives
Administration..................................................Will Sarett
Business Education ..................................................Mark Sabo
Diversified Occupations ..............................................Terry Derrig
Family and Consumer Sciences.................................Rene Ketchum
Career Guidance & Counseling................................Jewel Robinson
Marketing Education ..................................................Darby Vigus
Industrial Technology Education..............................Jarred Foss
Skilled and Technical Sciences.................................Jill Van Berkom for Ryan Nickels
Health Sciences....................................................Bonnie Tidwell

Executive Board Absent:
Awards Chair (Ex Officio).................................Vern Chandler
Agricultural Education....................................Dan Tedor

Staff Present:
Executive Director........................................Tim Knue
Executive Assistant......................................Tess Alviso
Executive Assistant................................Franciene Chrisman

Guests Present:
ACTE...........................................................Doug Meyer
CTSOs............................................................Ross Short
HSCTE ..........................................................Terri Karkau
OSPI............................................................Lance Wrzesinski
WAVA...........................................................Teri Pablo
WAVA............................................................Shani Watkins
WTECB........................................................Nova Gattman
Professional Development Committee:
- Sessions titled correctly to be appealing
- Opening Session Mark Perna
- Closing Session Jeff Charbonneau
- 2016 & 2017 at Davenport Grand Hotel, Spokane

Legislative Committee:
- Legislators of the Year discussed
- Legislative Focus
  - CTSO funding
  - Equivalency crediting issue

Membership/Awards Committee:
- 1,325 members in 2014 vs. 1,580 members in 2015
- Awards checklist for items needed
- Portal open October 1 to May 1 for awards submissions
- Oklahoma has sponsorships for awarding $
- Ideas on awards or membership email Lew and copy Tess

OSPI (Lance Wrzesinski):
- Finished process for equivalency crediting
- Committee still meeting on changes to program approval / re-approval
- Will not release grants until they know money is available in the budget
- Kathleen Lopp retiring end of June

WTECB (Nova Gattman):
- Great partnership between WTECB and WA-ACTE
- Access to dual credit opportunities bill passed
- Workforce Innovation and Opportunity Act
- Terri Colbert session at Summer Conference
- Governor asked state agencies to stay out of the budget negotiations

ACTE (Doug Meyer):
- Successful Kansas Region V Conference
- Hall of Fame – Vern Chandler 2015 / Kathy & Tom Lopp 2014
- Susan Dixon – Region V Administrator of the Year will go on to Nationals
- Region V VP Dodie Bemis
- Membership continues to be an issue and asked for us to encourage national membership
- WIOA, ESEA, Perkins ongoing legislative
- Doug President as of July 1 – retiring from Yelm
- Region V in San Diego – encouraged sections sending president elect

CTSOs (Ross Short):
- Wrapping up busy season with conferences
- 11,500 participated in conferences
- Tremendous growth in membership and participation
- Joint state officer training at Warm Beach
- Funding concerns
- Ross retiring from WTSA
Agenda Changes: No changes were made to the agenda. Rene moved that the agenda be approved as presented. The motion was seconded by Will and carried.

Calendar Update: Three sections out of 10 are using the WA-ACTE Google calendar.

President Elect Nomination: Gene Wachtel nominated by board and will be approved at Delegate Assembly.

Consent Agenda: Terry moved that the Consent Agenda be approved as presented. The motion was seconded by Rene and carried.
- Approval of March 18, 2015, Executive Board Meeting Minutes
- Financial Statements
- Executive Committee Reports
- Section Reports
- Correspondence

2015-2016 Budget:
- Dues increase factored in
- Foundation silent auction to raise funds
- $7,622 return to budget

Review of Clock Hours: Without objection, the Executive Board reviewed the inservice evaluation summaries/assessments for clock hour programs held between May 1, 2014, and April 30, 2015:
- ACTE Region V Leadership Conference - April 15-18, 2015
- ACTE’s CareerTech VISION - November 19-22, 2014
- WA-ACTE Fall Conference - October 30-31, 2014
- WA-ACTE Summer Conference - August 4-6, 2014
- Designing a New Work-Based Learning Program - August 3, 2014
- Online Tools to Increase Productivity & Engagement - August 3, 2014
- Engineering with Underwater Robotics - August 3, 2014
- Taming the Internet - August 3, 2014
- Careers in Education Training - August 3, 2014
- First Aid & CPR - August 3, 2014
- New CTE Directors’ Workshop - August 3, 2014
- STEM Training - August 2-6, 2014
- CASE Institute - July 7-18 & 14-23, 2014

Resolutions: New resolutions or changes to continuing resolutions by July 1.

Constitution: Proposed amendment deleting WADOT/CGCA and adding WA-CCER.

Bylaws: Proposed amendments for dues increase and deleting WADOT/CGCA and adding WA-CCER.
- WADOT and CGCA merge into WA-CCER
- Purpose of dues increase
  - Create a fiscally healthy organization
  - Improve and innovate current professional development activities
  - Improve marketing of Career and Technical Education in Washington State
Executive Session: 1:55 p.m. to 2:45 p.m.

Approval of Budget: Bonnie moved that the 2015-2016 budget be approved as presented. The motion was seconded by Will and carried.

Out-of-State Travel Approval: Rene moved that the 2015-2016 out-of-state travel for the Executive Director and Executive Committee be approved for the following:
- ACTE Convention – Executive Director, President, Past President, President Elect
- National Policy Seminar – Executive Director, President, President Elect
- Region V Conference – Executive Director, President, President Elect
The motion was seconded by Bonnie and carried.

Section Updates:
- JROTC – tabled – need resolution to continue
- Michelle requested section logos be emailed to her
- Section unification discussed; hard sell, but requested sections include WA-ACTE dues on their registration forms

Strategic Plan Update: Lew and Tim working on 2015-2016 Strategic Plan.

Adjournment: The meeting was adjourned at 3:13 p.m.

Future Meetings:
- August 8, 2015, 10:00 a.m. - 4:00 p.m., Holiday Inn, Yakima
- September 19, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- November 7, 2015, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- January 30, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- March 22, 2016, GoToMeeting
- May 21, 2016, 10:00 a.m. - 4:00 p.m., Red Lion Hotel, Seattle Airport
- August 6, 2016, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane