EXECUTIVE BOARD Meeting Minutes
Saturday, January 28, 2017

Call to Order and Roll Call: The Washington ACTE Executive Board Meeting was called to order at 10:10 a.m. on Saturday, January 28, 2017, by President Gene Wachtel. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee
President ................................................................................................................. Gene Wachtel
Past President ......................................................................................................... Lew Keliher
President Elect ....................................................................................................... Kevin Plambeck

Executive Board Representatives
Administration ........................................................................................................ Sly Boskovich
Agricultural Education ........................................................................................ Nathan Moore
Business Education ................................................................................................ Mark Sabo
Career Counseling & Employment Readiness .................................................... Nora Zollweg
Family and Consumer Sciences ............................................................... Genevieve Menino for Dawn Boyd
Industrial Technology Education ............................................................................. Tim Winn

Executive Board Absent:
Marketing Education ................................................................................................ Taryn Veloni
Skilled and Technical Sciences ................................................................................ William Clifton
Health Sciences ...................................................................................................... Tracee Godfrey
Awards Chair (Ex Officio) ....................................................................................... Vern Chandler

Staff Present:
Executive Director .................................................................................................. Tim Knue
Executive Assistant ............................................................................................... Tess Alviso
Executive Assistant ............................................................................................... Franciene Chrisman

Guests Present:
CTSOs ...................................................................................................................... Larry Howe
ACTE ....................................................................................................................... Doug Meyer
**Agenda Changes:** No changes were made to the agenda.

**Calendar Update:** The calendar was updated and would be posted on the [website](#). The WA-CCER inservice in February would be a beta test for a video webinar.

**Consent Agenda:** Tim explained the financial reports and that we have hired a new accountant. Mark moved that the consent agenda be approved as presented. The motion was seconded by Lew and carried.

- Minutes 10/8/2016
- Financial Reports 12/31/16
- Executive Committee Reports
- Section Reports
- Correspondence

**Board Learning:**

- **Resolutions**
  - Deadline for new resolutions or changes to continuing resolutions is July 1.
- **President Elect**
  - Nominations are accepted until May 1.
- **Bylaws** Changes
  - Deadline for changes to the Bylaws is July 1.
- **Strategic Plan** Ideas
  - Looking for ideas to start building the 2017-2018 Strategic Plan.

**Reports of Agencies / Organizations:**

- **OSPI** Update – not present
- **WTECB** Update – not present
  - March 27 CTE Showcase of Skills Homeless Shelter Project
- **ACTE** – Doug Meyer
  - 4,500 registrants in Las Vegas
  - [Nashville in 2017, December 6-9](#)
  - National Policy Seminar, March 13-15
  - CTE looks positive in Trump administration
  - Region V Conference in Rapid City SD, April 6-8
  - 1,300+ membership increase with 25,000 members
  - [ACTE online seminars](#)
  - [Monthly ACTE leadership conference calls / webinars](#)
  - [ACTE Microdocs](#)
- **CTSO** Update – Larry Howe
  - February 1 CTSO Civic Engagement Day
    - Distributed agenda and updated [brag sheet](#)
  - Mike Oechner new FBLA Executive Director
  - State officer training at Warm Beach, May 21-24
Committee Updates:

- **Legislative**
  - CTE Minutes Formula
    - Pro with concerns from SBE – list of expenditures might be limiting
    - Reduction of indirects 15% to 5%
    - $600,000 reduction for large Pierce County school district
  - MSOC Funding
    - TRI package
    - Non-CTE local $
    - CTE enhanced $
  - Civic Engagement Day
  - CTE Coalition Update
  - **WOVE** subscriptions were discussed
    - Informational newsletter
    - Subscriptions support advocacy work for CTE
      - Receptions
      - Contributions to candidates
      - Sponsorships
      - Coalition
    - Use personal time and resources for action items
    - One of the challenges is getting information out to the membership
    - WACTA pays $3,000 per year
    - WAAE pays a slightly different amount each year with $1,700 this year
    - Brainstorming ideas on how to do WOVE differently next year:
      - Dues portion to WOVE subscriptions
      - Sections pay $10 per member
      - $10 dues increase and include WOVE subscriptions

- **Professional Development**
  - ACTE Convention
  - National Policy Seminar
  - Region V
  - Summer Conference
    - Speakers – **Call for Presentations**
    - Sunday Sessions Marketing – Boot Camp
      - Professional Leadership
    - Rebates Discussion
      - $10 rebate per registrant has been given to the sections
      - Most sections have donated the rebates back in the last several years
      - Executive Committee decided to sunset the rebate program starting in 2017 and in exchange provide meals at no cost to registrants
      - Providing meals will save several sections much more money than the rebate provided for those sections that paid the cost of their meals instead of charging the individual registrants
• Per diem meals will be provided and sections will need to pay for any extras that they choose to order
• WSBEA, FACSE, and HSCTE are the only sections that requested the rebates in 2015
• FACSE and HSCTE are the only sections that requested the rebates in 2016 and those will be paid
• Membership & Awards (FAME)
  o Community Service Project
    ▪ Backdrops and school supplies drive
    ▪ Kevin working with Spokane Salvation Army
  o 2017 Awards
    ▪ Deadline May 1
    ▪ Sections should be moving their 2016 award winners on to the state competition
    ▪ Last year’s WA-ACTE winners will be moving on the Region V competition in Rapid City, South Dakota

For the Good of the Order / Adjournment: The meeting was adjourned at 3:20 p.m.

Future Meetings:
• March 28, 2017, 3:00 p.m. - 4:00 p.m., GoToMeeting
• May 20, 2017, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
• August 5, 2017, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane
• October 21, 2017, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
• January 27, 2018, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
• March TBD, 2018, 3:00 p.m. - 4:00 p.m., GoToMeeting
• May 19, 2018, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
• August 4, 2018, 10:00 a.m. - 4:00 p.m., Davenport Grand Hotel, Spokane