



EXECUTIVE BOARD MEETING AGENDA

Thursday, November 21, 2019, 3:00 p.m. – 4:30 p.m.

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(Anticipated Action: I = Info; D = Discussion; A = Action)

3:00 PM

- A. Call-to-Order & Roll Call
B. Agenda Changes (I/A)
C. Calendar Update (November – December – January) (I/A)
D. Consent Agenda (I/A)
1. Approval of September Executive Board Meeting Minutes
2. Financial Statements
3. Executive Committee Reports
4. Section Reports (In Board Book)
5. Correspondence
E. Action Item(s) from Section Reports (I/D/A)
1. Pending submissions
F. Committees Updates (I/D/A)
1. Legislative Lew Keliher, Legislative Chair
a. 2020 Legislative Focus/Objectives/Agenda – presentation, review, and feedback
2. Professional Development Shani Watkins, Professional Development Chair
a. Fall Conference Update – November 7-8, 2019 – Great Wolf Lodge
b. Committee Processes & Timelines Required for Summer Conference 2020
1. PD Start Kit - Update – November 14, 2019 – (GTM call)
3. FAME Committee
a. Membership Doug Merrill, Membership Chair
b. Awards Vern Chandler, Awards Chair
G. Board Learning (I/D)
1. Update on “Affiliation” Discussions
H. For the Good of the Order
I. Adjournment

4:30 PM

# November 2019

## WA-ACTE Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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# December 2019

## WA-ACTE Calendar

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# January 2020

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**EXECUTIVE BOARD**  
**Meeting Minutes**  
**September 28, 2019**

**Call to Order and Roll Call:** The Washington ACTE Executive Board Meeting was called to order at 10:00 a.m. on September 28, 2019, by President Lew Keliher. Past President Kevin Plambeck read the Executive Board Pledge swearing in the 2019-2020 Washington ACTE Executive Board. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

**Executive Board Present:**

***Executive Committee***

President .....Lew Keliher  
Past President ..... Shani Watkins  
President Elect ..... Doug Merrill

***Executive Board Representatives***

Administration .....Ross Short  
Agricultural Education ..... Annette Weeks  
Business Education..... Matt Monnastes  
Career Counseling & Employment Readiness ..... Nora Zollweg  
Family and Consumer Sciences..... Dawn Boyden  
Marketing Education..... Shawn Perez  
Industrial Technology Education ..... Geoff Anderson  
Skilled and Technical Sciences.....William Clifton  
Health Sciences ..... Pam Reichel

**Executive Board Absent:**

Awards Chair (Ex Officio) ..... Vern Chandler

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman

**Guests Present:**

CTSOs ..... Mike Oechsner  
Past President..... Kevin Plambeck  
HSCTE ..... Rain Wurdemann

**Agenda Changes:**

- None

**Calendar Update:**

- The calendar was reviewed.
- Send updates to [taa@wa-acte.org](mailto:taa@wa-acte.org)

**Consent Agenda:**

- Ross moved that the consent agenda me approved as presented. The motion was seconded by Dawn and carried.

**State of the Section Reports:**

- Copies of the state of the section reports were distributed so that each section can see what is going on with the other sections.

**WOVE:**

- Section subscription forms were distributed.
- WA-ACTE sub-contracts with Jesse Taylor.
- Let Tim know if you have any improvement suggestions for the WOVE Legislative Update for CTE.
- WOVE PAC funds support candidates, support campaigns, host/co-host receptions, etc.
- Annette moved that the Washington ACTE Executive Board approve Executive Director Tim Knue to work with the WOVE PAC as a lobbyist for Career and Technical Education. The motion was seconded by Matt and carried.

**OSPI Update:**

- Samantha Sanders joined us by GoToMeeting.
- Sam addressed a question/concern raised in an email request: Mastery-Based Learning Taskforce – formerly focused on competency-based, Assistant Superintendent Kathe Taylor sits on this taskforce on behalf of OSPI.
- Staffing Updates
  - Angie Mason-Smith, Core Plus Program Specialist
  - Lisa Fish, Course Equivalency Program Specialist
  - Sheri Tucker, Career Connect Washington Program Specialist
  - Renee Lafreniere, CTE Pathways Program Specialist
  - Clarisse Leong, CTE Operations Manager
- Legislative Update – concerns regarding HB 1599 and the two credits for CTE in unrelated programs.
- New OSPI website – report broken links or other information missing.

**CTSO Update:**

- Mike Oechsner reported February 20 will be CTSO Day with the Legislature.
- CTSO Day is only for officers at this time.
- Legislative ask: \$200,000 per year / per CTSO.

**Affiliation Discussion:**

- Kevin provided a handout that included the history of the affiliated membership.
- January 2020 board meeting will need to have a decision to move proposal on to the May board meeting for a final vote to make a Bylaws change.
- The handout included a dues structure for sections to take back and discuss with their section boards for input.
- Some sections brought up some concerns that were discussed.

**2020 Strategic Plan:**

- The updated Strategic Plan was in the books and discussed.
- This is a working draft and will be changed throughout the year.
- Send Lew any input for changes.

**Leadership Handbook:**

- An updated Leadership Handbook was distributed to the Board.
- Roberts Rules of Order were discussed.

**Book Study:**

- The Board will be doing a book study reading “Dare to Lead” and completing a workbook this year and will earn up to 16 clock hours for participation.

**Legislative Committee:**

- HB 1599 was further discussed.
- Draft Legislative Strategic Plan was in the books.

**Professional Development Committee:**

- Section planning grid was handed out along with GTM dates.
- Survey Monkey open soon.
- Evaluation summary for Summer Conference 2019 was distributed.
- Summer Conference financial report was distributed.
- Fall Conference, November 7-8, planning sheet was distributed.

**FAME Committee:**

- Awards portal will open November 1 and all awards information will be updated by then.
- Sections were encouraged to move their 2019 winners on to the 2020 state competition.
- Sections also encouraged to align their awards with WA-ACTE as we are with the national ACTE.
- WA-ACTE ended August with 1,692 members.

**Adjournment:** The meeting was adjourned at 3:42 p.m.

### Future Meetings:

- November 21, 2019, 3:00 - 4:00 p.m., GoToMeeting
- January 25, 2020, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- March 26, 2020, 3:00 - 4:00 p.m., GoToMeeting
- May 16, 2020, 10:00 a.m. - 4:00 p.m., Red Lion Hotel Seattle Airport
- August 1, 2020, 8:00 a.m. Breakfast, 9:00 a.m. - 12:00 p.m., The Davenport Grand Hotel, Spokane
- August 3, 2020, 6:00 p.m. - 7:00 p.m., The Davenport Grand Hotel, Spokane



## Washington Association for Career & Technical Education Profit & Loss Budget Performance

	Oct '19	Jul '19 - Jun '20	YTD Budget	%
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Fall Conference</b>	\$ 22,775.00	\$ 29,775.00	\$ 75,000.00	40%
<b>Foundation Scholarships</b>	\$ -	\$ -	\$ 2,600.00	0%
<b>Grants</b>	\$ -	\$ -	\$ 12,000.00	
<b>Other Revenue Sources</b>	\$ 730.07	\$ 3,950.59	\$ 8,000.00	
<b>Related Conferences</b>				
<b>WACTA Conference Revenue</b>	\$ 26,700.00	\$ 55,725.00		*****
<b>Total Related Conferences</b>	\$ 26,700.00	\$ 55,725.00		
<b>Summer Conference</b>	\$ 9,400.00	\$ 182,882.50	\$ 340,000.00	54%
<b>WA-ACTE Dues</b>	\$ 19,498.00	\$ 63,208.00	\$ 120,000.00	53%
<b>WOVE-Government Relations</b>	\$ -	\$ -	\$ 6,000.00	0%
<b>Total Income</b>	\$ 79,103.07	\$ 335,541.09	\$ 563,600.00	60%
<b>Expense</b>				
<b>Association Activities</b>				
<b>Advocacy</b>	\$ 4,000.00	\$ 10,000.00	\$ 24,000.00	42%
<b>Coalition Memberships</b>	\$ -	\$ -	\$ 2,000.00	0%
<b>Committee Assignment</b>	\$ -	\$ -	\$ -	
<b>Government Relations</b>	\$ 232.19	\$ 232.19	\$ 3,000.00	8%
<b>Related Conferences</b>				
<b>Fall/Nov. Conference Expenses</b>	\$ 1,160.88	\$ 1,160.88	\$ 30,000.00	4%
<b>WACTA Conferences</b>	\$ 14,303.29	\$ 38,539.86	\$ -	
<b>Summer Conference Expenses</b>	\$ 3,037.50	\$ 187,168.09	\$ 150,000.00	125%
<b>Total Association Activities</b>	\$ 22,733.86	\$ 237,101.02	\$ 209,000.00	113%
<b>Cash Reserves</b>	\$ -	\$ -	\$ -	
<b>Contracted Services</b>	\$ 400.00	\$ 1,600.60	\$ 5,800.00	28%
<b>Educational Scholarships/Awards</b>	\$ -	\$ 1,000.00	\$ 2,600.00	38%
<b>Leadership</b>	\$ 2,571.59	\$ 7,639.23	\$ 33,000.00	23%
<b>Office Expense</b>	\$ 4,023.96	\$ 13,404.08	\$ 47,500.00	28%
<b>Office Staff</b>				
<b>Contracted Office Help</b>	\$ -	\$ -	\$ -	
<b>Payroll Taxes</b>	\$ 1,962.77	\$ 6,973.49	\$ 20,600.00	34%
<b>Professional Fees</b>	\$ 296.95	\$ 421.95	\$ 1,500.00	28%
<b>Salaries</b>	\$ 19,304.85	\$ 77,219.40	\$ 233,087.00	33%
<b>Staff Development</b>	\$ -	\$ -	\$ 300.00	0%
<b>Travel - Executive Director</b>	\$ 300.33	\$ 2,568.61	\$ 10,000.00	26%
<b>Total Office Staff</b>	\$ 21,864.90	\$ 87,183.45	\$ 265,487.00	33%
<b>Payroll Expenses</b>	\$ -	\$ -		
<b>Total Expense</b>	\$ 51,594.31	\$ 347,928.38	\$ 563,387.00	62%
<b>Net Ordinary Income</b>	\$ 27,508.76	\$ (12,387.29)	\$ 213.00	
<b>Other Income/Expense</b>				
<b>Other Expense</b>	\$ -	\$ -	\$ -	
<b>Net Other Income</b>	\$ -	\$ -	\$ -	
<b>Net Income</b>	\$ 27,508.76	\$ (12,387.29)	\$ 213.00	

**Washington Association for Career & Technical Education**  
**Summary Balance Sheet**  
As of October 31, 2019

11/15/19

Accrual Basis

	<u>Oct 31, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	438,658.20
Other Current Assets	<u>3,550.86</u>
<b>Total Current Assets</b>	<b>442,209.06</b>
<b>Fixed Assets</b>	<u>401,496.00</u>
<b>TOTAL ASSETS</b>	<b><u>843,705.06</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	(275.00)
Other Current Liabilities	<u>9,952.16</u>
<b>Total Current Liabilities</b>	<b>9,677.16</b>
<b>Long Term Liabilities</b>	<u>153,700.18</u>
<b>Total Liabilities</b>	<b>163,377.34</b>
<b>Equity</b>	<u>680,327.72</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>843,705.06</u></b>

# REPORT TO THE WA-ACTE EXECUTIVE BOARD

## WA-ACTE President

**Submitted By:** Lew Keliher

**Date Submitted:** 11/06/2019

### 1. General thoughts

Welcome to the start of the holiday season and the continuation of what I hope has been a great 1<sup>st</sup> semester for you. My family has already started watching the Hallmark channel and all the Christmas movies they can find so that tells me our fall conference at Great Wolf has arrived and Visions 2019 in Anaheim is just around the corner.

I wanted to once again thank you all for an impressive opening meeting. As I review my notes from September to remind myself of what is needed for our next gathering I remembered being so pleased at the level of thoughtful conversation that we shared. As you bring information back from your sections to our next meeting I know the discussion will be meaningful and allow us to find the best path forward for our teachers and CTE.

### 2. Strategic Plan Activities:

AS we build a strong strategic plan that supports all our sections I will need your commitment to help me/us see these items to fruition. Current items on our plate that I am working on is our succession plan and continued our work with OSPI and the SBE around decisions that affect what constitutes a CTE pathway.

### 3. Matters of Interest:

I would like to start a conversation this month with all our sections on who could be a great new President-Elect to follow after Doug Merrill. I'm hoping each section would be able to find someone that if not this year, in the near future would be willing to give to the greater good of our association and join the executive board. What you learn, people your involved with and things you have the ability to influence is inspiring. Could it be YOU?

### 4. Executive Committee Activities:

The WA-ACTE legislative committee has been getting together over gotomeeting discussing what might be the best asks for support of CTE statewide.

**REPORT TO THE WA-ACTE EXECUTIVE BOARD**

**WA-ACTE PAST PRESIDENT**

**Submitted By:** Shani Watkins

**Date Submitted:** October 23, 2019

**1. General Thoughts:**

I am interested to see how the 1599 language turns out with the SBE. It will be interesting to see what the definition of a pathway becomes and how that is measured. I am concerned that we are still focusing on merely checking boxes and not focusing on how we can best support students in our system to make sure they have opportunity to explore AND pursue a pathway of interest in more depth.

**2. Strategic Plan Activities:**

Supporting the learning around the implementation of HB 1599  
Supporting the learning around affiliated section and what that looks like for WA-ACTE and its sections.

**3. Matters of Interest:**

1599 is major interest  
The conversation around affiliated section and supporting the learning for all around what this looks like in practice.

**4. Executive Committee Activities:**

**Participated in the fall board meeting**  
**Attended WACTA Conference**  
**Plan to attend and support Tim at the Fall STEM Conference at the GWL**  
**Plan to be on the call for the November go-to-meeting board meeting call**

# Executive Director's Report

Submitted By: Tim Knue

Date Submitted: November 2019

## 1. Activities Since the Last Report: (September 2019)

- a. September 2019
  - i. WA-ACTE Executive Board Meeting – SeaTac
  - ii. ACTE State Leadership conference call
- b. October 2019
  - i. OSPI Regional Event – Mount Vernon
  - ii. Leg Committee GoToMeeting
  - iii. WAKELET Webinar
  - iv. NEDA – ACTE pre-VISION Planning Call
  - v. WACTA Fall Conference – Wenatchee
    - 1. Keynote Panel with Rep Paul & Rep Steele
  - vi. Dave Mastin, OSPI - 1599 update
  - vii. CTSO Directors meeting – Leg action planning
  - viii. Officer GoToMeeting
  - ix. Public Testimony to State Board of Education – 1599 Policy language
  - x. NEDA Panel presentation GoToMeeting planning session
  - xi. Open Leg Committee GoToMeeting
- c. November
  - i. State Board of Education community forum – Bremerton
  - ii. State Board of Education Board Meeting – Bremerton
  - iii. WA-ACTE Fall Conference – Great Wolf Lodge
  - iv. Open Leg Committee GoToMeeting
  - v. Professional development GoToMeeting
  - vi. FAME Committee GoToMeeting
  - vii. OSPI Dual Credit meeting – Lacey
  - viii. Senate & House Committee Days
  - ix. WA-ACTE Executive Board GoToMeeting

## REPORT TO THE WA-ACTE EXECUTIVE BOARD

# WSBEA

**Submitted By:** Matthew Monnastes

**Date Submitted:** November 4, 2019

- 1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):**
  - BAM 2019 took place. Conversation on how to revamp BAM has started.
  - WBEA 2021 Committee has been formed and is well under way.
  
- 2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):**
  - Merger of WAME and WSBEA- What do both organizations look like now?
    - i. Business and Marketing boards are offering and doing essentially the same thing.
      1. Concerns:
        1. What would FBLA support look like?
        2. What would the support to DECA look like?
        3. How to fund the organizations?
        4. How would we handle the CD - Long term?
        5. Concerns: How would positions look? FBLA / DECA positions.
  - Affiliation with WA-ACTE
    - i. This conversation is happening, but we don't know what this will look like in the future is we merge with WAME.
  
- 3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):**
  
- 4. Other Comments/Suggestions:**
  - N/A
  
- 5. Upcoming Meetings or Conferences:**

**2019 – 2020 WSBEA Board Meetings**

  - A. October 2019 – BAM Conference
  - B. February 2020 – GoTo Meeting
  - C. May 2020 – GoTo Meeting

- D. August 2020 – WA-ACTE Summer Conference
- E. February 2021 – WBEA Conference

**IX. Future Conferences**

**WSBEA Conferences**

- 2019 Fall Conference – Wenatchee Red Lion
- 2021 Spring Conference – Seattle Marriott Waterfront
- 2021 Fall Conference - TBD

**WBEA Conferences**

- 2020 February – California
- 2021 February – Washington
- 2022 February – California

**NBEA Conferences**

- 2020 April 7-11 – Boston, MA
- 2021 March 30-April 3 – New Orleans, LA
- 2022 April 12-16 – Chicago, IL

**Items Requested to Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)*

## REPORT TO THE WA-ACTE EXECUTIVE BOARD

**Submitted By:** Dawn Boyden

**Date Submitted:** October 26, 2019

**1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):**

Quality Professional Development: FACSES of Inspiration 2019 Conference provided attendees with 72 breakout sessions, opportunities to attend area meetings and many hands-on opportunities to put research into practice. Tisha Richmond, author of *Make Learning Magical*, provided an inspiring Keynote and two breakout sessions which emphasized how to enhance student learning through unique classroom experiences. Washington state Teacher of the Year, Robert Hand, inspired attendees to create personalized meaningful experiences for students in his "Say Yes to FCS" presentation.

**2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):**

Our board will discussed proposed changes to WA-ACTE and section membership. We will continue this conversation at our board meeting in February.

We are updating our Policies and Procedure to reflect what we are actually doing, or what we should be doing.

**3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):**

**4. Other Comments/Suggestions:**

We noticed that our section name on the WA-ACTE webpage is listed as the FACSE section. FACSE refers to teachers of Family and Consumer Sciences. It should be WA-FACSE, the name of our organization.

**5. Upcoming Meetings or Conferences:**

WA-FACSE Board meeting - Leavenworth - February 28-March 1



**REPORT TO THE WA-ACTE EXECUTIVE BOARD**

**HSCTE**

**Submitted By:** Pamela Reichel

**Date Submitted:** 11-4-19

**1. Accomplishments Since the Last Report (please identify the strategic plan goal/objective each activity seeks to achieve):**

Starting the process of updating the Health Science CTE Priorities and Strategic Plan. 5 members of the HSCTE Board will be attending the National Consortium for Health Science Educators conference Nov. 6-8. We hope to bring back ideas for a fall or spring conference or possible workshop ideas for summer conference.

**2. Emerging Critical Issues/Concerns for WA-ACTE and/or Your Section (for information purposes only):**

The high demand of careers in healthcare and how we can get our students engaged and interested in the field. Updating Programs of Work for healthcare,

**3. Emerging Critical Issues/Concerns for the Field of Career and Technical Education (for information purposes only):**

**4. Other Comments/Suggestions:**

**5. Upcoming Meetings or Conferences:**

**National Consortium for Health Science Educators Conference, Nov. 6-8 in St. Louis.**

**Items Requested to Be Placed on Board Agenda for Discussion**

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda at the discretion of the President.)*



# Legislative Strategic Plan



**Washington Association for Career and Technical Education**  
 PO Box 315 | Olympia WA 98507-0315  
 Telephone: 360-786-9286 | Fax: 360-357-1491 | [wa-acte@wa-acte.org](mailto:wa-acte@wa-acte.org) | [www.wa-acte.org](http://www.wa-acte.org)  
 Contact: Tim Knue, WA-ACTE Executive Director | [tim@wa-acte.org](mailto:tim@wa-acte.org) | Cell: 360-202-5297



The purpose of the Washington Association for Career and Technical Education (WA-ACTE) is to provide leadership and services to our members as they prepare students for lifelong career success, to provide leadership to enhance and support Career and Technical Education (CTE) in communities and schools. WA-ACTE and our affiliated sections work closely with our K-12 workforce training/education and community/technical college partners to provide high-quality CTE program opportunities for all students in Washington State (middle schools, high schools, and skill centers). WA-ACTE and the nine sections of our board developed and approved this agenda.

**FOCUS: CAREER AND TECHNICAL EDUCATION RESOURCES (Funding)**

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> <li>Increase Equity and Access to quality Career and Technical Education (CTE) programs for EVERY student in Washington.</li> <li>Maximizing the substantial contributions CTE makes to increase graduation rates and support the state's economy.</li> </ul>	<ul style="list-style-type: none"> <li>To provide stable, dependable, equitable, and reliable funding for quality CTE programs statewide.</li> </ul>	<ul style="list-style-type: none"> <li>Limit allowable expenditures to stop the leakage of funds provided for CTE students and programs.</li> <li>Modify time-based calculation of skill center FTE to prevent loss of funding due to:               <ul style="list-style-type: none"> <li>Various school bell schedules</li> <li>Time loss due to student travel</li> </ul> </li> </ul>

## FOCUS: THE VALUE OF CAREER AND TECHNICAL EDUCATION IN WASHINGTON STATE

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> <li>• Increase equitable access to quality Career and Technical Education for every student in Washington State.</li> <li>• Increase high school completion through multiple pathways leading to education/training after high school.</li> <li>• Improving student success in the economy by closing the skills gap for entry level and beyond.</li> </ul>	<ul style="list-style-type: none"> <li>• Improve access for all students through expanded CTE opportunities.</li> <li>• Develop career exploration resources for students, parents, schools, business, industry, and civic organizations.</li> <li>• Increase access to Work-Based Learning.</li> </ul>	<ul style="list-style-type: none"> <li>• Within the current graduation requirements advance “Personalized Pathways” options for districts to apply the flexibility for students to earn credits.</li> <li>• Promote and support growth in CTE equivalency credit opportunities.</li> <li>• Provide grant resources for career exploration and preparation activities for all students, including primary, elementary, and secondary.</li> <li>• Expand access and ability for districts to provide quality Work-Based Learning activities for all students.</li> </ul>

## FOCUS: SUPPORT CAREER AND TECHNICAL EDUCATION STUDENT LEADERSHIP

CTE Vision	Our Goal	Our Plan
<ul style="list-style-type: none"> <li>• Provide all CTE students with opportunities to develop their leadership skills locally, regionally, and nationally through participation in OSPI-approved extended learning student leadership activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Increase support for state-recognized Career and Technical Student Leadership Organization (CTSO) activities.</li> <li>• Provide start-up resources for district-approved extended learning student leadership activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide funding for supervision of statewide CTSO activities within current CTE Grants to fund State CTSO activities necessary to meet state CTE standards.</li> <li>• Consider creation of a grant program to provide start-up resources for extended day/year leadership activities in local districts.</li> </ul>

**Washington ACTE supports your dedication to all students in Washington State to meet high standards in developing the skills needed for success in life.**

**HOUSE BILL 1891**

**State of Washington**

**66th Legislature**

**2019 Regular Session**

**By** Representatives Paul, McCaslin, Bergquist, Van Werven, Leavitt, Santos, and Doglio

Read first time 02/04/19. Referred to Committee on Appropriations.

1 AN ACT Relating to the use of career and technical education  
2 resources; amending RCW 28A.150.265; and creating a new section.

3 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:

4 NEW SECTION. **Sec. 1.** It is the intent of the legislature that  
5 dedicated funds for the enhancement of career and technical education  
6 be used for those expenditures specific to the implementation of  
7 career and technical education above and beyond general education  
8 requirements and allocations.

9 **Sec. 2.** RCW 28A.150.265 and 2017 3rd sp.s. c 13 s 409 are each  
10 amended to read as follows:

11 (1) To the extent that career and technical education funding  
12 allocations under RCW 28A.150.260 (4)(c) and (9) exceed general  
13 education funding allocations under RCW 28A.150.260, school districts  
14 (~~may~~) must use the difference only for the career and technical  
15 education purposes, defined as follows:

16 (a) Staff salaries and benefits (~~for~~) associated with direct  
17 career and technical education (~~program delivery~~) instruction and  
extended learning activities to meet career and technical  
education standards established by the office of the superintendent of  
public instruction under RCW 28A.700.010. Extended learning is defined  
as learning activities that extend beyond the scheduled school day and  
school year.

1 (b) Materials, supplies, and operating costs;  
2 (c) Smaller class sizes;  
3 (d) Work-based learning programs such as internships and  
4 preapprenticeship programs, including coordination tied to career and  
5 technical education coursework;  
6 (e) Establishing new high-quality career and technical  
education programs that meet CTE program standards and expanded  
learning program development in high-demand fields;  
7 (f) Certificated work-based learning coordinators, and career  
8 guidance advisors and certificated career and technical education  
administrators;  
9 (g) School expenses associated with career and technical  
10 education community partnerships with a career discovery focus  
11 including research or evidence-based mentoring programs and expanded  
12 learning opportunities in school, before or after school, and during  
13 the summer, and career-focused education programs with private and  
14 public K-12 schools and colleges, community-based organizations and  
15 nonprofit organizations, industry partners, tribal governments, and  
16 workforce development entities;  
17 (h) Student fees for national and state industry-  
18 recognized certifications; and  
19 (i) Course equivalency development to integrate core  
20 learning standards into career and technical education courses.  
21 (2) A school district's maximum allowable indirect cost charges  
22 for approved career and technical education programs funded by the  
23 state may not exceed the lower of five percent or the cap established  
24 in federal law for federal career and technical education funding  
25 provided to school districts, as the federal law existed on September  
26 1, 2017.

--- END ---



# Resources for CTE Programs Policy Brief

**[HB 1891](#) – “Concerning the use of career and technical education resources.” Referred to [Appropriations Committee](#). And [SB 5803](#) – “Concerning the use of career and technical education resources.” Referred to [Early Learning & K12 Education Committee](#). Amending (RCW [28A.150.265](#))**

## Current Situation:

Funding (Allocation) for CTE K-12 programs, which are Basic Education, are funding within the prototypical funding formula with additional funding (RCW [28A.150.260 \(4\)\(c\) and \(9\)](#) exceed general education funding allocations under RCW [28A.150.260](#)) for the additional costs incurred to meet CTE program standards as found in RCW [28A.700.010](#).

Simply put for CTE, districts receive the full allocation of the general education portion along with the CTE enhancements as generated based on the districts CTE FTE calculation.

## The Problem:

Resources/funding from the state are not entirely flowing as intended to all CTE programs equally from district to district across the state. Lost funding is creating inequities of access and quality for students to participate in quality CTE programming from district to district. To one extreme some district programs are no longer affordable and being cut or converted to a lower cost CTE program (i.e., losing shops), to the other, and preferred, some districts are dedicating all CTE funding to their CTE programs.

## Why the Need:

With the need to address the skills gap in all industry sectors allowing the use of the CTE enhanced funding in activities unrelated in directly delivering CTE programs is greatly limiting the State’s ability to address the issue for students in the K-12 system.

The districts that are currently “direct charging” CTE for the difference above the state’s staff salary apportionment for their CTE staff along with, but not limited to, counselor salaries, administrative salaries, and even photocopy machines, which is currently allowable, diverts monies intended for CTE students and the functions of quality programs. Regionalization issues depending on district exacerbates the issue depending on how the district is impacted. Regionalization is an acute problem for skill centers due to the fact they are a stand-alone enterprise.

Retain the 5% indirect charge to CTE for district expenditures as currently allowed for expenditures such as these.

## How to Help:

Assure funding provided from the state for CTE is used for its intended purpose by all districts across the state with passage of [HB 1891](#) &/or [SB 5803](#).

## Resulting in:

State funds, as intended, fully supporting CTE programs in the ability to meet business and industry expectation to maintain and grow high quality CTE programs that address economic development and skilled workforce needs. This supports the academic and economic success of students, and positions CTE in the future development of career connected learning, youth apprenticeships, and student engagement and success.

## Washington ACTE Membership Report

**Fiscal Year: 2020 Month: October**

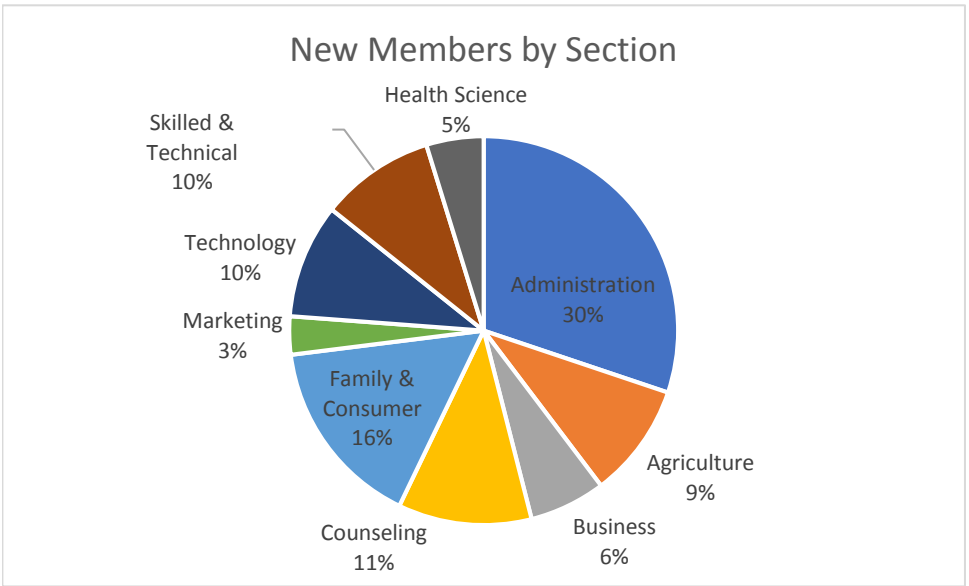
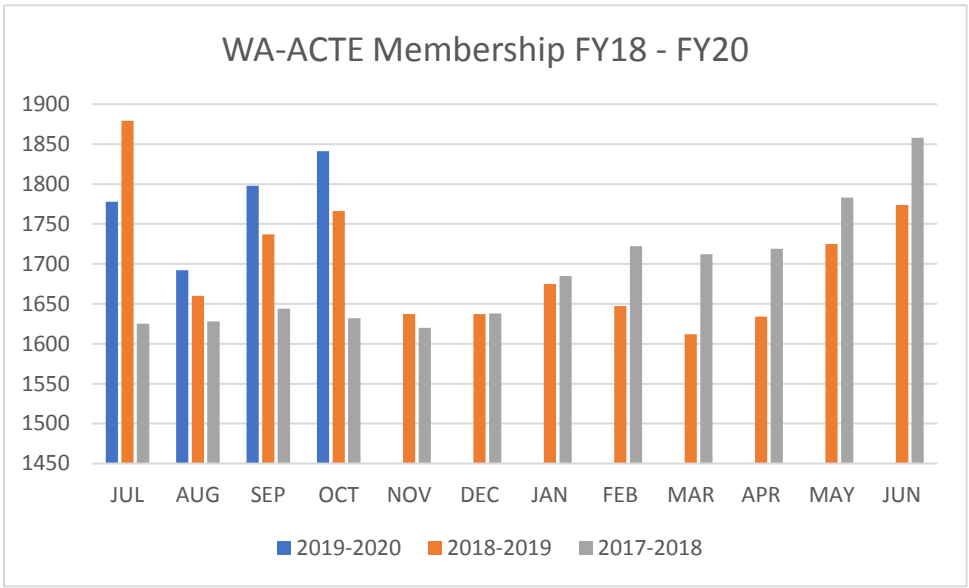
Previous Month	1798		
New Members	61		
Rejoined Members	54		
Expired Members	72		
Current Month	1841	30-day Grace	85

	Self-Designated Section	Current Month 10/31/2019	Previous Month 9/30/2019	Retention Goal 6/30/2020	Retention Goal %	Fiscal Year Net Gain/Loss
WA-ACTE		1841	1798	1774	4%	67
ACTE		478	446	443	8%	35
Unknown Paid Section*		706	663	760		
WACTA	414	255	251	132	93%	123
WAAE	170	109	111	119	-8%	-10
WSBEA	249	157	154	140	12%	17
WA-CCER	128	68	68	62	10%	6
FACSE	343	239	239	208	15%	31
WAME	92	50	49	55	-9%	-5
WITEA	486	301	302	310	-3%	-9
WASTS	228	79	81	71	11%	8
HSCTE	116	59	60	59	0%	0

\*Not a paid section member thru WA-ACTE

# Washington ACTE Membership Report

## Fiscal Year: 2020 Month: October







## Washington Association for Career and Technical Education 2020 Excellence Awards

The Washington ACTE® Excellence Awards promote excellence in Career and Technical Education. Washington ACTE has recognized those individuals who have made extraordinary contributions to CTE, programs that exemplify the highest standards, and organizations that have conducted activities to promote and expand CTE programs. Award winners serve as inspirational leaders to Washington ACTE: they embody the core values of serving their students and being committed to CTE. [Learn more about our past winners.](#)

Are you interested in reading tips on how to write a strong award nomination, or looking for resources to help you manage your awards program? Check out these resources and more on the new [Awards Resources page](#).

The Excellence Awards are presented at the Washington ACTE Awards Breakfast in conjunction with the [Washington ACTE Summer Conference](#). Please join Washington ACTE at this event celebrating career and technical educators who make a difference in students' lives every day!

<b>SECTION LEVEL</b> <a href="#">WACTA</a> <a href="#">WAAE</a> <a href="#">WSBEA</a> <a href="#">WA-CCER</a> <a href="#">WA-FACSE</a> <a href="#">WAME</a> <a href="#">WITEA</a> WASTS <a href="#">HSCTE</a>	2019 Section Winners or 2020 Section Winners prior to May 1
<b>STATE LEVEL</b> <a href="#">WASHINGTON ACTE</a>	Section winners go on to the state competition. Nominations must be entered into the <a href="#">awards portal</a> by May 1, 2020. Awards are announced at the Summer Conference Awards Breakfast, August 4, 2020, at The Davenport Grand Hotel in Spokane. <b><i>Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.</i></b>
<b>REGION LEVEL</b> <a href="#">ACTE REGION V</a>	Washington ACTE state winners go on to the region competition. Applications must be updated and candidate must be a national ACTE member by March 1, 2021. Awards are announced at ACTE Region V Conference, April 14-17, 2021, in Fargo, North Dakota.
<b>NATIONAL LEVEL</b> <a href="#">ACTE</a>	ACTE Region V winners go on to the national competition and are announced during the ACTE CareerTech VISION, December 1-4, 2021, in New Orleans, Louisiana.

The Washington ACTE® Excellence Awards recognize excellence and dedication within the field of Career and Technical Education among Washington ACTE members. Recipients of these awards are exceptional individuals who have contributed to the success of CTE through the quality of their work and their involvement in the CTE community. Candidates and winners are recognized at four levels: [section, state, regional, and national](#). The Excellence Awards program has been integrated with [ACTE's High Quality CTE Framework](#).



### There are eight (8) Excellence Awards:

*Please note: Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level. Non-winning candidates may be re-nominated for the same or another Excellence Award the following year. Winning candidates may not be nominated for the same or another Excellence Award within 3 years of their win.*

- **Teacher of the Year:** This award recognizes the finest career and technical teachers at the middle/secondary school level who have demonstrated innovation in the classroom, commitment to their students, and dedication to the improvement of CTE in their institutions and communities.
  - **Eligibility:** All candidates must be employed as classroom/laboratory CTE teachers at the middle/secondary school level and have at least 5 years of teaching experience at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Administrator of the Year:** This award recognizes administrative CTE professionals at the school, district, county, state, or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique, and effective Career and Technical Education programs.
  - **Eligibility:** All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state department of education professionals, or other administrative professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Postsecondary Teacher of the Year:** This award recognizes the finest career and technical teachers at the postsecondary level who have demonstrated innovation in the classroom, commitment to their students, and dedication to the improvement of CTE in their institutions and communities.
  - **Eligibility:** All candidates must be employed as CTE teachers at the postsecondary level at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.



- **Career Guidance Award:** This award recognizes school counselors and career development professionals who have demonstrated commitment to connecting students with opportunities for success, shown innovation in career exploration and development, and have advocated for CTE as a viable option for all students.
  - **Eligibility:** All candidates must be employed as school counselors and/or career development professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **New Teacher of the Year:** This award recognizes new CTE teachers who have made significant contributions toward innovative and unique Career and Technical Education programs and shown a professional commitment early in their careers.
  - **Eligibility:** All candidates must be employed as classroom/laboratory CTE teachers (at the middle, secondary, or postsecondary level) and must be relatively new to the teaching profession (3-5 years' experience) at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Teacher Educator of the Year:** This award recognizes teacher educators who have demonstrated innovation in teacher education, leadership in improving CTE, and commitment to preparing teachers to deliver high quality CTE programs.
  - **Eligibility:** All candidates must be employed as teacher educators at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Community Service Award:** This award recognizes individuals who have used CTE to make a significant impact on their community and demonstrated leadership in programs and activities that promote student involvement in community service.
  - **Eligibility:** All candidates must be current or retired CTE professionals at the time of initial nomination. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.
- **Lifetime Achievement Award:** This award recognizes CTE professionals for their leadership on behalf of Washington ACTE, their innovations in CTE, and their contributions to the field over an extended period of time.
  - **Eligibility:** All candidates must be current or retired CTE professionals at the time of initial nominations. Candidates must be a WA-ACTE Section winner and must be a WA-ACTE member for at least one year at the time of nomination for consideration at the state level.

[Click here to learn more!](#)

All Excellence Awards are administered by the Washington ACTE Awards Committee (FAME Committee), which comprises one representative from each of Washington ACTE's nine sections and a chair. Applications for the Washington ACTE Excellence Awards are accepted online via the [ACTE Awards Portal](#).



If you have questions about the Washington ACTE Excellence Awards, please contact [taa@wa-acte.org](mailto:taa@wa-acte.org). **Deadline: May 1, 2020**



## Impact Awards

**Purpose:** These awards recognize individuals and groups from the education, business and industry communities who enhance Career and Technical Education (CTE) by contributing to the improvement, promotion, development, and progress of CTE.

**Eligibility:** Candidates do not need to be members of WA-ACTE to be eligible, but they must be nominated by a WA-ACTE member.

**Criteria:** The nominees will be evaluated on the following criteria:

- Significant accomplishments related to CTE that have contributed to the improvement, promotion, development, and progress of CTE.
- Actions that have enhanced the growth and quality of CTE.

*(Note: considerations for the above can extend to sponsored programs, publications, financial support, and other activities.)*

### **Application Requirements:**

**All applicants must be nominated by a WA-ACTE member.** Applications for this award must include the items below (incomplete applications will not be considered):

1. Nominator contact and membership information (all candidates must be nominated by a WA-ACTE member.)
2. Letter of Introduction summarizing the following: *(Note: letter of introduction should not exceed 350 words in length.)*
  - A brief overview of the applicant (i.e., short biography or background information)
  - Significant accomplishments related to Career and Technical Education that have contributed to the improvement, promotion, development and progress of CTE.
  - Actions that have enhanced the growth and quality of CTE.
3. Other supporting materials: additional information about achievements that have contributed to the growth and quality of CTE. *(Note: not to exceed 500 words in length)*
4. Letters of support: Each application requires a minimum of 2 letters of support (maximum 4) recommending the candidate as relates to the above areas. *(Note: Suggested endorsers might include political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.)*
5. Photo/logo: should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. *(Note: photographs will be used for publicity purposes only.)*

All applications should be submitted by **May 1**. The Awards Committee will recommend their selection to the WA-ACTE Executive Committee for approval in May. Awards will be presented to winners at the Awards Breakfast during the WA-ACTE Summer Conference.

*Winning applicants permit WA-ACTE to use and edit content of the application for promotional activities.*



## Impact Awards

Application for:

**WA-ACTE Business-Education Partnership Award**

- Eligibility and Criteria: Eligible partnerships have been created within the last five years, are designed to support high-quality CTE programs, and exist between at least one educational institution and at least one business or industry representative group. Partnerships should be existing at the time of nomination and should have made a measurable/significant impact on student achievement and on the development of the local community and economy. Greater consideration will be given to partnerships that demonstrate sustainability and innovation (either in the partnership itself or its outcomes.)

**Champion for CTE Award**

- Eligibility and Criteria: These awards are open to education leaders, business and industry executives, celebrities, thought leaders, and other individuals who have made a significant impact on the improvement and expansion of CTE programs and/or on positively influencing policymakers and public opinion regarding CTE. Greater consideration will be given to candidates who have repeatedly demonstrated their public support for CTE and who exhibit an understanding of the components of modern, high-quality CTE.

Nominator Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

WA-ACTE Membership # (required): \_\_\_\_\_

Nominee Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_