



**WA-ACTE Executive Board Zoom Meeting Minutes
Saturday, September 23, 2023 | 9:00 a.m. – 12:00 p.m.**

Call to Order / Welcome / President’s Remarks:

The Washington ACTE Executive Board Meeting was called to order at 9:02 a.m. on September 23, 2023, by President Kevin Smith.

Swearing in of 2023-2024 Board Members: Vern Chandler

Roll Call:

Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

Present:

President Kevin Smith
President Elect Jodi Jacobs
Past President Kevin Davis
Administration Margaret Rice
Agricultural Education Stacy Lischke
Business and Marketing Education Shawn Perez
Career Counseling & Employment Readiness Marie Miller
Family and Consumer Sciences Maureen Collins
Industrial Technology Education Marcus Sullivan
Health Sciences Courtney Peart / Stefanie Brophy

Non-Voting:

Awards Committee Chair Vern Chandler
Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman
Industrial Technology Education Cheyenne LaViolette

Absent:

Government Relations Jesse Taylor

Agenda Changes / Approval of the Board Agenda:

Marcus moved that the August 5, 2023, minutes be accepted as amended. The motion was seconded by Marie and carried.

Consent Agenda: Maureen moved that the consent agenda be approved as presented.
The motion was seconded by Marie and carried.

- [August 2023 Minutes](#)
- [July 2023 Financial Statements](#)
- Executive Director's Report
- [President's Report](#)
- Past President's Report
- [President Elect's Report](#)
- [WACTA Report 1](#) | [Report 2](#)
- WAEE Report
- [WE-BAM Report](#)
- [WA-CCER Report](#)
- [WA-FACSE Report](#)
- WITEA Report
- [HSCTE Report 1](#) | [Report 2](#)
- Correspondence
- [Calendar](#)

Board Liaison Reports:

- [OSPI](#)
 - Tim reported on the CTE Director transition at OSPI currently screening candidates and interview process. He stated that hopefully we will know the new director by Fall Conference.
- [WTECB](#)
 - Joe Wilcox will be presenting at Fall Conference.
- [Region V / ACTE](#)
 - Shani Watkins reported on the WA-ACTE CTE Director Preparation Program that kicked off at Summer Conference and will go through Summer Conference 2024 for the 2023-2024 cohorts.
- [CTSOs](#)
 - No official representative at this time. Shawn reported on a three-day conference that included DECA and FBLA. HOSA and SkillsUSA will have fall conferences. Maureen reported that FCCLA is working on regional meetings. Kevin S. reported that OSPI is still reviewing about sending students to Florida.

Committees:

- FAME: Foundation | [Awards](#) | [Membership](#) | Engagement
 - Jodi reported that the FAME Committee will have their first meeting on November 16. We encourage the sections to submit their award winners starting November 1.
- [Legislative](#)
 - Draft of the WA-ACTE Legislative Focus for CTE in 2024 was provided.

- [Professional Development](#)
 - Fall CTE Conference at Great Wolf Lodge, October 26-27, with STEM sessions and strands for WACTA and WA-CCER.

Board Information & Learning:

- Strategic Plan 2023-2024
 - Draft Strategic Plan being worked on.
 - Working on a benefits package for staff.
 - Working with WITEA for a social media presence.
- [Governing Documents](#)
 - Would like section reps to serve at least two years.

Other Business:

- Executive Director WOVE Approval ([Section Subscription Form](#))
 - Courtney moved that the WA-ACTE Executive Board approve Tim Knue, Executive Director, to work with WOVE and lobby on the Association's behalf. The motion was seconded by Maureen and carried.
 - WACTA asked that Tim Knue represent WACTA on the School Funding Coalition.
- [Next Meeting](#): November 18, 2023, 9 a.m. – 12 p.m., Zoom
- For the Good of the Order
- Adjournment
 - The meeting was adjourned at 10:23 a.m.