



**WA-ACTE EXECUTIVE BOARD  
MEETING MINUTES  
JANUARY 22, 2022**

**Call to Order & Roll Call:**

The Washington ACTE Executive Board Meeting was called to order at 9:00 a.m. on January 22, 2022, by President Nora Zollweg. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined that a quorum was present.

**Executive Board Present:**

***Executive Committee***

President ..... Nora Zollweg  
President Elect ..... Kevin Davis  
Past President ..... Doug Merrill

***Executive Board Representatives***

Administration ..... Kevin Smith  
Agricultural Education ..... Annette Weeks  
Career Counseling & Employment Readiness ..... Marie Miller  
Family and Consumer Sciences ..... Holly Unruh  
Industrial Technology Education ..... Nicole Hitchcock

**Executive Board Absent:**

Business and Marketing Education ..... Matt Monnastes  
Health Sciences ..... Stefanie Brophy / Courtney Peart  
Skilled and Technical Sciences ..... Vacant  
Awards Chair (Ex Officio) ..... Vern Chandler

**Staff Present:**

Executive Director ..... Tim Knue  
Executive Assistant ..... Tess Alviso  
Executive Assistant ..... Franciene Chrisman  
Government Relations ..... Jesse Taylor

**Guests:**

WA-ACTE Past President ..... Lew Keliher  
OSPI ..... Samantha Sanders  
CTSOs ..... Jennifer Smith

### Agenda Changes:

- None

### Calendar Update:

- The calendar was updated.
- Send section-level events to [taa@wa-acte.org](mailto:taa@wa-acte.org)

### Consent Agenda:

- Kevin Smith moved that the consent agenda be approved as presented. The motion was seconded by Nicole Hitchcock and carried.
  - [Approval of November 9, 2021, Executive Board Meeting Minutes](#)
  - [Financial Statements \(December 2021\)](#)
  - Executive Committee Reports | [Tim](#) | [Nora](#) | [Doug](#) | [Kevin](#)
  - Section Reports (Written) | [WACTA](#) | [HSCTE](#)
  - Correspondence

### Reports of Agencies / Organizations:

- [OSPI](#) Update
  - Samantha Sanders, CTE Director
    - STEM Pathway Supervisor will be open in the future.
    - Re-imagining positions.
- [CTSO](#) Update
  - Jennifer Smith, WTSA Executive Director
    - Virtual Advocacy Day 1/28/22
    - 7 of the 8 state conferences will be in-person.
    - Terri Lufkin retiring from SkillsUSA
    - Dany Cavadini new FFA Director

### Board Learning:

- [President Elect – “Who is next?”](#)
  - Kevin Smith volunteered his nomination.
  - Doug Merrill, Chair, Nominations Committee
  - Election by the Executive Board at the May Executive Board meeting.
- Gaming Section
  - eSports discussion.
  - ASL also looking at becoming a section.
  - Should have a meeting with CTSA reps and WITEA to talk about eSports.
  - Suggest presentation at WITEA Spring Conference.
- [Anne Grady Book | “Mind Over Moment: Harness the Power of Resilience”](#)
  - Amazon gift card to Board members to buy book.

### Committee Updates:

- Legislative
  - [CTE Legislative Strategic Plan](#)
  - [National Policy Seminar – Hybrid, March 21-23, 2022](#)
    - COVID restrictions meeting with legislators.

- State Legislative Update
  - HB 1554 – Concerning agriculture, food, and natural resource education.
    - WTSA against bill and will not support as is.
  - Weekly *WOVE Legislative Update for CTE*
  - Legislative Committee meets on Wednesdays at 4 p.m. via Zoom.
- CTSO Virtual Advocacy Day – January 28, 2022 (11:00-11:45 a.m. via Zoom)
- Professional Development
  - Summer Conference Planning Update
    - First meeting on 1/27 at 4 p.m.
    - Opening Session: Kevin Fleming, Catapult
      - Five national keynote speakers.
    - Work-Based Learning topic.
    - How to incorporate into Summer Conference?
  - Call for Presentations
  - Session Planning Status and Timelines
- FAME
  - Foundation
    - Silent Auction to include online.
    - Need to be able to take donations by credit card.
    - Auction needs improvement.
  - Awards
    - [2022 Awards](#)
    - May 1 deadline to be submitted into ACTE Awards Portal.
    - Suggest winners submit their own awards.
  - Membership
    - [Membership Report \(December 2021\)](#)
    - Sections need to give members opportunities to sign-up for memberships in both WA-ACTE and sections through their websites and conferences.
  - Engagement
    - Blood Drive
    - Sunday end with a “Happy Hour” with vendors including appetizers and possible drink tickets from vendors.

**Adjournment:**

- The meeting was adjourned at 11:55 a.m.

**Upcoming meetings:**

- May 21, 2022, 9 a.m. – 12 p.m., Zoom
- August 6, 2022, Spokane