



Washington Association for Career and Technical Education
Executive Board Meeting Minutes
Saturday, August 10, 2013, Yakima Holiday Inn

Call to Order and Roll Call: President Lance Wrzesinski called to order the meeting of the Washington Association for Career and Technical Education at 9:00 a.m. on Saturday, August 10, 2013. Tess Alviso, WA-ACTE Executive Assistant, conducted a roll call and determined a quorum was present.

Executive Board Present:

Executive Committee

- President Lance Wrzesinski
Past President..... Dennis Conger
President Elect..... Shep Siegel

Executive Board Representatives

- Administration..... Neil Musser
PostsecondaryKim Bartel
Agricultural Education Becky Wallace
Business Education Susan Sears for Darci Rashoff
Diversified OccupationsGeri Prater
Family and Consumer Sciences..... Maria Bice
Career Guidance & Counseling Jewel Robinson
Marketing Education George Brush for Jodi Galli
Industrial Technology Education Karl Ruff
Skilled and Technical Sciences Creed Nelson
Health Sciences Bonnie Smith
Awards Chair (Ex Officio) Vern Chandler

Staff Present

- Executive Director Tim Knue
Executive Assistant Tess Alviso
Executive Assistant Franciene Chrisman

Committee Members and Guests Present

CTSO	Bruce McBurney
FACSE	Michelle Green
FACSE	Rene Ketchum
FACSE	AliDee Nyberg
FACSE	Dottie Record
FACSE	Debby Strayer
OSPI	Betty Klattenhoff
WAAE	Dan Tedor
WADOT	Betty Johnson
WASTS.....	Jill Van Berkom
WAVA.....	Teri Pablo
WTECB	Justin Montermini

Agenda Changes: No changes were made to the agenda.

Calendar Update: Shep reviewed the calendar and the calendar was updated for the website.

Consent Agenda: Becky moved that the consent agenda be approved as presented. The motion was seconded by Kim and carried.

- Approval of May 18, 2013, Executive Board Meeting Minutes
- Financial Statements - June 2013
- Executive Committee Reports
- Correspondence

The following information was discussed:

- Executive Board “2-Day” Inservice Meeting, November 1-2, 2013 @ Great Wolf Lodge – It was stated that this meeting is required for Executive Board members.
- Fall Conference - October 31 / November 1, 2013 - Great Wolf Lodge - “CTE and STEM: Moving from Innovation to Integration and Implementation” – The conference flyer was distributed and call for presentations had been posted online.
- Delegate Assembly
 - Credentials Committee Appointments – any changes by noon on Monday

- Constitution – no changes
- Bylaws – proposed amendments to Article IV D
 - Neil moved that the Executive Board recommend a Do Pass to the Delegate Assembly of the proposed amendments to the Bylaws with the addition of “as defined in Policies and Procedures.” The motion was seconded by Karl and carried.
- Resolutions – proposed amendments to Continuing Resolutions 3 and 12
 - Neil moved that the Executive Board recommend a Do Pass to the Delegate Assembly of the proposed amendments to the resolutions with Continuing Resolution 12 amended and corrected and a comprehensive review of the Continuing Resolutions at the January Executive Board meeting. The motion was seconded by Becky and carried.
- President Elect Election – Michelle Green – Delegate Assembly will vote by acclamation.
- Strategic Priorities Plan and Review – Tim will present to the Delegate Assembly.

OSPI Update: Betty Klattenhoff

- Distributed handouts including the CTE Stakeholder Report and a quick reference guide to the Strategic Plan for CTE
- Rebecca Wallace new Agriculture Program Supervisor as of July 1
- Open position for JWG
- Reported on grants, Microsoft IT Academy, Shape the Future
- Perkins funding cut 5% out to districts; one-time supplemental – no cut this year
- Framework builder toolkits for CTE Directors

WTECB Update: Justin Montermini

- No specific legislation this year for youth – wait to see what comes out of taskforce
- Career Education Opportunities Taskforce
- Strategic Plan as baseline
- Look at graduation requirements
- Final report due in December 2014

CTSO Update: Bruce McBurney

- Funding – same as last year
- 8th CTSO added – HOSA
- Master Fact Sheet done by Ross Short

Section Reports:

- WAVA
 - Written report submitted
 - Doug Meyer, ACTE President Elect
- Postsecondary
 - Six Plan 2 providers – Olympic College added
 - Rewriting WAC for Plan 2
 - Closer to CTE certification
 - CWU program not going away; not taking new applications
 - Business & Marketing in final stages
- WAAE
 - Conference end of June well attended and organized
- WADOT
 - Written report submitted
 - Trying to get new people involved in leadership
- FACSE
 - Written report submitted
- WITEA
 - Booth at Seattle Science Festival
- HSCTE
 - Written report submitted

Legislative Committee:

- Concern regarding lack of representation in committees
- Toolkit
- Advocacy session at Summer Conference – hands-on practice
- LPS – changing location back to capitol building; one day for CTSOs and one day for adults
- Acknowledge previous progress
- Severed link between CTE and basic education
- Dennis moved that the Legislative Committee report be accepted as presented. The motion was seconded by Creed and carried.

Membership / Awards Committee:

- Membership down in the last year
- Letter from Neil to CTE directors regarding membership
- Target teacher prep programs – incoming new teachers
- Membership recruitment packet – online
- Region V grant for \$1,350 with state matching funds
- Recruitment kit for CTE directors at conference to take back to districts
- Aligning award changes with ACTE member awards and online application
- Awards presented at opening session and recognition at Tuesday’s dinner
- Kim moved that the Membership/Awards Committee report be accepted as presented. The motion was seconded by Becky and carried.

Professional Development Committee:

- Silent auction items – drop off Sunday or Monday
- Past Presidents and foundation breakfast meeting on Tuesday
- Franciene reviewed conference information
- Susan moved that the Professional Development Committee report be accepted as presented. The motion was seconded by Maria and carried.

Adjournment: The meeting was adjourned at 2:33 p.m.

Next Meeting:

- November 1-2, 2013 – Great Wolf Lodge

Upcoming Meetings:

- January 25, 2014 – SeaTac
- March 20, 2014 – GoToMeeting
- May 17, 2014 – SeaTac
- August 2, 2014 - Yakima

Minutes Submitted by Tess Alviso, WA-ACTE Executive Assistant