



*AWARDS  
PROGRAM  
2010*

*Washington Association for Career and Technical Education  
Summer Conference  
Spokane • August 8-11, 2010*



# WA-ACTE State Awards Program

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## Overview

The Washington Association for Career and Technical Education Awards Program seeks to promote excellence in Career and Technical Education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards, and organizations that have conducted activities to promote and expand Career and Technical Education programs.

There are 11 categories of WA-ACTE awards for 2010:

- Lifetime Achievement Award
- Support Staff Award
- Ed Erickson Career and Technical Teacher of the Year
- Outstanding Career and Technical Educator
- Outstanding New Career and Technical Teacher
- Outstanding Teacher in Community Service Award
- Distinguished Service Award
- Hall of Fame Award
- Award of Merit
- Outstanding Service Award
- Program Award for Excellence in Teaching

All awards are administered by the Association’s Awards Committee. The committee, chaired by an individual selected by the current WA-ACTE president, is responsible for recommending awards programs to the Association’s Executive Board, setting criteria for awards, reviewing applications, and recommending award recipients to the Board. All 2010 awards will be presented at the Association’s annual Summer Conference Awards Banquet on Sunday, August 8, 2010, in Spokane.

## Application Materials

Detailed information about the State Awards Program for 2010, application procedures, and appropriate forms are contained in this booklet. Please pay careful attention to the information concerning criteria, eligibility, and application procedures for each award. This is very important. If you have any questions, contact the WA-ACTE headquarters for assistance.

All state award nominees must submit materials as outlined. Nomination packets or dossiers that do not follow the rules listed will be rejected. Of particular note is the requirement that typed material in application packets have margins of typed pages be not less than 3/4" left, right, top, and bottom. Violating these standards in attempts to include more words on the printed page will jeopardize the acceptability of the application packet.

The requirement that materials be copied on three-hole-punch paper is necessary to allow multiple application packets to be placed in ring binders during the judging process.

## For Information and Copies

For further information or additional copies of this booklet, contact: WA-ACTE, P.O. Box 315, Olympia WA 98507-0315; telephone 360-786-9286; fax 360-357-1491; email [taa@wa-acte.org](mailto:taa@wa-acte.org) or [wa-acte@wa-acte.org](mailto:wa-acte@wa-acte.org).



## *Who is Eligible? — At a Glance*

*All nominations must come from WA-ACTE members.*

- **Lifetime Achievement Award**  
*WA-ACTE membership requirement.* This award is presented to outstanding members who have made outstanding contributions to Career and Technical Education.
- **Distinguished Service Award**  
*No membership requirement.* This award may be presented to persons either in or outside the field of Career and Technical Education.
- **Hall of Fame Award**  
*WA-ACTE membership requirement.* The award will be presented to distinguished persons who have been identified with the work and purposes of WA-ACTE and whose contributions have made a significant impact on the field.
- **Award of Merit**  
*No membership requirement.* Business firms, industries, farm and home leaders, boards of education, boards of trustees, lay citizens groups, state or national committees, and any other types of organizations that have contributed significantly to Career and Technical Education are eligible recipients of this award.
- **Outstanding Service Award**  
*WA-ACTE membership requirement.* This award is given to individuals who are currently in the field of education or who have spent a significant part of their professional lives in the field of education.
- **Program Award for Excellence in Teaching**  
*WA-ACTE membership requirement.* Any program within the occupational field that meets the criteria established by WA-ACTE may participate.
- **Support Staff Award**  
*WA-ACTE membership requirement of supervisor.* This award will be given to an individual who is employed in a full-time support staff capacity in Career and Technical Education for at least the last two years.
- **Ed Erickson Career and Technical Teacher of the Year**  
*WA-ACTE membership requirement. ACTE membership requirement to go on to regional level.* Individuals who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program other than at the baccalaureate level are eligible recipients for this award.
- **Outstanding Career and Technical Educator**  
*WA-ACTE membership requirement. ACTE membership requirement to go on to regional level.* Individuals who are currently employed as full-time baccalaureate career and technical teacher educators, administrators, career and technical guidance counselors, program specialists, and other individuals involved in Career and Technical Education other than full-time classroom/laboratory teachers are eligible recipients for this award.
- **Outstanding New Career and Technical Teacher**  
*WA-ACTE membership requirement. ACTE membership requirement to go on to regional level.* Individuals who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program other than at the baccalaureate level are eligible for this award.
- **Outstanding Teacher in Community Service**  
*WA-ACTE membership requirement. ACTE membership requirement to go on to regional level.* Individual members who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program are eligible recipients for this award.



## *Lifetime Achievement Award*

### **Purpose**

The Washington Association for Career and Technical Education Lifetime Achievement Award is presented to outstanding members who have made outstanding contributions to Career and Technical Education.

### **Criteria/Eligibility**

Members must have served honorably on committees, as officers at both local and state levels, or have partnered and worked in cooperation with the Association for ten or more years of service. The nominee shall not be a WA-ACTE officer during the year in which nominated. Only under unusual circumstances will more than one award be presented in any one year.

### **Application Procedures**

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Letters of support (minimum of three) from people who can verify the contributions made and outlining the leadership and service provided by the nominee becomes pages 4-6 of the Nomination Dossier. Information that is helpful in making a determination to approve this award should be included in the letters of support. Such information might include:
  - Important activities the nominee has participated in and the impact of those activities of WA-ACTE and Career and Technical Education.
  - Outstanding professional contributions to the areas of training, workforce development, and Career and Technical Education.
  - Import work experiences in Career and Technical Education and training.
  - Education and training completed including the institution names.
  - Honors, awards, achievements, offices held, etc., relating to this service.

3. A digital photo is required to accompany the nomination. The photo will be used for publications.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

### **Deadline**

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



## *Distinguished Service Award*

### **Purpose**

To recognize individuals who have made outstanding meritorious contributions of state or national significance to the improvement, promotion, development, and progress of Career and Technical Education.

### **Criteria**

The award will be presented to individuals whose careers have been marked by actions that have enabled Career and Technical Education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives. This award will be given only to individuals whose contributions have been of state or national significance. Only under unusual circumstances will more than one award be presented in any one year.

### **Eligibility**

This award may be presented to persons either in or outside the field of Career and Technical Education. The individual may be a legislator, educator, farm leader, business person, labor leader, leader for the improvement of home and family living, or any other person who has rendered outstanding service to Career and Technical Education. This includes career and technical educators who, through exemplary service, have improved Career and Technical Education.

### **Application Procedures**

All nominations must come from WA-ACTE members, but the nominee is not required to be a WA-ACTE member. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Support information becomes pages 4-5. This should be no more than one page each in two sections as follows:
  - (page 4) Section A — Actions that have enabled Career and Technical Education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives. [50 possible points]
  - (page 5) Section B — Meritorious contributions of state or national significance to the improvement, promotion, development, and progress of Career and Technical Education. [50 possible points]

3. Letters of support, limited to a maximum of ten, should be pages 6-15 of the Nomination Dossier. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.
4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

### **Deadline**

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



## Hall of Fame Award

### Purpose

To recognize the contributions and distinguished accomplishments of those persons who have been identified with the work and purposes of the Washington Association for Career and Technical Education. The Hall of Fame is a means by which WA-ACTE provides recognition for the commitment and dedication that individuals may have demonstrated to the organization. Watchful and responsible selection of inductees shall be maintained to ensure the esteem and worthiness of the award. Once an individual has been named to the WA-ACTE Hall of Fame, that person remains an active member of the Hall of Fame forever.

### Criteria

Inductees to the WA-ACTE Hall of Fame shall be those distinguished persons who have been identified with the work and purposes of the Washington Association for Career and Technical Education. The award will be presented only to WA-ACTE members who have made a significant impact on the field of Career and Technical Education at national, regional, and state levels. Hall of Fame inductees shall be limited to one annually, or at the discretion of the Awards Committee, additional inductees may be recommended.

### Eligibility

The award will be presented to distinguished persons who have been identified with the work and purposes of WA-ACTE and whose contributions have made a significant impact on the field. Induction to the Hall of Fame may be posthumous.

### Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to list outstanding accomplishments of the nominee which are identified with the work and purposes of the Washington Association for Career and Technical Education. This information should show the commitment and dedication to the association.
2. Support information becomes pages 4-8. This should be no more than one page each in five sections as follows:
  - (page 4) Section A — Impact of contributions on student achievement, curriculum, community, and Career and Technical Education programs. [20 possible points]

- (page 5) Section B — Significant contributions at the national level. [10 possible points]
- (page 6) Section C — Significant contributions at the regional level. [20 possible points]
- (page 7) Section D — Significant contributions at the state level. [30 possible points]
- (page 8) Section E — Contribution or prominence achieved above and beyond job assignments. [20 possible points]

Support information can include, but should not be limited to, honors and/or recognitions, professional offices held, professional memberships and activities, and major publications.

3. Letters of support, limited to a maximum of ten, should be pages 9-18 of the Nomination Dossier. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.
4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

### Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



## *Award of Merit*

### **Purpose**

To recognize individuals or organizations outside the field of Career and Technical Education for the highest meritorious contributions to the improvement, promotion, development, and progress of Career and Technical Education.

### **Criteria**

Individuals or organizations considered for the Award of Merit must have demonstrated a concern for Career and Technical Education through sponsored programs, publications, financial support, and other activities. Nominees who have made contributions of national significance will be most highly rated. Except under unusual circumstances, no more than two such awards will be presented each year.

### **Eligibility**

Business firms, industries, farm and home leaders, boards of education, boards of trustees, lay citizens groups, state or national committees, and any other types of organizations that have contributed significantly to Career and Technical Education are eligible recipients of this award.

### **Application Procedures**

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Support information becomes pages 4-7. This should be no more than one page each in four sections as follows:
  - (page 4) Section A — Impact of contributions through sponsored programs. [25 possible points]
  - (page 5) Section B — Impact of contributions through publications. [25 possible points]
  - (page 6) Section C — Impact of contributions through financial support. [25 possible points]
  - (page 7) Section D — Impact of contributions through other activities. [25 possible points]

3. Letters of support, limited to a maximum of ten, should be pages 8-17 of the Nomination Dossier. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.
4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

### **Deadline**

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# Outstanding Service Award

## Purpose

To recognize educators who have made the highest meritorious contributions to the improvement, promotion, development, and progress of Career and Technical Education.

## Criteria

The award will be presented to individuals who have made contributions or achieved prominence above salaried position assignments at the local, state, regional, and national levels. Nominees who have received recognition outside of their field of work and those who have made contributions of national significance will be most highly rated. Nominees must be active members of the Washington Association for Career and Technical Education. Only under unusual circumstances will more than five such awards be presented each year.

## Eligibility

This award is given to individuals who are currently in the field of education or who have spent a significant part of their professional lives in the field of education. Individuals who have received special honors or recognition as teachers, counselors, or administrators, who have held key state and national professional offices or committee appointments, had major professional publications, or made any other significant contribution to the field of Career and Technical Education will be most highly considered for this award.

## Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Support information becomes pages 4-8. This should be no more than one page each in five sections as follows:
  - (page 4) Section A — Local contributions, including honors or recognitions, professional offices, and committee appointments. [10 possible points]
  - (page 5) Section B — State/Regional contributions, including honors or recognitions, professional offices, and committee appointments. [30 possible points]

- (page 6) Section C — National contributions, including honors or recognitions, professional offices, and committee appointments. [20 possible points]
- (page 7) Section D — Publications. [10 possible points]
- (page 8) Section E — Significant contributions to the field of Career and Technical Education. [30 possible points]

3. Letters of support, limited to a maximum of ten, should be pages 9-18 of the Nomination Dossier. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.
4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# *Program Award for Excellence in Teaching*

## **Purpose**

To recognize programs in Career and Technical Education that exemplify the highest standards of excellence for career preparation as determined by the WA-ACTE Awards Committee. Awards are presented annually to both secondary and postsecondary Career and Technical Education programs.

## **Criteria**

The following are criteria established by the WA-ACTE Awards Committee as minimum requirements for any program to participate in the awards competition:

- The program must demonstrate a capacity to prepare graduates to perform successfully in the occupational field.
  - The program should exemplify the highest standards within its occupational field.
  - Staff must be involved in an inservice program to keep abreast of technological changes in their occupational field.
  - The program should provide numerous opportunities for intensive student involvement in career and technical student leadership organization activities.
  - The program must have been in operation for at least three years.
  - The instructors in the program must have been members of WA-ACTE for at least three consecutive years.
3. Letters of support, a minimum of three and limited to a maximum of ten, should be pages 8-17 of the Nomination Dossier. Letters should be one page in length. Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents, and students.
  4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

## **Eligibility**

Any program within the occupational field that meets the criteria established by WA-ACTE may participate.

## **Application Procedures**

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide a narrative that must not exceed one typewritten page. Please organize the narrative under the following major headings: (1) Description of the Program, (2) Purpose of the Program, (3) Innovative Features of the Program, and (4) Successes and/or Achievements of the Program.
2. Support information becomes pages 4-7. This should include no more than one page each in four sections as follows:
  - (page 4) Section A — Demonstration of capacity to prepare graduates to perform successfully in the occupational field. [25 possible points]

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## **Deadline**

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



## *Support Staff Award*

### **Purpose**

To recognize individuals who have exhibited excellence in their work in a support staff position.

### **Eligibility**

This award will be given to an individual who is employed in a full-time support staff capacity in Career and Technical Education for at least the last two years. The nominee's supervisor must hold WA-ACTE membership. Membership in ACTE will be considered but is not required.

Although an individual is eligible to receive the Support Staff Award only once, such award does not exclude that individual from nomination for other WA-ACTE/ACTE awards.

### **Application Procedures**

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these.

A Nomination Dossier must be developed for each nominee as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Support information becomes pages 4-7. This should include no more than one page each in four sections as follows:
  - (page 4) Section A — Professional Memberships and Activities (include dates). [25 possible points]
  - (page 5) Section B — Professional Contributions. [25 possible points]
  - (page 6) Section C — Education and Work Experience. [25 possible points]
  - (page 7) Section D — Civic and Community Involvement. [25 possible points]
3. Letters of support, limited to six, should be pages 8-13 of the Nomination Dossier. Letters should be one page in length, from the following:
  1. Nominee's immediate supervisor.
  2. Superintendent.
  3. Coworker within the nominee's immediate work area.
  4. Coworker outside the nominee's immediate work area.
  5. Two optional letters of choice.

4. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

### **Deadline**

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# Ed Erickson Career and Technical Teacher of the Year

## Purpose

To recognize teachers who are providing outstanding Career and Technical Education programs for youth and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique, and novel programs that are serving to improve and promote Career and Technical Education.

*This award honors the late Ed Erickson and is designed to recognize individuals who have demonstrated the same characteristics of integrity, courage, professional success, and a sense of humor. Ed Erickson was an educational leader who championed vocational education in his professional life. WA-ACTE has partnered with PEMCO Insurance and the School Employees Credit Union of Washington, which will provide the recipient with a \$5,000 cash award.*

## Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program other than at the baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection as a state winner. Contributions and achievements on which the nomination is based should have been made within the past ten years.

The nominee also should have been involved in some capacity in WA-ACTE activities at the section and/or state level and must have been a member of WA-ACTE for at least the past five consecutive years. To be eligible to go on to the regional level, the nominee also should have been involved in some capacity in ACTE activities at the regional and/or national level and must have been a member of ACTE for at least the past five consecutive years.

Nominees recognized by persons outside their immediate field of endeavor and persons who have made contributions to education outside their field on state and national levels will be highly considered. Contributions to civic and philanthropic causes also will be considered. This award does not exclude any classroom teacher from nomination for any other WA-ACTE award.

## Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these. Each nominee shall submit a Nomination Dossier developed as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. A Program Description of no more than two pages should be pages 4-5 of the Nomination Dossier. This description should address the following: the program's innovative or unique characteristics, its impact on students and the community, and the teacher's effectiveness. [30 possible points]
3. Support information becomes pages 6-9. This should include no more than one page each in four sections as follows:
  - (page 6) Section A — Professional Memberships and Activities (must include dates of service). [20 possible points]
  - (page 7) Section B — Professional Contributions (may include presentations and publications). [20 possible points]
  - (page 8) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience). [10 possible points]
  - (page 9) Section D — Civic and Community Involvement (to include civic, fraternal, and/or honorary memberships and community activities or contributions). [20 possible points]

4. Section E — Ed Erickson Award \$5,000 Cash Award Selection Criteria. Page 10 of the Nomination Dossier must address the following:

- The person selected must be employed as a full-time instructor in (a) a high school Career and Technical Education program, (b) a skills center, (c) a technical school, or (d) a community college CTE program in the state of Washington. (Teachers with CTE administrative responsibilities shall be considered eligible.)
- The person selected must have a minimum of five (5) years experience as a CTE instructor.
- The following personal characteristics of Ed Erickson are to be aspects of the selection process:
  - a. Integrity. The personal and professional lives of the person selected must be reflective of the adage that there is no right way to do the wrong thing.
  - b. Courage. Winners of this Award should illustrate the ability to view adverse situations as challenges and successfully respond to them through the courage of their convictions.
  - c. Professional Success. The winning candidate should be a professional whose advocacy and passion for students resulted in their significant achievement in CTE fields.
  - d. Sense of Humor. A person who transfers their smile to the faces of others reflect's Ed's philosophy of the enjoyment of life.

5. Letters of support, limited to a maximum of six, should be pages 11-16 of the Nomination Dossier. Letters should be one page in length. These letters should come from the following individuals:
  - (page 11) The nominee's immediate supervisor.
  - (page 12) An administrator.
  - (page 13) A current or former student.
  - (page 14) A parent or community lay person.
  - (page 15-16) Two additional letters of choice.
6. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## Interviews

The state nominees for the Ed Erickson Career and Technical Teacher of the Year will be interviewed by the WA-ACTE Awards Committee at the WA-ACTE Summer Conference. Nominees will be evaluated on their knowledge and interpretation of critical issues in Career and Technical Education, philosophy of Career and Technical Education, ability to communicate, and poise and presence. The interviews account for 65 of the possible 165 points.

## Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# Outstanding Career and Technical Educator

## Purpose

To recognize career and technical educators, other than full-time classroom/laboratory teachers, who have recently provided or currently are providing significant contributions to professional associations and Career and Technical Education programs for youth and/or adults in their fields, communities, and/or state. Recipients of this award must have made significant contributions toward innovative, unique, and novel programs; and/or improvement, promotion, research, or development of programs of Career and Technical Education.

## Eligibility

Individuals who are currently employed as full-time baccalaureate career and technical teacher educators, administrators, school guidance counselors, program specialists, and other individuals involved in Career and Technical Education other than full-time classroom/laboratory teachers are eligible recipients for this award. A nominee should have been involved in WA-ACTE activities at the section and/or state level and must have been a member of WA-ACTE for at least the past five consecutive years. Former winners cannot be nominated. To be eligible to go on to the regional level, the nominee also should have been involved in some capacity in ACTE activities at the regional and/or national level and must have been a member of ACTE for at least the past five consecutive years.

## Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these. Each nominee shall submit a Nomination Dossier developed as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. A description of the applicant's position and significant accomplishments for Career and Technical Education of no more than two pages should be pages 4-5 of the Nomination Dossier. [30 possible points]
3. Support information becomes pages 6-9. This should be no more than one page each in four sections as follows:
  - (page 6) Section A — Professional Memberships and Activities (must include dates of service). [20 possible points]
  - (page 7) Section B — Professional Contributions (may include presentations and publications). [20 possible points]
  - (page 8) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience). [10 possible points]
  - (page 9) Section D — Civic and Community Involvement (to include civic, fraternal, and/or honorary memberships and community activities or contributions). [20 possible points]

4. Letters of support, limited to a maximum of six, should be pages 10-15 of the Nomination Dossier. Letters should be one page in length. These letters should come from the following individuals:
  - (page 10) The nominee's immediate supervisor.
  - (page 11) An administrator.
  - (page 12) A colleague or former student.
  - (page 13) A community lay person.
  - (page 14-15) Two additional letters of choice.
5. Candidate Questions: On a separate sheet for each heading, please answer the following questions (limit to one page per question):
  - What is your philosophy of Career and Technical Education in relation to your present position, and how do you implement that philosophy?
  - Identify and discuss critical issues facing Career and Technical Education and your plan of action for addressing them.
  - How do you motivate and help others to become involved in our professional organization?
6. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# Outstanding New Career and Technical Teacher

## Purpose

This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique, and novel programs and have shown a professional commitment early in their careers.

## Eligibility

Individuals who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program other than at the baccalaureate level are eligible for this award. Nominees must have taught for a minimum of three but not more than four years. (Applicants may be in their fifth year of teaching at the time of application.) Age is not a determining factor. (Candidates must be new to the teaching profession, not just new to Career and Technical Education.)

The nominee also should have been involved in some capacity in WA-ACTE activities at the section and/or state level and must have been a member of WA-ACTE for at least the past three consecutive years. To be eligible to go on to the regional level, the nominee also should have been involved in some capacity in ACTE activities at the regional and/or national level and must have been a member of ACTE for at least the past three consecutive years.

## Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these. Each nominee shall submit a Nomination Dossier developed as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. A description of the applicant's current position and significant accomplishments for Career and Technical Education of no more than two pages should be pages 4-5 of the Nomination Dossier. [30 possible points]
3. Support information becomes pages 6-9. This should be no more than one page each in four sections as follows:
  - (page 6) Section A — Professional Memberships and Activities (must include dates of service). [20 possible points]
  - (page 7) Section B — Professional Contributions (may include presentations and publications). [20 possible points]
  - (page 8) Section C — Education and Experience Background (to include educational preparation and work experience; should include dates of service for work experience). [10 possible points]
  - (page 9) Section D — Civic and Community Involvement (to include civic, fraternal, and/or honorary memberships and community activities or contributions). [20 possible points]

4. Letters of support, limited to a maximum of six, should be pages 10-15 of the Nomination Dossier. Letters should be one page in length. These letters should come from the following individuals:
  - (page 10) The nominee's immediate supervisor.
  - (page 11) An administrator.
  - (page 12) A colleague or former student.
  - (page 13) A community lay person.
  - (page 14-15) Two additional letters of choice.
5. Candidate Questions: On a separate sheet for each heading, please answer the following questions (limit to one page per question):
  - What is your philosophy of teaching Career and Technical Education?
  - Identify and discuss two critical issues that you face as a career and technical educator.
  - What has motivated you to become professionally involved beyond the required classroom duties?
6. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



# Outstanding Teacher in Community Service

## Purpose

The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement.

Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

## Criteria

Individuals considered for the Outstanding Teacher in Community Service Award must have demonstrated a commitment to serving their communities by being directly involved in local programs and/or by providing leadership and motivation that has led to their peers or their students becoming active in community service. Only one award will be presented each year.

## Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a Career and Technical Education program are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of nomination and winner must be a classroom/laboratory teacher at the time of award presentation. Contributions and achievements on which the nomination is based should have been made within the past five years. The nominee also should have been involved in some capacity in WA-ACTE activities at the section and/or state level and must have been a member of WA-ACTE for at least the past three consecutive years. To be eligible to go on to the regional level, the nominee also should have been involved in some capacity in ACTE activities at the regional and/or national level and must have been a member of ACTE for at least the past three consecutive years.

## Application Procedures

All nominations must come from WA-ACTE members. Each nominee must be endorsed or sponsored by a section, agency, group, several individuals, or a combination of these. Each nominee shall submit a Nomination Dossier developed as follows:

1. The WA-ACTE Award Nomination Form on pages 16-18 becomes pages 1-3 of the Nomination Dossier. Nominators should use page 3 to provide information about outstanding contributions and achievements of the nominee.
2. Support information becomes pages 4-8. This should be no more than one page each in four sections as follows:
  - (pages 4-5) Section A — A description of no more than two pages of the applicant's community service work and/or significant accomplishments in the area of training, motivating, and inspiring peers and/or students to become involved in projects benefiting their community. [50 possible points]
  - (page 6) Section B — Community Service Awards or Acknowledgments (should include dates of presentation and organization names) [15 possible points]
  - (page 7) Section C — Community Service and Civic Organization Memberships. [15 possible points]

- (page 8) Section D — Professional Memberships and Professional Association Activities (must include dates of service). [20 possible points]
3. Letters of support, limited to a maximum of six, should be pages 9-14 of the nomination dossier. Letters should be one page in length. These letters should come from the following individuals:
    - (page 9) The nominee's immediate supervisor.
    - (page 10) An administrator.
    - (page 11) A colleague or former student.
    - (page 12) A community lay person.
    - (page 13-14) Two additional letters of choice.
  4. Candidate Questions: On a separate sheet for each heading, please answer the following questions (limit to one page per question):
    - What is your philosophy of teaching Career and Technical Education?
    - Identify and discuss two challenges you faced in implementing community service projects and how you met the challenges.
    - What do you see as the connection/benefit of community service to Career and Technical Education?
  5. A digital photo is required to accompany the nomination. The photograph is used for publicity purposes only.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent submitted first. All materials must be submitted electronically (in Word or .pdf). Digital photographs should be at least 300 dpi and in a .jpg format. Email completed Nomination Dossier to [taa@wa-acte.org](mailto:taa@wa-acte.org).

## Deadline

All nominations must be received at WA-ACTE headquarters by June 1, 2010.



## *State/Regional/National Competitions*

**Career and Technical Teacher of the Year**  
**Outstanding Career and Technical Educator**  
**Outstanding New Career and Technical Teacher**  
**Outstanding Teacher in Community Service**

To be considered as a nominee for Career and Technical Teacher of the Year, Outstanding Career and Technical Educator, Outstanding New Career and Technical Teacher, or Outstanding Teacher in Community Service, an applicant must first compete at the state level, second compete within ACTE Region V, and finally at the national ACTE level.

**Guidelines for Section Awards Chairpersons**

Winners selected at the state and regional level compete for the national Career and Technical Teacher of the Year, Outstanding Career and Technical Educator, Outstanding New Career and Technical Teacher, or Outstanding Teacher in Community Service awards. The selection of the national winners is made by the ACTE Awards Committee.

For the sake of equity and continuity, the WA-ACTE Awards Committee strongly suggests that each section follow the guidelines for their competitions that are followed in the state, regional, and national competitions. This will assure that the nominee selected is the one who will have the best chance of competing successfully at the national level.

Guidelines for section competitions are:

1. Each section should have an awards committee, headed by an awards chairperson. The makeup of the committee should be determined by the section. That committee should be responsible for selecting a teacher, an educator, a new career and technical teacher, and teacher in community service to represent the section in the state competition.
2. Only one representative from each section should compete at the state level for each award.
3. The same evaluation form used by the WA-ACTE Awards Committee should be used at the section levels in evaluating nominees.
4. A personal interview should be one component of the selection process for Career and Technical Teacher of the Year at the section level.

*Who will you encourage to apply for a  
WA-ACTE Award this Year?*



WA-ACTE Award Nomination Form

Award Category (check one only)

- \_\_\_\_\_ Lifetime Achievement Award
\_\_\_\_\_ Distinguished Service Award
\_\_\_\_\_ Award of Merit
\_\_\_\_\_ Program Award for Excellence in Teaching
\_\_\_\_\_ Ed Erickson Career and Technical Teacher of the Year
\_\_\_\_\_ Outstanding New Career and Technical Teacher
\_\_\_\_\_ Hall of Fame Award
\_\_\_\_\_ Outstanding Service Award
\_\_\_\_\_ Support Staff Award
\_\_\_\_\_ Outstanding Career and Technical Educator
\_\_\_\_\_ Outstanding Teacher in Community Service

Name of Nominee \_\_\_\_\_ (Last) (First) (Middle)

Employer \_\_\_\_\_

Work Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Telephone Numbers: Work \_\_\_\_\_ Home \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Nominee's Current Title or Position \_\_\_\_\_

Subject Currently Taught and/or Other Duties \_\_\_\_\_

\_\_\_\_\_
\_\_\_\_\_

Washington Association for Career and Technical Education Membership:
for \_\_\_ years starting in 19/20 \_\_\_ ;
consecutive since 19/20 \_\_\_ to current year;
if Life Member, since 19/20\_\_\_ .
Section Affiliation \_\_\_\_\_

Association for Career and Technical Education Membership:
for \_\_\_ years starting in 19/20 \_\_\_ ;
consecutive since 19/20 \_\_\_ to current year;
if Life Member, since 19/20\_\_\_ .
Division Affiliation \_\_\_\_\_

Signature of Nominee's Supervisor \_\_\_\_\_

All nomination materials must be received at WA-ACTE headquarters by June 1, 2010.



# *WA-ACTE Award Nomination Form*

## **Endorsement**

Name of Nominee \_\_\_\_\_

Name of Nominator \_\_\_\_\_

Employment Title of Nominator \_\_\_\_\_

Employer \_\_\_\_\_

Work Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Telephone Numbers: Work \_\_\_\_\_ Home \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Signature of Nominator \_\_\_\_\_

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## **For WA-ACTE Use Only**

Awards Chairperson \_\_\_\_\_

Employer \_\_\_\_\_

Work Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/ZIP \_\_\_\_\_

Telephone Numbers: Work \_\_\_\_\_ Home \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Signature of Awards Chairperson \_\_\_\_\_



## *WA-ACTE Award Nomination Form*

**Outstanding Contributions and Achievements of Nominee** - List the contributions and achievements of the nominee that have advanced Career and Technical Education. List pertinent information that will clearly indicate the nominee's contributions beyond his or her job assignment. List in order of significance. Information should be brief, to the point, and typed within the space provided.

**For WA-ACTE Hall of Fame Only** - List outstanding accomplishments of the nominee which are identified with the work and purposes of the Washington Association for Career and Technical Education. This information should show the commitment and dedication to the Association.

**For Program Award for Excellence in Teaching Only** - Narrative organized under the following major headings: (1) Description of the Program, (2) Purpose of the Program, (3) Innovative Features of the Program, and (4) Successes and/or Achievements of the Program.



*Washington Association for Career and Technical Education*

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*WA-ACTE Summer Conference*

*August 8-11, 2010*

*Spokane, Washington*